

You are SUMMONED to attend the MEETING OF THE PARISH COUNCIL on Monday 12 June 2023 at 7:30pm at the Denham Bowls Club, Denham Way, Denham, UB9 5AX

The Press and Public are entitled to attend the meeting, please email clerk@denhambucks-pc.gov.uk if you wish to address the Council in the Public Session. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and the nature of the interest.

Meeting Etiquette:

- Grammatical correction of minutes to be sent to the Clerk ahead of the Full Council Meeting
- Agenda items to be sent to the Clerk a week ahead of the Full Council Meeting accompanied by background information.
- Members raise their hands to speak and wait until Chair calls them to speak.
- Members to observe the Code of Conduct and Communication Charter in being polite and respectful.
- Principles of public life – **Selflessness** – act solely in the interests of the Denham residents putting an individual member's opinion aside, **integrity, objectivity, accountability, openness, honesty, leadership**

Agenda No	Agenda Item
20230612/01	Welcome and Apologies for Absence
20230612/02	Declaration of Interests
20230612/03	Public Session
20230612/04	Approval of Minutes • Minutes of Communities Committee 16 May 2023 • Minutes of Parish Council Meeting 22 May 2023 • Minutes of the Annual Parish Council Meeting 25 May 2023
20230612/05	Report from Unitary Councillors
20230612/06	Report from Outside Bodies
20230612/07	Chairman's Report • Community Board Meeting 18 May 2023
20230612/08	Review of Internal Audit Report
20230612/09	Annual Governance and Accountability Return (AGAR)
20230612/10	External Auditor Ratification • PKF Littlejohn, LLP, 15 Westferry Circus, London E14 4HD
20230612/11	Martinsfield Update
20230612/12	Project Phoenix
20230612/13	Scout Hut
20230612/14	Cricketfield Bungalow Driveway quotation to be agreed at the next full Council meeting

20230612/ 15	Financial Matters and Reports 1. Flagstone Update 2. Financial Comparison Report (attached) 3. Payments Report for June 2023 totalling £ 34,948.82 (attached) <table border="1"> <thead> <tr> <th colspan="2">Payments over £500 (inc VAT) June 2023 – To Note</th></tr> </thead> <tbody> <tr> <td>D Wardley (Paid) Handyman Services May + Expenses</td><td>£1,370.91</td></tr> <tr> <td>Turfcare MB Grass and Marking</td><td>£627.50</td></tr> <tr> <td>Ithaca Roofing – Denham Village Garage Roof</td><td>£20,838.60</td></tr> <tr> <td>Edge – Annual Contract</td><td>£983.64</td></tr> <tr> <td>Phillip Newell – Grass Cutting May</td><td>£784.00</td></tr> <tr> <td>Roots – Cut 3</td><td>£5,734.51</td></tr> <tr> <td>WindowFlowers Maintenance Charge</td><td>£2,053.92</td></tr> </tbody> </table>	Payments over £500 (inc VAT) June 2023 – To Note		D Wardley (Paid) Handyman Services May + Expenses	£1,370.91	Turfcare MB Grass and Marking	£627.50	Ithaca Roofing – Denham Village Garage Roof	£20,838.60	Edge – Annual Contract	£983.64	Phillip Newell – Grass Cutting May	£784.00	Roots – Cut 3	£5,734.51	WindowFlowers Maintenance Charge	£2,053.92
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20230612/ 24	Correspondence List – see attached. All correspondence is available in SharePoint.																
20230612/ 25	Part II – Members Only																
20230612/ 26	Date of Next Meeting 10 July 2023 at 7.30pm, at Denham Bowls Club, Denham Way, Denham, UB9 5AX																

Signed: Derek Wilson – Executive Clerk and RFO

Date: 6 June 2023

Upcoming Meetings and Events:

Time	Day	Date	Meeting
10.00am	Friday	16 June 2023	Finance Meeting
7.30pm	Tuesday	20 June 2023	Communities Committee
7.30pm	Monday	3 July 2023	Services Committee
7.00pm	Tuesday	4 July 2023	Planning Committee
7.30pm	Monday	10 July 2023	FULL COUNCIL
7.30pm	Tuesday	18 July 2023	Communities Committee
6.00pm	Wednesday	19 July 2023	Policy and Procedures Meeting