

Minutes of the MEETING OF THE SERVICES COMMITTEE on Monday 6 September 2021 at 7.30pm at St Marks Church Hall, Green Tiles Lane, Denham Green, Bucks UB9 5HT

Councillors:	Cllr S Williams (SW) - Chairman	Cllr S Jefferys (SJ) – Vice Chairman
	Cllr J Walsh (JW)	Cllr M Skelton (MS)
	Cllr W Davey (WD)	Cllr S Sproul (SS)
	Cllr E Austin (EA)	Cllr M E Hagon (MEH)
		Cllr M Heath (MH) Observing
	Jagjit Brar (Clerk)	Colin Needs – (Deputy Clerk)

Minute No	Agenda Item	Action
210906/01	Welcome & Acceptance of Apologies for Absence – - Cllr SW requested two additional items to the agenda for information relating to allotments and the Way and Tillard recreation ground – ALL AGREED - Cllr MEH requested additional item to the agenda for information relating to the community board – ALL AGREED - There were no apologies for absence.	
210906/02	Declaration of Interests – The were no declarations of interest.	
210906/03	Wildflower verge Denham Green – - Cllr WD stated that he thought that the current mix of wildflower seed hasn't really worked and that it now looks very untidy, he suggested that perhaps for next year the area is grassed with a couple of flower beds cut into the grass. - Cllr SW said that it might be worth using a shorter height mix of wildflower seeds. - Cllr EA stated that wildflower verges are good for the eco-system where insects can thrive. Cllr EA also stated that education is required in respect of plant-life and that she will put together information to be included in the DPC newsletter and DPC website. - Cllr SJ stated that the verge now needs cutting down, Cllr SW said that contact needs to be made with Blue Sky to do this, Deputy Clerk to contact Blue Sky and arrange. - Cllr SW stated that it might be worth using the Denham Green verge again next year for wildflowers but use a dwarf mix of seed. It was agreed by all councillors that this was the action to take - AGREED - Deputy Clerk to get a quote from Blue Sky for a dwarf mix of seed to be planted that must include cosmos, poppy and cornflower. - Cllr MEH said that mention of the wildflower verge will be included in the next DPC newsletter.	Cllr EA/Clerk Deputy Clerk Deputy Clerk Cllr MEH
210906/04	Kerbside weed spraying – - Cllr SW said that there had been a quote of £2000 from Blue Sky to remove dead weeds after they had been sprayed and that there was an autumn spray due to be done soon. - Cllr EA asked if other methods of weed removal had been explored as some weedkillers are very toxic to wildlife. - Cllr SW stated that we could ask Blue Sky if the weedkiller used was eco-friendly. Deputy Clerk to clarify with Blue Sky.	Deputy Clerk

	• Cllr SW wanted to go ahead with the proposal of getting the autumn weed spraying done and then when they have died back to have them removed. Deputy Clerk to arrange - AGREED	Deputy Clerk
210906/05	Link Way and Old Mill Road – • The Deputy Clerk stated that he had visited Bosch for an update on the cutting back of trees and hedges along Link Way and that contact had been made via e-mail to the facilities department for an indication on when this work will be done, to date there had not been any response. At the visit they agreed that it was their responsibility to cut back the hedges and trees and that they had carried out this maintenance in the past. Cllr SW asked the Deputy Clerk to ring Bosch and try to speak directly to the facilities manager. Deputy Clerk to follow this up and report back at the next Services meeting as to the progress made with Bosch. If the work has not been done, a decision would be made as to the next course of action to rectify this matter. • Cllr JW stated that a ‘Fix my Street’ referral be made regarding vision issues for motorists pulling out of Link Way onto Moorfield Road. • The Deputy Clerk gave an update on the cutting back of vegetation and hedges on Old Mill Road and that Dean the handyman had done a good job on bringing the hedges back to an acceptable level. Cllr SW said that there was still some siding out that needed to be done along that route and that a revised quote from Blue Sky should be sought to do this work. Deputy Clerk to go back to Blue Sky and get a revised quote for siding out along Old Mill Road.	Deputy Clerk Deputy Clerk Deputy Clerk
210906/06	Denham Village Green works for approval – • Cllr SW stated that a quote had been obtained regarding the Village Green trees a crown lift, a complete tree removal and the cutting back of dead wood. It was agreed that Artemis would carry out this work and that the quote of £720.00 was accepted – AGREED • Cllr SJ asked that the Christmas Tree lights in the tree that is being cut down be removed very carefully. Deputy Clerk to ask Dean the Handyman to do this removal • Cllr SW said that the Village Green benches needed to be sanded down, repainted and any repairs carried out. Deputy Clerk to liaise with Dean the Handyman about carrying out this work. • Cllr SW said that the filming company involved in the ‘Matilda’ production were offering a donation for a new bench to be put on the village green and that a location for this was to be determined. It was agreed that this bench was to be sited along the village green railings with the bench backing on to the Falcon Inn - AGREED • (20210706/08) G Newell bench – Cllr WD said that he had been to see Sheila Newell regarding the siting of the bench, he said that she was more than happy to site the bench on the village green rather than St Mary’s churchyard. Cllr WD said the bench can be placed in the far corner of the village green near the Denham Place side so that it faces the whole green and the Falcon Inn. The Deputy Clerk said that the bench is being delivered on 9 September and that he will arrange with Dean the Handyman to place the bench and secure it.	Deputy Clerk Deputy Clerk Deputy Clerk Deputy Clerk
210906/07	Turkey Oak A412 and A40 junction – • Cllr SW said that she wanted to propose the installation of a plaque next to the turkey oak which was given to DPC by CPRE to celebrate the millennium. It was agreed that the Deputy Clerk approach First	

	Class Signs to ascertain the best way to install the plaque either by stake or on the small picket fence that surrounds the tree – AGREED • Cllr SW also asked that a note be put on the DPC website regarding the donation of the tree from CPRE and that a link to the CPRE website also added.	Deputy Clerk Clerk
210906/08	Cricket field bungalow new driveway gate for approval – • It was agreed that the GRB Fencing quote for the replacement of the bungalow drive gate be accepted –GRB Fencing quote of £1,350.00 - AGREED	Deputy Clerk
210906/09	St Mary's Church war memorial cleaning – • Cllr SW said that the war memorial needs cleaning before Remembrance Sunday, the Clerk stated that this needs to be done with a mild detergent and not jet-washed, the Deputy Clerk is to liaise with Dean the Handyman to carry out the cleaning in late October.	Deputy Clerk
210906/10	Boundary gates and maintenance – • Cllr SW stated that the only option for Higher Denham is on entry to Old Rectory Lane off A412. Cllr JW said that it was it worth liaising with Higher Denham CIO regarding this matter, the Deputy Clerk said that he had done this and was waiting for further contact from the Chairman. Deputy Clerk to get quotes for installation of a gate on the verge at the start of Old Rectory Lane and the A412. • Cllr SW said that the existing gates needed to be repainted – Deputy Clerk to get Dean the Handyman to obtain relevant paint and carry out job – AGREED • Cllr SS suggested that the location of a boundary gate in New Denham could be below the twinned with sign on the Oxford Road. Cllr SW said that that the Bucks CC local area technician (Wayne Fabian) had stated that he did not want another piece of street furniture along that busy stretch of road. The Clerk said that Cllr Hollis has monthly meetings with Wayne and that a meeting could be arranged with Cllr SS, Cllr MEH and Cllr SW to discuss this matter further. The Clerk to e-mail Cllr Hollis about this potential meeting.	Deputy Clerk Deputy Clerk Clerk/Deputy Clerk
210906/11	Highways Update – • A412 crossing and path/cycle way – it was noted that this was still in progress.	
210906/12	Hedge Flailing around Parish - • The Deputy Clerk advised that the hedge flailing around the parish had been delayed as Ryan Ashby was still dealing with the harvest. Contact had been made with Ryan and it was agreed with him that he would visit the council offices to discuss what needed to be flailed. • Cllr SW suggested that a quote be obtained from Blue Sky to do the hedge flailing along Tilehouse Lane as this was an area that needed doing urgently. The Deputy Clerk to obtain quote as necessary.	Deputy Clerk
210906/13	Denham Ave bus stop light – • Cllr SW said that the Deputy Clerk had investigated ownership of the of the light via TFL and TFB and it transpires that it was DPC that installed it, Cllrs JW and MH confirmed this to be the case. It was	Clerk/Deputy Clerk

	agreed that DPC use current insurers to make a claim for the stolen light - AGREED	
210906/14	Martin Baker – • Cllr SW wanted to add Martin Baker to the agenda in preparation for any potential issues in the future. • Cllr WD said would it be possible for there to be an official opening ceremony for when DUFC start playing at the ground. Cllr SW said that this would not be until DPC officially take over the site in October, but this could be arranged.	
210906/15	Completed Actions ✓ New Village Green railings installed ✓ Village Green new electric supply installed ✓ 7 dead elm trees on Cheapside Lane removed ✓ Trees cut back on Village Road alongside Denham Place ✓ Tree cut back and reduced outside 2 Willow Crescent East, New Denham ✓ Cricket field bungalow drive resurfaced. ✓ Knighton Way Lane play area repairs completed. ✓ All ROSPA identified repairs completed ✓ Roots grass cutting satisfactorily up to date ✓ HRH Prince Philip oak tree delivered. ✓ Stickers added to planters outside 'Lumbini', New Denham ✓ New signs on Alderbourne play area and Denham Green open space	
210906/16	Financial Report – • All noted	
210906/17	Items in Progress: To Note - <u>20201102/06</u> – (Nov) – Woodland Trees – Cllr SW & Handyman - <u>20201102/07</u> – (Nov) – Old Noticeboards Refurbishment - Ongoing - <u>20210406/08</u> – (Apr) – Outdoor Gym Higher Denham - Ongoing - <u>20210111/13</u> - (Jan) – TRO - Yellow Lines on Old Mill Road - <u>20210111/06</u> - (Jan) – MVAS Pole Cheapside – In progress - <u>20210406/10</u> - (Apr) – A412 Flooding - Cllr SW - <u>20210406/11</u> - (Apr) – Streetlight Audit – In progress - <u>20210705/03</u> - (July) – Tatling End play area fence replacement – In progress - <u>20210705/09</u> - (July) - HRH Prince Philip oak tree planting and plaque – In progress	
210906/18	Agenda Items for next meeting – • Martin Baker • Willowbank Verge • Allotments • Way and Tillard • Link Way hedges • By-Law Signs on Way & Tillard	
	Other business discussed – • Willowbank Verge – (Not Raised as an Agenda item at the beginning of the meeting) - Cllr MEH wanted to discuss the land grab on Willow Avenue and the fact that the Willowbank Residents Association had already spent £867 on plants and shrubs, DPC agreed to fund the rotovating for £1,122. Would DPC provide	

	funding for some wooden bollards to be installed on this stretch to deter parking as it is a devolved piece of land. The Clerk advised an application could be made to the Community Board by the Willowbank Residents Association for funding of this. ACTION - Cllr SW, the Deputy Clerk and Cllr MEH to meet at that location to discuss what can be done. A date and time to be determined. • Allotments – Cllr SW stated that she had done the judging of the allotments and noted that some of the plots had not been tendered/kept tidy and that she had provided a list of these to SL. Cllr SW said that at the next services meeting both SL and the DAUA Chair would attend to provide an update on the current situation with the allotments. • Way and Tillard – Cllr SW provided an update on the recent anti-social behaviour (ASB) that had taken place on the recreation ground. Incidents included litter being left behind, drug taking, broken bottles and quad bike riding. The police are now doing more regular patrols in that area after the escalation of ASB. Cllr SW suggested that it might be possible to add some bollards at the entrances to the footpaths to prevent quad bikes being used on the recreation ground, Cllr EA pointed out that disabled access needed to be considered if bollards were installed. Cllr WD said that it might be worth putting up some more by-law signs warning of fines. • Community Board Applications – Cllr MEH pointed out that in the services meeting minutes for June 2021 it was agreed that the footpath from Higher Denham to Denham Green was not DPC's devolved responsibility, Cllr MEH wanted to know if a Community Board bid had been put in for this footpath, if so has the bid been made by DPC or the Higher Denham Residents Association and if the bid has been made by DPC which committee or councillors were consulted and were the rules followed. Cllr JW confirmed that DPC had applied for this funding even though it is not DPC responsibility. Cllr SJ strongly stated that she disagreed with JW in respect of this issue. The Clerk advised that an application for funding had been made to the Community Board under safety grounds. Cllr JW said that we have progressed with a bid for funding to repair the surface following discussions at Services. Councillors disagreed with the funding application submitted by the Clerk to the Community Board. Cllr JW requested that this matter can be discussed further at the next full council meeting.	Cllr SW, Cllr MEH & Deputy Clerk
210906/19	Date of Next Meeting - • Monday 4 October 2021 at 7.30pm	

Colin Needs – Deputy Clerk
 10 September 2021