

Minutes OF THE PARISH COUNCIL MEETING on Monday 10 October 2022 at 7:30pm, Royal British Legion Room, The Memorial Centre, 8 East Common, Gerrards Cross, SL9 7AD

Councillors:	Cllr S Williams - Chairman (SW)	Cllr S Jefferys - Vice Chairman (SJ)
	Cllr J Walsh (JW)	Cllr A Head (AWH)
	Cllr A Hans (AH)	# Cllr S Sproul (SS)
	Cllr M Heath (MH)	# Cllr M Skelton (MS)
	Cllr G Hollis (GH)	# Cllr E Austin (EA)
	Cllr ME Hagon (MEH)	Cllr W Davey (WD)
Deputy Clerk	Tharsika Prabakaran (D. Clerk)	
Associates:	Babs Keen (BK)	# Apologies Given
	# Martin Goonesekera (MK)	## Apologies Not Given

The meeting was voice recorded by D.Clerk. Agreed By All Present

Item No	Item	ACTION
221003/01	Welcome and Apologies for Absence – See Above - Apologies were received from Unitary Cllr Paul Bass.	
221003/02	Declaration of Interests – No Declarations Made	
221003/03	Public Session – No Public Session	
221003/04	Approval of Minutes & Committee Feedback 1. Parish Council – 26 September 2022 Proposed by Cllr SW, seconded by Cllr MH Part II Proposed by Cllr SW, seconded by Cllr MEH 2. Communities Meeting – 28 September 2022 Proposed by Cllr MEH, seconded by Cllr WD 3. Services Meeting – 3 October 2022 Proposed by Cllr MH, seconded by Cllr SW 4. Planning Meeting – 4 October 2022 Proposed by Cllr AWH, seconded by Cllr SW - ACTION: Cllr JW to liaise with Cllr AWH and D.Clerk to make amendments. - Cllr AWH advised we should record a thanks to the former Clerk and a gift. - Cllr SW advised she had given gifts after the exit interview.	JW
221003/05	Report from Unitary Councillors - Cllr GH stated that Pinewood Studios is going to turn the Alderbourne Farm into a nature reserve. They need to put the infrastructure in place first, also require approval from Highways and the Planning Officer (PO). The land is protected as it is Greenbelt and will be adequately funded as a nature reserve. - Cllr GH informed the budget is small this year for Bucks and they will be looking to use their unallocated reserves of approximately £14 to £18 million to support inflation. - He stated the Local Area Technician (LAT) has done a good job in carrying out works on the A40/A412 junction, Cheapside Lane, and Village Road. Cllr GH mentioned the works that will soon be happening on the A40 Oxford Road, Denham/A413 junction. - ACTION: D.Clerk to circulate the letter detailing the works to all Cllrs. - There is a Denham Annual Highway Assets Consultation Meeting, Cllr GH has contacted them regarding the installation of the A412 North Orbital Road barriers. - Cllr WD thanked Cllr GH for all the work he's done.	D.Clerk

221003/06	Chairman's Report - Cllr SW stated there are no reports as the last Full Council meeting was only two weeks ago. - She advised there is a Transport for Buckinghamshire (TfB) conference on Thursday which she will report on at the next meeting.	
221003/07	Village Green Garage Quotes – Cllr AWH - Cllr AWH stated he will report on the quotes at the next meeting.	
221003/08	Martinsfield Update – Cllrs SW & MH - Cllr SW reported that she and Cllr MH had two meetings regarding the pitch. - The first was with Tristan Ward of Denham United Football Club (DUFC), who requested we reconsider the booking price of the pitch as they pay £60 at the High Wycombe pitch. They are happy to keep the grounds tidy after each game and instead of employing a caretaker, perhaps just a cleaner to clean the cabins after each use. - Cllr GH advised we compare the pitch sizes and find out if the cost DUFC pay is due to long term commitment. - ACTION: Cllr SW and Cllr MH to investigate prices of pitch hires and report back at next meeting. - The second meeting was with Joel Vianello and Dennis Keene, to review the handbook. They have 24-hour security constantly monitoring the CCTV of the ground and use a tannoy system to deter any loitering on the grounds. If any problems arose i.e., leaking taps, floods, they are more than happy for us to contact them and they will send a member of their Facilities Team to see if they can help in the first instance. They reiterated that they are here to help us with any issues that may arise. - Cllr JW stated that there was a budget for Martin Baker and advised we should revisit the budget regarding the caretaker and pitch price. - Cllr MH reminded Cllrs that Martin Baker liaised with the Parish Council because of their community involvement and wanted to see DUFC play locally.	SW/MH
221003/09	Proposed Boundary Changes – Deadline 5 December 2022 – To Note - Working Party Meeting on 13 October 2022 at 7:00pm - Cllr GH reported he has contacted Iver to stand against the proposal.	
221003/10	Report from Outside Bodies - Cllr JW informed the Aerodrome Committee Meeting was postponed due to National Mourning.	
221003/11	Project Phoenix - Cllr AWH acquired a quote to appoint a Valuer, to advise Denham Parish Council (DPC) on Heads of Terms (HoT's), which was circulated to members of the Working Party this evening. - The Valuer will present their views and prepare the HoT's which DPC can then promote and take forward to Bucks. - Cllr AWH advised a Working Party meeting is required soon and the business plan then needs to be looked at after costing for the site. - Fee for Valuer: £1,190.67 + VAT – APPROVED - Cllr JW wrote to Head of Property stating DPC are committed to the site and are working through the details with our consultants and will be in touch.	AWH

221003/12	Community Board – Old Mill Road - Cllr SW informed this was in relation to the parking issues on top of Old Mill Road. - Cllr JW informed Cllrs that another application went into the Community Board where we said we would part fund the application for a no U Turn on the junction of the A412 and A40. - Cllr AWH advised it should be carried out as it is a dangerous and busy road. - Cllr MEH proposed the work is funded as a one-off as this is a safety issue at the top of Old Mill Road and it will not change our policy of keeping to matters responsible by DPC. Agreed By All - ACTION: Cllr MEH to raise at the next Policy and Procedures Meeting to clarify when DPC becomes involved in issues and where safety is concerned. - Cllr SJ proposed to pay 50% of the cost towards the project, seconded by Cllr MH – Agreed By All	D.Clerk MEH/ D.Clerk D.Clerk								
221003/13	Financial Matters and Reports 1. Flagstone Update - Cllr AH reported £250,000 have been transferred so far, with two sums of £85,000 being allocated to HSBC and Aldermore. We have already started earning interest and in 12 months expect an estimated £10,000 interest. - Cllr AH advised once the final sum has been transferred and allocated to various funds, he will then provide more details. - ACTION: D.Clerk to arrange an urgent Finance Meeting - ACTION: D.Clerk to arrange for four Budget meetings before January - ACTION: Cllr MH to approve Unity bank’s email confirming if DPC is eligible for funds, Cllr AH to provide details. 2. Financial Comparison Report – Reviewed - Cllr AH noted there was the same error in the report, the entire column is being added instead of just the subtotals. - ACTION: D.Clerk to report the above issue back to the Financial Administrator. 3. Bank Statement – Noted 4. Payments Report for October 2022 totalling £ 7,275.05 - APPROVED - Further payments totalling a sum of £948.00 were presented - APPROVED <table border="1"><tr><th colspan="2">Payments over £500 (inc VAT) October 2022 – To Note</th></tr><tr><td>Handyman Services - September</td><td>£760.21</td></tr><tr><td>DPC Insurance</td><td>£4,844.60</td></tr><tr><td>Pitch Marking Martin Baker September</td><td>£592.00</td></tr></table>	Payments over £500 (inc VAT) October 2022 – To Note		Handyman Services - September	£760.21	DPC Insurance	£4,844.60	Pitch Marking Martin Baker September	£592.00	D.Clerk D.Clerk MH/AH D.Clerk ADMIN ADMIN
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221003/14	Articles for In & Around - Cllr MEH reminded D.Clerk to include text on Boundary Changes.									
221003/15	Correspondence List - All correspondence is available in SharePoint.									
221003/16	Part II – Members Only									
221003/17	Date of Next Meeting - Monday 14 November 2022 at 7.30pm, Venue TBC									

Signed: Tharsika Prabakaran – Deputy Clerk

Date: 10 October 2022

Upcoming Meetings and Events:

Time	Day	Date	Meeting
7.30pm	Tuesday	18 October 2022	Communities Committee
7.30pm	Tuesday	1 November 2022	Services Committee
7.00pm	Wednesday	2 November 2022	Planning Committee
7.30pm	Monday	14 November 2022	FULL COUNCIL