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| 20230109/06 | <b>Chairman's Report</b> <ul style="list-style-type: none"> <li>Nothing to report</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |
| 20230109/07 | <b>Website Maintenance</b> <ul style="list-style-type: none"> <li>Cllr SW advised about the Website and asked the CLERK to introduce this item. The CLERK advised that during a recent training session provided by Vision ICT they advised that they can update our website with the latest upgrades and ensure the accessibility options are all current.</li> <li>The cost for providing this up to date is £300 for 10 hours work and will be quicker for them to update our website on our behalf with the latest information.</li> </ul> <b>AGREED</b> <ul style="list-style-type: none"> <li>Once the work has been completed, we can ask them to provide a rolling maintenance programme contract to the website.</li> </ul> <b>ACTION:</b> CLERK to check with VISION ICT at a later date about this contract and a quote for providing a new website. | CLERK    |
| 20230109/08 | <b>Village Green Garage Quotes</b> <ul style="list-style-type: none"> <li>Cllr AWH had given his apologies for tonight's meeting, and this will be held over until the next Council meeting. Cllr AH advised that this is a significant amount of expenditure that needs to be done by March 2023.</li> </ul> <b>ACTION:</b> Cllr AWH to provide an update at the next meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Cllr AWH |
| 20230109/09 | <b>Martinsfield Update</b> <ul style="list-style-type: none"> <li>Cllr SW updated the meeting that the invoice for Martin Baker has been raised for payment of £10,000</li> <li>Cllr MH advised meeting with Cllr MEH to discuss about a caretakers job description role alongside having someone to help out at Events for casual work at the weekends and to prepare an advert for In and Around.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          |
| 20230109/10 | <b>Report from Outside Bodies</b> <ul style="list-style-type: none"> <li>Cllr MH advised the members present that she had attended the Thames Valley Police zoom meeting to discuss about burglaries within the Denham area. This was interesting background information. Cllr SW asked if a copy of the presentation could be forwarded to her.</li> <li>No other reports were given.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Cllr MH  |
| 20230109/11 | <b>Project Phoenix</b> <ul style="list-style-type: none"> <li>A meeting has been arranged for Wednesday 11 January at 10am for a further discussion.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          |

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| 20230109/12 | <b>Scout Hut</b> <ul style="list-style-type: none"> <li>Working party notes have been circulated from the previous meeting held on 12 December 2022</li> <li>A zoom meeting for further discussion will take place on Monday 16<sup>th</sup> January 2023 at 10am. Cllr AH advised that he was away on business on this date. Work needs to be escalated on this project to move it forward and to get Unitary Councillors and MP involved to push this with Bucks.</li> <li>Cllr JW advised that there is a willingness to proceed with this project and has contacted the devolution manager to ask for progress. Cllr JW has given the CLERK the estates manger to contact for access arrangements.</li> <li>Cllr MH referred to a complaint that had been written to the Chief Executive about the lack of response from the Estates department and that was in September 2018.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |         |
| 20230109/13 | <b>Approval of the Parish Council Precept 2023/24</b> <ul style="list-style-type: none"> <li>Cllr SW asked Cllr AH to take this item, work has been carried out from October to now assessing the budgets with the relevant Chairs and Vice-Chairs.</li> <li>At the final budget meeting held last week there were two proposals for the proposed for the Parish Council Tax precept, one to increase the precept by 3.5% and the other to only raise the precept by 0.2%.</li> <li>Choosing the lower Precept will only give a budget spend of £425,250, which will be less than the amount spent this year. Effectively reducing the budget by £13,000 per annum.</li> <li>Recommendation is to go with the 3.5% increase for 2023/24.</li> <li>Cllr SW was supportive of Option 1 for the 3.5%. There were some members who supported the lower amount of Option 2 at 0.2%.</li> <li>Cllr JW advised about her recommendation to ring-fence any additional money for specific projects such as pavements.</li> <li>Cllr SW asked the CLERK for his opinion, and he agreed with the Chair of FINANCE Cllr AH proposal for 3.5% increase due to having a buffer available for any increased costs that may arise throughout the year, whereas the reduced amount of Precept is less than our actual spend for this year.</li> <li>Bucks are considering an increase of £13 per month (Band D) property (up to the Capping limit of 4.99%).</li> <li>The debate concluded with a vote 3 members voted to approve the 3.5% increase and 3 members voted against the increase with the Chair of the Council using her casting vote for Option 1 to increase the Council Tax Precept by 3.5%, which equates to £397,421.00.</li> </ul> |         |
| 20230109/14 | <b>Financial Matters and Reports</b> <ul style="list-style-type: none"> <li>Cllr AH referred to the Payments list, which he Proposed for approval Seconded by Cllr JW – <b>AGREED</b></li> <li>Cllr AH advised members about the Financial Comparison Report, along with the Pipeline report showing that £160,000 to be spent in the next three months.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Cllr AH |

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|             | <ul style="list-style-type: none"> <li>Cllr AH referred to the FINANCE Committee agreeing to transfer a further £250,000 to Flagstone. This will be done within the next month depending on interest rates with the individual banks.</li> </ul> Proposed by Cllr AH Seconded by Cllr JW - <b>AGREED</b>                                                                                                                                                     |            |
| 20230109/15 | <b>Articles for In and Around Magazine</b> <ul style="list-style-type: none"> <li>The deadline for articles is 15 January 2023 for the next edition of In and Around.</li> <li>The warm space at St Mark's Church should be included in the article from 18 January to 1 March 1pm to 5pm</li> <li>The advert for the Caretaker</li> <li>COVID Test kits have been made available</li> </ul> <b>ACTION:</b> Cllr JW will notify Cllr SW with contact details | Cllr JW/SW |
| 20230109/16 | <b>Correspondence List</b> <ul style="list-style-type: none"> <li>Correspondence is listed on Sharepoint</li> </ul>                                                                                                                                                                                                                                                                                                                                          |            |
| 20230109/17 | <b>Part II – Members only</b> <ul style="list-style-type: none"> <li>Parish Council Minutes 12 December 2022 – Proposed by Cllr SW and Seconded Cllr JW - <b>AGREED</b></li> </ul>                                                                                                                                                                                                                                                                           |            |
| 20230109/18 | <b>Date of Next Meeting</b><br>Monday 13 February 2023 at 7.30 pm at Denham Bowls Club, Denham Way, Denham UB9 6AX                                                                                                                                                                                                                                                                                                                                           |            |

**Signed:** Derek Wilson – Executive Clerk & RFO

**Date:** 12 January 2023