

Councillors:	Cllr M Hagon (MEH) - Chairman	# Cllr S Williams (SW) – Vice-Chairman
	Cllr J Walsh (JW)	Cllr S Sproul (SS)
	Cllr W Davey (WD)	# Cllr G Hollis (GH)
	Cllr S Jeffreys (SJ)	# Cllr A Hans (AH)
Clerk:	Tharsika Prabakaran – D.Clerk	
Guests:	# Cllr P. Bass (PB)	Jacqui McGowan (JM) – Higher Denham Residents Association
	Cllr E. Austin (EA)	

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	Memory Café – 11am to 2pm 8 Apr, 6 May, 10 Jun, 15 Jul 2022 • Cllr MEH reported even though it is very successful it needs more advertising as number of attendees are decreasing. • Action: Cllr MEH to put new flyers in all possible venues and advertising platforms, will be liaising with SL. • Action: Cllr MEH requested for Memory Café to have a section in 'In and Around' article. Coffee Mornings – 10.30am to 12.30pm 25 Mar, 29 Apr, 27 May 2022 • Action: Cllr MEH stated Coffee Mornings also need to be advertised as it is a new event. Flyers will be put in the venues also by Cllr MEH, liaising with SL. Jubilee Tree Planting - Cllr MEH reported event was held on Saturday 12th March at Knighton Way Play Area and was a huge success as DPC's first Jubilee event, The Scots Pine Tree was adorned with Union Flag ribbon and flags with a large picture of the Queen. - Cllr MEH addressed the attendees and thanked them for coming. Cllr Paul Bass and Cllr Santokh Chokkar cut the ribbon and said a few words. This was followed by the singing of God Save the Queen. Beating the Bounds – 22 May 2022 3:00pm - Cllr MEH reported that Paul Graham had agreed to lead Beating the Bounds this year, walking Route 5.	Cllr MEH Cllr JW Cllr MEH
20220315/06	Annual Parish Meeting - Cllr SS suggested Cllr Paul Bass should also be a speaker. - Cllr JW confirmed: • Stallholders have been booked. • Speakers – Christine Walters and Cllr Santokh Chokkar have been booked. • The MET1 Video Company have been booked, Cllr JW is working with them for Storyboards and videos to support the new style of the APM. • An update of the APM was also given at the Full Council meeting this month by Cllr JW. - Action: Create a flyer for the APM and distribute.	D.Clerk
20220315/07	Litter Picks - Cllr MEH reminded everyone of the previous Cllr leading this and organising litter picks has left, this has sadly faded out and it is thought that currently only two areas are continuing to litter pick on a regular basis. Litter posters had been placed in all areas of Denham. - Cllr EA suggested that we do talks at schools to try and educate from a young age and for pupils to influence the adults in their lives. - Action: Cllr BD asked if we had a By-Law for litter dropping. Clerk to investigate and report back. - Action: Cllr SW reported she will be meeting with Brownies/Air Cadets regarding the organisation of regular litter picks. - Action: Cllr MEH to research more direct and instructional posters and report at next meeting.	D.Clerk Cllr SW Cllr MEH
20220315/08	Jubilee Grants - Cllr MEH reported that at the previous meeting, 3 areas had been granted funding for their Jubilee celebrations. - Action: Clerk to investigate what stage we are at with the applications.	D.Clerk

	Cllr MEH shared two more applications; - - Denham Garden Village applied for catering invoice from Anchor, in relation to an afternoon tea watching the Queen's Pageant live in their village hall. - Action: Ask DGV if residents would be asked to pay. In principle this was agreed for an amount up to £500 to be decided when numbers confirmed, and Anchor gives a confirmed quote. - Agreed: Denham Village School requested £344 for sundries for a school party and £94 for commemorative medals on Lanyards. All Agreed to fund. - Action: Cllr MEH to contact school to inform approval of grant. - Action: Cllr MEH to liaise with Deputy Clerk to write Denham Parish Council confirmation letters	Cllr MEH Cllr MEH D.Clerk/ Cllr MEH
20220315/ 09	London Bridge - Action: All is in hand to be operated when needed. Deputy Clerk to check and report back next meeting	D.Clerk
20220315/ 10	Volunteer Training - Cllr MEH reported a day is being planned, also trying to include First Aid training.	
20220315/ 11	New Denham Christmas Lights 2022 - Action: D. Clerk reported that she had contacted the Lighting Company and to give an update at the next meeting.	D.Clerk
20220315/ 12	Roles & Responsibilities - D.Clerk will be attending the Communities Meetings and working with the Communities Chair on all aspects of Communities. - Cllr MEH reported this worked well with the former D.Clerk and all Cllrs were asked to go through the Chair of Communities who will liaise and work with D.Clerk. This will streamline actions and communications. - Cllr JW advised that we wait until the Clerk is back in the office, and the team are going through priorities from each meeting. - Cllr SJ also suggested that all Cllrs should email Cllr MEH who will then decide if it is a priority and needs to be sent to the office.	
20220315/ 13	Event Resources - Cllr MEH reported that the Clerk informed her that the Communities resources needed to be moved from the office as part of a reorganisation and tidy up of the office. - Cllr MEH said that this was acceptable if Health and Safety is considered in terms of lifting and direct access, Cllr MEH asked that no movement of the resources is made without consultation. - Action: Cllr JW suggested buying smaller containers. Cllr MEH to investigate. - Cllr JW said the bungalow garage would be a good place and suggested Cllr MEH to go and have a look. - D. Clerk stated that the office is really for office equipment.	Cllr MEH
20220315/ 14	Communities Budget 2021/22 Agreed.	

