

Councillors:	Cllr M Hagon (MEH) – Chairman	Cllr S Jefferys (SJ)
	# Cllr S Sproul (SS) – Vice Chairman	# Cllr A Hans (AH)
	Cllr S Williams (SW)	## Cllr G Hollis (GH)
	Cllr W Davey (WD)	
Associates:	Babs Keen (BK)	# Martin Goonesekera (MG)
Clerk:	Derek Wilson	# = Apologies Given ## = Apologies Not Given

Item No	Agenda Item	Action
221124/01	Acceptance of Apologies for Absence – See Above.	
221124/02	Declaration of Interests – None Declared	
221124/03	Public Session – 10 minutes – No Public Attendance	
221124/04	Minutes of Last Meeting – 18th October 2022	
221124/05	Events: Tea Dance/Bingo – 3 to 5pm 27 Nov 2022 - There is a final Tea Dance session on 27 Nov 2022 and this will be a Christmas event. Gifts all bought and wrapped, food and drink all ordered. It is expected that there will be 53-54 in attendance. - Cllr MEH advised Paul Jeffries will be Father Christmas and Cllr SW will be Mrs Santa Claus. - Associate BK advised the bingo caller could be dressed as Mrs Santa Claus. - ACTION: Cllr SJ had agreement of the committee to purchase a Santa Claus outfit for £70. Cllr MEH had already ordered the outfits for Cllr SW and the Bingo Caller. Christmas Tree - The Christmas Tree is being delivered tomorrow 25/11. Cllr SJ has organised the platform and the men will install the lights onto the tree. Music on the Green (2023) – 3 to 5pm – no more until 2023 Memory Café – 11am to 2pm 11 Nov, 2 Dec 2022 - Cllr MEH proposed a vote of thanks to Martin Goonesekera for attending the last Memory Café and for his assistance with the streaming service of the BBC Poppy Service. Cllrs All Agreed - Cllr MEH informed the group that the church choir will be attending the 2nd December event and singing traditional carols. A donation of £60 will be given to them for their attendance, similar rate given to the Sunshine Singers. - ACTION: The FINANCE AND COMMUNICATIONS CLERK for payment to be processed. Cllrs All Agreed	Cllr SJ Cllr MEH SL

	Christmas Carols, Village Green – 2 Dec 2022, 6:00pm - Cllr MEH requested that two tables be placed in the garage along with the urn, in order that they can be put out when they arrive. Cllr AH will also be assisting on the evening. - ACTION: CLERK to inform our HANDYMAN - Refreshments will include, hot chocolate, candy canes to be given to the children by Father Christmas and mince pies. Cllr SW suggested that Father Christmas should also give the children a small book about £4 - ACTION: Cllr SJ advised the Candy cane was £6.95 for a pack of 15. It was agreed by Cllrs to order 5 boxes from AMAZON. ACTION: Cllr MEH will place the order as Cllr SJ was away on holiday. Cllr SW will obtain the books for the children total value could be £150. Cllrs Agreed to both actions. - Schools attending the event, along with Brownies and Rainbows. The Church choir will also be in attendance ACTION: Cllr MEH will supply an extension lead for the urn. Christmas Meal for Staff and Councillors - Cllr MEH advised the Christmas meal will be on Wednesday 14th December at Da Remo in Denham. Most Cllrs will be in attendance. Future Dates - Music on the green dates (Sunday) 21/5, 18/6, 16/7, 20/8 and 17/9/2023 Mandolin Mondays being at the first event and Styles at the closing event. Other groups include Chasing deer, Leila Lyle, and Chemistry Cllrs BK and SJ agreed to be responsible for these events. - Memory Café dates (Friday) 20/1, 24/2, 24/3, 28/4, 26/5 and 23/6/2023 ACTION: The FINANCE AND COMMUNICATIONS CLERK to book the hall for those dates - Tea Dance/Bingo dates (Sunday) 5/2, 12/3, 16/4, 4/6, 9/7, 3/9, 8/10 and 26/11/2023 ACTION: The FINANCE AND COMMUNICATIONS CLERK to book the hall for those dates	Clerk/D Cllrs SJ/MEH/ SW Cllrs MEH SJ/BK SL SL
20221124/ 06	Organisation for future events - Ad-Hoc Events Organiser – Cllr MEH advised that Cllr MH was keen that DPC should employ a caretaker to assist with the MARTIN BAKER lettings at Martinsfield, who could also assist with putting up and taking down gazebo's/tables at events. Cllr SW advised that the CLERK will be meeting with the cleaner tomorrow to see if they can carry out the cleaning duties of the facilities at Martinsfield, so there might not be the requirement for a separate caretaker to be employed. Cllr SW suggested that an Events Organiser should be investigated. - To place an advert in the next edition of 'In and Around' for the February edition to try and get someone who is not afraid of manual work to do the setting up. ACTION: To place the advert in the February edition for a facility person for manual work. - Cllr WD referred to having a wholesaler discount card for DPC use at Costco's Cllr AH has advised that Costco's will not provide a Parish Council with a general card for use in their stores. - Cllr WD advised that the D. CLERK should bring down the tea urn, along with the cups and saucers, and this should be part of his/her role when they join. ACTION: Consideration will be given at appointment of the DEPUTY CLERK.	Clerk Clerk

20221124/ 07	Litter Pick This will be discussed at the next meeting	
20221124/ 08	New Denham Christmas Lights - Cllr MEH thanked Cllr SJ for arranging the Christmas Lights and was disappointed about not having the lights on the lampposts in New Denham. However, there will be some lights in New Denham this year, so it is much appreciated. - Christmas lights throughout Denham will be switched on this weekend 25/11. They should be switched on at 1600hrs and switched off at 23.30hrs, in order that they are still on when people leave pubs/restaurants. Poppies and silhouette - One of the soldier silhouettes was thrown into the river Colne and they need some engineering work to make it easier to insert into the ground, as the two prongs are quite fragile and tend to bend getting them into the ground. - ACTION: Silhouettes to be passed to Cllr MEH who knows someone that will do the engineering work	Cllr MEH
20221124/ 09	Dementia Bus - The bus has not been booked and will be added to the to do list.	
20221124/ 10	Village Flag - Cllr MEH had been into RTA printers who have a design person to work out how much it will cost to produce a design for a flag. The design should include the church, Denham Green the tudor-style shops, the old bakery view. Tatling End could show a tree and play equipment and some of the designs from the front cover of the Neighbourhood Plan to make up the five settlements of DPC. - ACTION: Cllr MEH to do a nice letter to Mark Wadlow thanking him for designing the flag.	Cllr MEH
20221124/ 11	Finance • Financial Comparison – Noted • Budget 2022/2023 – Noted No issues with finance and there will be a need to spend some money on Christmas lights for next year to be placed on the streetlights	
20221124/ 12	Ongoing Projects - Noted • Men In Sheds • Volunteer Training dealing with dementia, Safeguarding training and DBS checks for those individual volunteers that are assisting in this project. • Coffee Mornings • Coronation 6th May	
20221018/ 12	Items in Progress Gary Calder is showing an interest as being an Associate Member first prior to becoming a parish councillor and he could possibly assist in the setting up of events. • ACTION: The CLERK to contact him about becoming a parish Councillor and becoming an Associate Member first.	Clerk

	Daffodil Bulbs are being planted on Saturday 26/11. To review the areas that after they flower to see if additional planting is necessary and potentially use ROOTS to plant them in the future. New Denham on both sides of the road is being planted. Cllr MEH asked that HANDYMAN be asked to let her know when he arrives, and she will join him to discuss the planting.	
20221018/13	Date of Next Meeting Wednesday 18 January 2023 at 19.30, Parish Council Office, Village Rd, UB9 5BE	

Signed: Derek Wilson – Clerk and RFO

Date 30 November 2022

Committee Members			
Cllr W Davey	Cllr M Hagon	Cllr A Hans	Cllr G Hollis
Cllr S Jefferys	Cllr S. Williams	Cllr S Sproul	