

Minutes of the MEETING OF THE SERVICES COMMITTEE on Monday 07 November 2022 at 7.30pm at the Parish Council Office, Village Road, UB9 5BN.

Councillors:	Cllr M Heath - Chairman (MH)	# Cllr M E Hagon (MEH)
	Cllr E Austin - Vice Chairman (EA)	# Cllr S Sproul (SS)
	# Cllr S Williams (SW)	Cllr W Davey (WD)
	Cllr S Jefferys (SJ)	## Cllr G Hollis (GH)
Associates:	Babs Keen (BK)	## Martin Goonesekar (MK)
Public:	Anthony Fowkes	Zemina Calder
	Gary Calder	Val Calder
	Sgt Dan Ryder	
Clerks:	Derek Wilson (Clerk)	# = Apologies Received
	Tharsika Prabakaran (D.Clerk)	## = Apologies Not Received

The meeting was voice-recorded by the Clerk, AGREED By All Present

Item No	Item	Action
221107/01	Welcome & Acceptance of Apologies for Absence - See above	
221107/02	Declaration of Interests – None	
221107/03	Public Session <u>Tilehouse Lane Speeding Issue</u> - Gary Calder spoke on behalf of the residents in Tilehouse Lane South regarding the speeding along the road and presented a paper to Cllrs for information. They would like to petition for traffic calming measures such as chicanes, speed humps, electronic speed indicating device. - Cllr MH welcomed Sgt Dan Ryder to the meeting who explained that a survey should be carried out to find out what is needed. Speed humps may not be welcomed by all residents as most do not want it outside their property. The Police have been carrying out speed checks along the road, the Chair of the Council has been in contact with Transport for Bucks (TFB). The MVAS has been removed from Cheapside Lane with the aim to reposition along Tilehouse Lane South. Currently awaiting a quote. - Sgt Ryder informed everyone about the data over the last three years, no recorded injury accidents, 3 non-recorded accidents failing to stop, speeding enforcement figures 1st day 72 vehicles passed their car 18% were over the limit in the evening. In the morning speeding was a particular issue going from 20% up to 61% over the five days of speed checking. The TVP quarterly newsletter will contain useful statistics. - Community Watch was discussed, and Lee Turnham is the Road Safety Officer based at Amersham for this Local Policing Area and they were advised about approaching the Denham, Gerrards Cross, Chalfonts' Community Board. - ACTION: Clerk to acquire quotes for installing a pole on Tilehouse Lane. <u>A412 North Orbital Road – Verge Conversion</u> - Anthony Fowkes addressed the meeting about the progress on the A412 North Orbital Denham Green Lay-by project. No quotes have been received from the contractors and this has been chased up by D.Clerk. - ACTION: Further investigation needs to be done on green matting for a permeable surface but need to investigate the utility services that might be underneath the grassed surface.	Clerk Clerk

221107/04	Minutes of last meeting – 07 Nov 2022 - Winter Vegetation and James Martin Close contractors have still not replied, similarly Newtown Road Shrubs and awaiting news from Denham Garden Services to remove the vegetation at James Martin Close. ACTION: Chase-up Contractors for their respective quotes	Clerk
221107/05	Highways Update – No Update Received	
221107/06	Streetlight Update <u>Priority Works Quote</u> These are works which were agreed to be carried out if we had the funds. - SparkX: £15,030.07 + VAT ACTION: Clerk to obtain another two quotes for comparison. <u>Callout fee</u> - SparkX: £500.00 + VAT – APPROVED - Clerk can approve up to £500.00 + VAT for minor callouts. AGREED By All	Clerk Clerk Clerk
221107/07	Devolved Services - D.Clerk stated an email had been received after agenda was circulated. It stated Bucks want to renew the contract for another year only. Bucks have recently made speed changes down to 30mph, but however there is not enough funds in the current contract. A letter will need to be sent to request additional funds to maintain these 30mph roads. ACTION: Clerk to send letter to Bucks to request additional funding	Clerk
221107/08	Play Areas <u>Denham Green Play Area</u> - D.Clerk awaiting contact from Sales Dept on starting dates. ACTION: D.Clerk to follow up and request dates. <u>Way & Tillard Fence</u> - Handyman advised due to the hedges being back there is no need to erect a fence. But to maintain the hedges twice every year which he can do within his hourly rate. <u>ROSPA Remedial Works</u> - PlayFix have done the works with one item pending. <u>Knighton Way Lane</u> - D.Clerk awaiting PlayFix to confirm a junior swing can be placed next to a toddler swing.	D.Clerk
221107/09	Tree Works <u>Winter Vegetation Maintenance</u> - D.Clerk is awaiting quotes and availability of companies regarding site visit dates. Reported through Fix My Street portal access to Transport for Bucks. ACTION: D.Clerk to provide a separate list to Local Area Technician (LAT). <u>James Martin Close</u> D. Clerk is awaiting a quote from Denham Garden Services <u>Woodland Trees</u> - Planting of trees by the Denham Green Play Area. ACTION: Cllrs to identify further sites for planting and send to Clerk.	D.Clerk ALL Cllrs

221107/10	Higher Denham – Boundary Sign with planter on Upper Road <u>White Picket Fence – Handyman</u> • Destal Gates & Fencing – Fence panel/posts/caps - £189.71 + VAT • Fittings/Postcrete - £27.80 - APPROVED • Handyman's hourly rate to install the fence will be cheaper than utilising contractor – APPROVED - The boundary sign location has been agreed by LAT and the fencing has already been painted in white, so will just require installation. - ACTION: D.Clerk to advise Higher Denham CIO of action.	D.Clerk
221107/11	Resident Enquiries • Tilehouse Lane Speeding Issue – See Public Session • Denham Green Lane - Streetlight enquiry o Policy states no additional streetlights due to DPC being a rural area – AGREED By All o ACTION: Letter to be sent to resident stating no additional streetlight can be installed. • Clare Elms – Low water flow/Leaf blockage o ACTION: To ask the Handyman to clear the leave foliage and remove the dead fish • Resident of Kings Island would like to apply for a grant towards new planters as their existing 15 – 18 wood planters are starting to rot. o ACTION: To refer to the Finance Committee due to grant application	Clerk Clerk Clerk
221107/12	Martin Baker • Pitch Hire - £65.00 – AGREED By All • Emergency call-out £50.00 via phone – AGREED By All • Emergency call-out £100.00 for a visit – AGREED By All • Request quote for 'Denham Parish Council, Denham United Football Club, Home Ground' sign – This sign may be produced by Martin Baker o Cllr MH informed of the handover meeting taking place on Wednesday 9 November at Martin Baker's, 9.30am	
221107/13	By-Laws for Village Green • Denham PC By-Laws were reviewed and to add to them with No motorised cycles. Clear signage highlighting the restrictions whether Dogs should be on leads, No Fouling etc • ACTION: Cllr SJ will investigate process and potential fine implications	SJ
221107/14	A412 North Orbital Road – Verge Conversion – see Public Session	
221107/15	Newtown Road – Shrubs • ACTION: To request the Phillip Newall to tidy up the shrubbery	Clerk
221107/16	MVAS – Speed Detector on Cheapside Lane – see attached <u>MVAS 1 Year Maintenance Quote</u> • Gold Contract: £235.01 + VAT (4+ visits) – AGREED: By All present	Clerk
221107/17	Village Green - D.Clerk waiting for a company to call back and confirm they do work in conservation areas. The issue relates to the tree roots coming up through the grassed surface and potholes will mean raising the ground level with additional topsoil and introducing steps or ramps to access the raised area.	

	- ACTION: Further investigation needs to take place and chase up existing contractors for their quotations Benches - Paving under bench legs have been completed by Falcon Building Maintenance, former Clerk and D.Clerk noticed lack of work and requested a revisit. Works now completed. - ACTION: Further assessment needs to take place on benches with Block Pavers or Slabs under foot (when seated).	Clerk Clerk
221107/18	Services Finance • Payments to Approve - APPROVED • Services Comparison Report Nov 2022 - REVIEWED	
221107/19	Items in Progress: 20201102/07 – (Nov) – Old Noticeboards Refurbishment ○ ACTION: Clerk to check with Handyman 20210406/10 – (Apr) – A412 Footpath Flooding - Cllr PB ○ ACTION: Clerk to follow up for a response 20211101/14 – (Nov) – Cricket Roller – ○ ACTION: D.Clerk will confirm whether on site or not. 20220307/12 – (Mar) – Springbridge Issues – Cllr SW/Cllr PB ○ ACTION: If Cllr SW receives no response from Cllr PB, Cllrs SW and MH to visit Springbridge instead. 20220704/11 – (Jul) – River Misbourne Post Repairs ○ D.Clerk stated there is a delay as contractors must be qualified to work on conservation areas 20220704/16 – (Jul) – Bin Enquiry with Waste Management ○ D.Clerk reported both items are being progressed with Bucks Waste 20221003/11 – (Oct) – One Way Enquiry on Station Parade ○ One-way traffic flow request not be accepted, the restricted parking sign is situated too high to be read ○ D.Clerk reported she is awaiting information from LAT regarding this. 20221003/11 – (Oct) – Ashmead/Cheapside Parking Complaint ○ D.Clerk reported Planning Committee are enquiring with Bucks regarding visit from Parking attendants. <i>Following the meeting Cllr MH apologised that our thanks to D.Clerk, who will be leaving DPC on Friday were not voiced at the meeting and requested this to be an item on Full Council Agenda.</i>	Clerk Clerk D.Clerk Clerk
221107/20	Agenda Items on Hold - Resurfacing of Knighton Way Lane – Future Budget allocation	
221107/21	Future Agenda Items – None Stated	
221107/22	Date of Next Meeting Monday 5 Dec 2022 at 7.30pm at Parish Council Office, Village Rd, UB9 5BN	

 Signed: **Derek Wilson – Clerk & RFO**

 Date: **7 November 2022**

Committee Members			
Cllr S. Williams	Cllr S Jefferys	Cllr G Hollis	Cllr M Heath
Cllr W Davey	Cllr S Sproul	Cllr M Hagon	Cllr E Austin