

Minutes of the MEETING OF THE PARISH COUNCIL on Monday 13 December 2021 at 7.00pm at the Denham Grove Hotel, Tilehouse Lane, Denham, UB9 5DG

Councillors:	Cllr J Walsh (JW) - <i>Chair</i>	Cllr A Hans (AH)
	Cllr M E Hagon (MEH)	Cllr E Austin (EA)
	Cllr S Williams (SW) – <i>Vice Chair</i>	Cllr S Sproul (SS)
	Cllr M Heath (MH)	Cllr G Hollis (GH) (<i>Unitary Cllr</i>)
	Cllr W Davey (WD)	# Cllr S Jefferys (SJ)
	Cllr A W Head (AWH)	# Cllr M Skelton (MS)
Clerk:	Jagjit Brar (JB)	

Agenda No	Agenda Item	Action
20211213/01	Welcome and acceptance of apologies for absence See above	
20211213/02	Declaration of Interests None	
20211213/03	Public Session – 10 mins None	
20211213/04	Approval of Minutes & Committee Feedback Parish Council 8 November 2021 Proposed by Cllr JW, seconded by Cllr AH – ALL AGREED Services Committee 1 November 2021 Proposed by Cllr SW, seconded by Cllr JW – ALL AGREED Planning Committee 2 November 2021 Proposed by Cllr JW, seconded by Cllr SW – ALL AGREED Communities Committee 16 November 2021 Proposed by Cllr MEH, seconded by Cllr AH – ALL AGREED Services Report December 2021 – To Note Planning Committee 7 December 2021 Proposed by Cllr AWH, seconded by Cllr MH – ALL AGREED Feedback on Committees - Cllr AH raised that the Carols on the Green event went particularly well and the new lights fully lit up the Village Green, Cllr SW and Cllr MH agreed that there was also positive feedback for the tree and in particular it's shape this year. - Council extended their thanks to Cllr SJ and the contractors for the installation - Cllr MEH advised that we will be working towards installation for 2022 in New Denham - Cllr JW advised that Christoph from St Mary's has confirmed a carol service in Higher Denham this year.	
20211213/05	Report from Guy Hollis - Unitary Councillor Planning & Enforcement: - The Planning department are working to reduce the time for decisions from 6 months down to 8 weeks but there has been a turnover of staff and a new Head of Enforcement, Stephanie Penny. - The enforcement notice for Pinstone Way has been appealed. Currently there is an 11 month wait for hearings to be held in Bristol and the appeal will delay matters. The owners have removed the contractor and operations should return to the licenced 4 movements a day. Cllr Paul Bass and I are now pushing to have the road resurfaced.	

	- Enforcement action on the SSSI site in Higher Denham will need to focus on the environmental health impact similar to those raised in St Mary's Rd in Denham Green to help it progress <u>Transport & Highways</u> - TfB are looking at temporary measures to stop lorries parking outside the petrol stations on the A40, meanwhile the HS2 road safety fund application for barriers outside the petrol stations may still be a possibility as the larger projects are still being costed and can come from tranche 2 of the funding. - TfB have advised that gulley clearance across the county is 85% complete - The Willowbank resurfacing has been costed and as the water table is so high, the estimated costs have increased to approx. £2.25m however it is still scheduled for Feb 2022. - Cllr MH updated that the A412 is flooded recently and questioned if the gulley clearance had been completed in Denham? - Cllr MEH requested Cllr GH and Clerk follow up on the S106 funding that was allocated to the entrance to Willowbank. <u>Policing</u> - Recent meeting with the Police Committee went well, there are awards available to businesses that are supporting the local community such as Martin-Baker and Bosch - At the meeting of Buckinghamshire Full Council Thames Valley Police advised that crimes have reduced but didn't take questions as to where and what type. <u>Other</u> - The consultation on Adult Social Care has still not been released, Cllr GH is chasing - Attended the Communities and Localism select committee which mainly focussed on domestic violence	Clerk Cllr GH
20211213/06	Neighbourhood Plan Referendum – 9 December 2021 - Cllr JW updated that it was a momentous occasion for Denham that the Neighbourhood Plan was adopted with a total of 803 votes cast, 63 against and 743 for, resulting in 92% in favour with half of the votes cast as postal votes. - We now have a 'made' plan that can be used as planning policy when responding to development plans in Denham - Cllr AWH advised and amendments should be taken forward as a Steering Group and residents that contributed should be kept updated. - Cllr Mh raised that the low turnout should be investigated, additional marketing should be looked at for future communications. - Cllr AWH advised that a 13% turnout for a referendum is not unusual, however Denham Green which had the highest number of possible voters had the lowest turnout. - Cllr MEH advised the resident newsletter is well received and we should keep residents updated in the next edition. - Cllr SS requested his telephone number be removed from Cllr MS on the Parish website, Clerk has subsequently corrected. - Cllr EA suggested a Communication Strategy for the Council which all members contribute towards with different methods considered - Cllr AWH suggested that the strategy is taken forward by the Communities Committee	Clerk

Page 3 of 4

	to purchase and trial. The microphones would be returned for a refund if unsuitable – ALL AGREED	Cllr AH
20211213/10	Articles for In & Around Magazine January 2022 All suggestions already included	
20211213/11	Correspondence List - Noted	
20211213/12	Agenda Items for the next meeting on Monday 17 January 2022 • Grant Application Decisions – applications attached • Adoption of Whistleblowing and Equality & Diversity Policy – Cllr MEH • Adoption of new Code of Conduct with Communication Charter • Reports from Outside Bodies • Agreement of 2022/23 budget and precept ACTION – Clerk to call for Agenda items a week before Agenda is prepared.	Clerk
20211213/13	Part II – Members only	
20211213/14	Date of Next Meeting Monday 17 January 2022 at 7.00pm	

Upcoming Meetings and Events:

Time	Day	Date	Meeting
7.30pm	Monday	10 January 2022	Services – St Marks Hall
7.00pm	Tuesday	11 January 2022	Planning Committee - Office
7.30pm	Monday	17 January 2022	FULL COUNCIL – To be confirmed

Signed: Jagjit Brar - Clerk

Date: 13 December 2021

Minutes of the MEETING OF THE PARISH COUNCIL on Monday 13 December 2021 at 7.00pm at the Denham Grove Hotel, Tilehouse Lane, Denham, UB9 5DG

PART II – MEMBERS ONLY

Councillors:	Cllr J Walsh (JW) - <i>Chair</i>	Cllr A Hans (AH)
	Cllr M E Hagon (MEH)	Cllr E Austin (EA)
	Cllr S Williams (SW)	Cllr S Sproul (SS)
	Cllr M Heath (MH)	Cllr G Hollis (GH) (<i>Unitary Cllr</i>)
	Cllr W Davey (WD)	# Cllr S Jefferys (SJ)
	Cllr A W Head (AWH)	# Cllr M Skelton (MS)
Clerk:	Jagjit Brar (JB)	

Agenda No	Agenda Item	Action
20211213/13/01	Minutes for Approval & Discussion 1. Part II Full Council Monday 8 November 2021 Proposed by Cllr JW, seconded by Cllr AH - AGREED 2. Resources Meeting 10 November 2021 Proposed by Cllr MEH, seconded by Cllr WD - AGREED	
20211213/13/02	Chairs Working Group – Cllr AH made reference to the attached paper and summarised that the last meeting was emotional, difficult and upsetting. As a result, he had consulted members to try to move forward positively. Chairs of Committee have met and suggested formulating a Working Group with several strategic purposes which were discussed. – Cllr SS did not agree with this proposal, members should be free to raise issues how they see appropriate – Council DID NOT AGREE with the overall proposal in the paper	
20211213/13/03	Feedback from Councillor Consultation 29 November 2021 Clerk left the meeting for this item	
20211213/13/04	New Councillors – End of Casual Vacancy Co-Option of Mr. Paul Bass was proposed, following discussion it was AGREED that Council would like him to attend some Council meetings before a decision was made. ACTION – Clerk to invite to next meetings	Clerk
20211213/13/05	Delegation of Authority for Budgets – Cllr AH is reviewing the approval and payment process with office team and will report back to the next meeting	Clerk Cllr AH
20211213/13/06	Chairman's Report 1. Scout Hut 2. Project Phoenix 3. Operation London Bridge – Report to be circulated to Councillors by Cllr JW	Cllr JW
20211213/13/07	Staffing Council discussed the current staffing situation	

Signed: Jagjit Brar – Clerk

Date: 13 December 2021