

Minutes of the MEETING OF THE SERVICES COMMITTEE on Monday 1 November 2021 at 7.30pm at St Marks Church Hall, Green Tiles Lane, Denham, UB9 5HT

Councillors:	Cllr S Williams (SW) - Chairman	Cllr S Jefferys (SJ) – Vice Chairman
	Cllr J Walsh (JW)	Cllr S Sproul (SS)
	Cllr W Davey (WD)	Cllr M E Hagon (MEH)
	# Cllr E Austin (EA)	Cllr M Heath (MH)
	# Cllr M Skelton (MS)	C Needs – (Deputy Clerk) (DC)

Agenda No	Agenda Item	Action
211101/01	Welcome & Acceptance of Apologies for Absence Apologies from EA and MS	
211101/02	Declaration of Interests There were none.	
211101/03	Minutes of last meeting – 4 October 2021 Agreed at last council meeting	
211101/04	Hedge flailing – Ryan Ashby DC reported that the work should start imminently. Cllr SJ reported that the hedges have not been cut back sufficiently to see when exiting Link Way, Dean to look at.	Cllr SW
211101/05	Way and Tillard Teen Shelter – Next Steps Cllr SW reported back on the meeting with Cllr AWH and PC Ryder and PCSO P.Dobbin. They suggested that we take the roof and the top panels off the Teen Shelter so the youths can be seen more easily. Quotes were obtained from the company that installed it to do this and it was agreed that we would delay this until the Spring and see if the problem still exists when the warmer weather starts up again. The police also suggested putting cameras up on the pole in the Bowls club and also in one of the gardens on the opposite side of the cricket pitch. This was discussed and agreed to go ahead with purchasing cameras and appropriate signage.	Cllr SW
211101/06	Way and Tillard It was agreed to purchase 3 new By-Law signs. The Co-Clerk reported that Cllr AWH was looking into cameras. A new bin had been agreed under Chairman's Actions at a cost of £340. The previous one had been burnt out and will be taken away and the new one installed next to the Teen Shelter. Dean to do the installation.	Cllr AWH Clerk
211101/07	Highways Update Nothing to report	
211101/08	Streetlight Update The quote from SparkX was discussed and members were unsure about why the cost of some columns were different to others. It was agreed that Cllr SW and the Co Clerk would meet with SparkX to discuss the quote and email Services members with the urgent work that needs to be done	Clerk
211101/09	Higher Denham Footpath – Cllr SJ Cllr SJ wanted to understand how we had to where we were, the process to date and agreements in previous meetings. Cllr JW noted that errors had been made	

	in previous minutes hence some misunderstandings. Cllr SJ proposed, given these errors can we appraise the footpath and initially no lighting to be put along the path and at this current time. This was seconded by Cllr WD, this was carried unanimously except Cllr JW who voted against. It was agreed that this footpath was not the responsibility of DPC and that it could not come back to Services for discussion until at least 6 months time. Cllr JW explained why the request was put into the Community Board but was unaware of any match funding was required. It was agreed to ask the Clerk to send out the grant application to members and the email of all grants applied for and all grants in the pipeline. SW to contact the Clerk Cllr JW reported on her meeting with the RoW Officer, Bucks had taken down the gates as they were illegal, despite installing them. They said they were inaccessible for mobility scooters. The Co Clerk met the Technician on site, they measured the footpath. Co Clerk to write to the RoW team and copy in all Unitary councillors about when the gates were going to be put back. They talked about 2023 as a funding date for the footpath, currently there is nothing to stop young children from running straight out onto a dangerous road.	Clerk Clerk
211101/10	Queens Jubilee Tree Planting This will be discussed at Communities	
211101/11	Cycleway to Gerrards Cross Cllr BD reported on his meeting with Cllr Paul Bass and the section that DPC would need to put an application in for would be the footpath section from the A40/A412 traffic lights up to the service road at Red Hill.	Clerk
211101/12	Tree Works It was agreed for the works on the Oxford Road and the Tatling End play area to go ahead. Cllr JW asked how many days works would both jobs be. Discussion took place re the works due on the village green due to the lights being turned on soon. Cllr SJ asked if Artemis could mark the trees/branches where work will be carried out. Cllr MH enquired as to whether Artemis were going to work on the A412 trees as some have started to have regrowth and need a bit of attention. These trees were to be the responsibility of Artemis for being our preferred supplier. Clerk to write to Artemis.	Clerk Cllr SW Clerk
211101/13	Cycle Racks At the last Community Board meeting it was discussed about putting bike racks around the parish after two parish councils had put in applications for them. Discussion took place as to suitable places in Denham, suggestions were the Co-Op on the grassed area, the Londis shop in Tatling End and Lumbrini. Clerk to be asked to put in a community board grant.	Cllr SW
211101/14	Cricket Club Roller This needs to be removed from the Cricket Club bungalow grounds. It could be stored round the back of the Cricket Club container or the club house. Clerk to write to Cricket Club.	Clerk

	There is currently a skip in the grounds of the bungalow which needs to be removed as there is currently no works going on there. Clerk to write to Gibbs Gillespie asking for removal.	Clerk
211101/15	Outdoor Gym - Higher Denham Nothing to report. The Deputy Clerk has written to HDCA about what equipment they would like and received no answer. Clerk to write again asking for an answer by end of November or they lose the funding.	Clerk
211101/16	Services Finance - Identify expenditure for 2021/22 Cllrs were asked to think of any expenditure over and above what is already happening in Services and report back to next meeting with ideas. - Financial report to note It was noted that 4398 had the wrong budget. - Services budget requirements/projects for 2022/23 Cllrs were asked to come back to the next meeting with any projects for Services for the next financial year.	
211101/17	Funding Update - To Note - HS2 Road Safety Fund application progressing for containment kerbs - To Note - Applications submitted to Highways Community Board for double yellow lines on Old Mill Rd and No U-turn A412	
211101/18	Denham Allotments To Note – 5mph sign ordered and location confirmed	
211101/19	Woodland Trees Cllr SW is awaiting to hear from Woodland Trust.	
211101/20	Wildflower Verge This has now been all cut back. Co Clerk to get confirmation of dates and works from Blue Sky	SL
211101/21	Matin Baker Sports Ground Update Containers have now arrived and are being fitted out and linked up to the services.	
	Devolved Services Update – Not on Agenda Cllr SW read out an email from Bucks confirming there will be a 3% increase on our devolution budget granted for 2022/23 agreements. This is in line with the Council's annual inflation figure. The Highways & Technical Services team are currently procuring new contract for the Highway service to begin in APRIL 2023. They are therefore planning to roll over all existing contracts they have with Parish Councils for a 1 year period Members agreed that we would also roll our existing contracts. Clerk to write to confirm	Clerk

211101/22	Completed Actions – To Note ✓ Hedge flailing in Tilehouse Lane and Bowls Club Hedge by Blue Sky ✓ Turkey Oak plaque installed ✓ TRO Yellow lines application submitted to Community Borad ✓ Matilda Bench arrived, needs building ✓ Village Green Tree works completed	
211101/23	Items in Progress: To Note - <u>20201102/07</u> – (Nov) – Old Noticeboards Refurbishment - Ongoing - <u>20210406/10</u> - (Apr) – A412 Flooding - Cllr SW - <u>20210406/11</u> - (Apr) – Streetlight Audit (Completed, remedial action to be agreed) - <u>20210906/03</u> – (Sept) – Plantlife newsletter/Turkey Oak on website - <u>20210906/06</u> – (Sept) – Xmas lights removal from village green tree - <u>20210906/08</u> – (Sept) – Cricketfield bungalow gate replacement - <u>20210906/09</u> – (Sept) – St Mary’s church war memorial cleaning - <u>20210906/10</u> – (Sept) – Boundary gates and maintenance - <u>20211004/05</u> – (Oct) – Allotment Clearance and 5mph speed sign - <u>20211004/06</u> – (Oct) – Link Way hedge maintenance - <u>20211004/07</u> – (Oct) – Bench maintenance by handyman - <u>20211004/09</u> – (Oct) – Blue Sky works – kerbside weedspraying, wildflower verge, siding out Old Mill Rd - <u>20211004/12</u> – (Oct) – Bucks Mobile CCTV Unit – Cllr SW - <u>20211004/13</u> – (Oct) – Willowbank Verge – - 20211004/14 – (Oct) – Woodland Trees in Denham Green – Cllr SW	
211101/24	Agenda Items for next meeting Cllr SS asked about his meeting with the LAT re white gates in Denham. Co Clerk to progress. Cllr SS asked for Co Clerk to put on the agenda of the Full Council meeting ‘Meetings in the Office’.	Co Clerk
211101/25	Date of Next Meeting To confirm the date of the next meeting Monday 6 December 2021 at 7.30pm	

Cllr Sharon Williams
 C/O Jagjit Brar – Clerk
 1 November 2021