

Minutes of the MEETING OF THE SERVICES COMMITTEE on Wednesday 07 December 2022 at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Councillors:	Cllr M Heath - Chairmain (MH)	Cllr M E Hagon (MEH)
	# Cllr E Austin - Vice Chairman (EA)	# Cllr S Sproul (SS)
	Cllr S Williams (SW)	# Cllr W Davey (WD)
	# Cllr S Jefferys (SJ)	## Cllr G Hollis (GH)
Associates:	Babs Keen (BK)	## Martin Goonesekar (MK)
Public:	Anthony Fowkes (apologies given)	# = Apologies Received
Clerk:	Derek Wilson	## = Apologies Not Received

Agenda No	Agenda Public recording of meeting agreed	
20221207/01	Welcome & Acceptance of Apologies for Absence This meeting has been re-scheduled from Monday 5 December and apologies noted above.	
20221207/02	Declaration of Interests - None	
20221205/03	Public Session – No members of the public present but Anthony Fowkes had given his apologies on Thursday of last week	
20221205/04	Minutes of last meeting – 07 November 2022 Cllr MEH raised a question about the meeting in October about the top of Newtown Road with the removal of the shrubs, paved and some planters. There was a problem of obtaining quotes. The proposal was to remove the frontage shrubs, keeping the rear shrubs in place. Cllr MEH would be agreeable to meet the CLERK on-site to discuss the proposition. ACTION: To be kept on the agenda. Cllr MEH to meet the CLERK on-site, review the earlier minutes and this can be actioned in the new year. Currently, this area should be tidied-up whilst quotation for the work is sought.	Clerk
20221205/05	Highways Update 20210406/10 – (Apr) – A412 Footpath Flooding. Cllr SW advised that it has now been re-reported through Fix My Street, as the matter has not been fully resolved as the recent bad weather has made the mud go back into the dip. Cllr SW advised that Cllr PB knows about this issue and maybe a similar broadwalk style of path might be a solution. ACTION: Cllr SW to discuss with the school on parents who use this stretch of road, and maybe to ramp to avoid going in the dip. Also, to email Cllr PB for an update. Cllr MH will also contact Stewart Pomeroy in Colne Valley for any assistance.	Cllr SW/PB/MH
	Just for noting the A40 from A412 up to the set of lights is being closed for road surfacing 8/9 - Dec	
20221205/06	Streetlight Update <u>Priority Works Quote for Approval</u> – attached These are works which were agreed to be carried out if we had the funds. - SparkX: £15,030.07 + VAT - As no quotes have been received, to use SparkX as a preferred supplier. This will be referred to the Full Council meeting 12 Dec for consideration. ACTION: Services Committee will propose this action.	Cllr MH

Clerk

20221205/ 10	Higher Denham – Boundary Sign with planter on Upper Road <u>White Picket Fence – Handyman</u> - The fencing selected was not a proper Boundary Gate, as it was showing a domestic style of picket fencing. It should be a proper 5-bar Boundary Gate like others. There is a planter already situated in Lower Road. Cllr MH said that it is being placed on Upper Road, as this was suggested by TfB. ACTION: CLERK to check precise location against previous email communications from LAT. - The boundary signage cannot be placed near to the A412, as LAT have already advised that this location is not suitable, as there are too many signs near to a major arterial road.	Clerk
20221205/ 11	Resident Enquiries – see attached - Tilehouse Lane Speeding Issue – The clerk advised that he has sent an email to LAT to find out about contractor. The Amersham LAT will be responsible for the Denham area from Monday 12th Dec until they recruit someone new to the role. - The speeding data from Cheapside Lane had been downloaded to the previous D. CLERK's laptop and had been circulated prior to the meeting. In the past three months, 8 vehicles had driven more than 50, 69 vehicles in excess of 45 and 469 vehicles at 40 mph when the speed limit in Cheapside Lane is only 30mph. Cllr SW had found an email to a previous D. Clerk dated May 21 that Ray Stickley had provided the post with John O'Connor installing the post. - The Police had carried out covert operation with unmarked cars in Tilehouse Lane and they noticed the cars predominately sped in the mornings. - Cllr MH advised that we should contact the LAT that covers Amersham who will be taking over the Denham area on a temporary basis while they recruit someone new. ACTION: The CLERK to email the LAT representative for Amersham to advise on all pending jobs, awaiting feedback and copy in the Cllr MH - Clare Elms leaves has been cleared by our handyman from the stream outside their property and received confirmation earlier that the sluice gates were not closed in Denham Place. The River Misbourne is also not flowing at Chalfont St Peter	Clerk
20221205/ 12	Martin Baker Booking Forms – The pricing is comparative for a grass pitch with no floodlights. Cllr SW had investigated other locations and they range between £65-£90 for a 5G Astro-turf pitch with floodlights. It was suggested that money should be put aside for an Astro-turf pitch in the future with floodlights to make full use of the facility. Martin Baker will need to agree first. ACTION: CLERK To find quotations from suppliers.	Clerk

	- Currently, the MARTIN BAKER Youth Team are using the 9-a-side pitch on the Saturday mornings and a church group are using the 11-a-side pitch on a Saturday in the New Year with Denham United using the 11-a-side pitch and facilities on the Sunday. - Cllr MH asked if the CLERK has sent the email to MARTIN BAKER to explain about the £10K invoice. We took over the keys on 9th November. If MARTIN BAKER see how much we have spent on the pitch they may well provide additional funds. ACTION: CLERK to send an email to MARTIN BAKER to explain costings of money so far spent. Cllr MH forwarded a suggested letter to go to them. - The booking form has been agreed although the £1000 payable shown on the block booking form and liability needs to be amended. ACTION: CLERK to check and amend remove £1000. - Approve Terms and Conditions of Hire – Agreed unanimously. - Cllr MH raised the Caretaker managing the site Friday to Sunday, who could also assist the memory café. The memory café is once a month starting at 10am and finishing at 2pm but the person only needs to be there when it opens and closes to place the furniture away. ACTION: CLERK to ask the Handyman if interested on the last Friday of the month. A job description will need to be developed through Policy and Procedures committee. ACTION: The next services meeting will need to look at a job description, so some joint working together to draw up specification for the role. - A Key Safe Lock may need to be installed on the outside wall for the safe keeping of keys to Martinsfield.	Clerk Clerk Clerk Cllr MEH/MH
20221205/ 13	By-Laws for Village Green – Cllr SJ – Item pending for a future meeting	Cllr SJ
20221205/ 14	A412 North Orbital Road – Verge Conversion Awaiting contact with the Local Area Technician (LAT) for advice to contractors. ACTION: CLERK to discuss with new LAT for Amersham to find out more information and Contractors who would be able to quote for the works.	Clerk
20221205/ 15	MVAS – Speed Detector on Cheapside Lane – Data recorded ACTION: CLERK to circulate spreadsheet to members of this Committee. Cllr SW advised that the data had been sent with the agenda for December. This data should be sent to Daniel Ryder/TVP	Clerk
20221205/ 16	Village Green <u>Village Green recovery</u> - Awaiting for a company to call back- No further update Benches - Paving under bench legs ACTION: The HANDYMAN is aware where all the benches are located and to do an audit, to identify how many will require slabs underneath them. 400mm x 400mm plain slabs with sharp sand to be ordered, once we identify how many are required.	Handyman

20221205/17	Services Finance – see attached • Payments to Approve was agreed online • Services Comparison Report Nov 2022 Cllr MEH asked about the miscellaneous income of £15K – What does this amount relate to under General Services Nbr 1175? ACTION: CLERK to check on this amount, to be raised at the budget meeting on 8 Dec. • Cllr MEH referred to the high Electricity costs that so far, we are already over £8,186.05 over the allocated amount of £10K. A discussion took place about the streetlights not being able to be turned off, as they are on sensors. This could be investigated at a later date to see if they can be placed on a timer and what will be the likely cost.	Clerk
20221205/18	Items in Progress: - 20201102/07 – (Nov) – Old Noticeboards Refurbishment – Allotments awaiting one. - 20210406/10 – (Apr) – A412 Footpath Flooding - Cllr PB - 20211101/06 – (Nov) – By-law signs and Bin on Way & Tillard - 20211101/14 – (Nov) – Cricket Roller - 20220404/11 – (Apr) – Knighton Way Lane Pitch Renovation - Turfcare - 20220307/12 – (Mar) – Springbridge Issues – Cllr SW/Cllr PB - 20220704/11 – (Jul) – River Misbourne Post Repairs - 20220704/14 – (Jul) – CCTV on Way & Tillard - 20220704/16 – (Jul) – Bin Enquiry with Waste Management - 20221003/11 – (Oct) – One Way Enquiry on Station Parade - 20221003/11 – (Oct) – Ashmead/Cheapside Parking Complaint	
20221205/19	Agenda Items on Hold • Resurfacing of Knighton Way Lane	
20221205/20	Future Agenda Items • No U turn signage, is still pending with Bucks Council (HGV's still turning) • Devolved Services could be re-discussed to re-negotiate amount	
20221205/21	Date of Next Meeting: 16 January 2023, Parish Council Offices 7.30pm	

Signed: Derek Wilson – Executive Clerk and RFO

Date: 12 December 2022

Committee Members			
Cllr S. Williams	Cllr S Jefferys	Cllr G Hollis	Cllr M Heath
Cllr W Davey	Cllr S Sproul	Cllr M Hagon	Cllr E Austin