

**Minutes of the MEETING OF THE PARISH COUNCIL on Monday 11 October 2021 at 7.30pm
at Denham Memorial Hall, Village Rd, Denham, UB9 5BN**

Councillors:	Cllr J Walsh (JW)	Cllr A Hans (AH)
	Cllr M E Hagon (MEH)	Cllr E Austin (EA) (via Zoom)
	# Cllr S Williams (SW)	Cllr S Sproul (SS)
	Cllr M Heath (MH)	Cllr G Hollis (GH) (Unitary Cllr)
	Cllr W Davey (WD)	Cllr S Jefferys (SJ)
	Cllr A W Head (AWH)	Duna Alrudayni (resident)
Clerk:	Jagjit Brar (JB)	# - Apologies received

Agenda No	Agenda Item	Action
20211011/01	Welcome and acceptance of apologies for absence See above	
20211011/02	Declaration of Interests Cllr MH declared a personal interest in the Village Green Garage	
20211011/03	Public Session – 10 mins We were joined by guest Duna Alrudayni a resident interested in becoming an Associate Member of the Parish Council	
20211011/04	Approval of Minutes & Committee Feedback 1. Parish Council 13 September 2021 Proposed by Cllr JW, seconded by Cllr MEH – ALL AGREED – <u>Correction</u> to spelling of Stewart Pomeroy 2. Resources Committee 26 August 2021 Proposed by Cllr MEH, seconded by Cllr AH – ALL AGREED 3. Services Committee 6 September 2021 Proposed by Cllr SJ, seconded by Cllr JW – ALL AGREED – ACTION – to add by-law signs for the Way & Tillard onto the Agenda for Services 4. Planning Committee 7 September 2021 Presented by Cllr AWH, seconded by Cllr JW – ALL AGREED – <u>Correction</u> , Cllr SW declared an interest in Old Store 5. Neighbourhood Plan Steering Group 15 September 2021 Proposed by Cllr MH, seconded by Cllr AWH - ALL AGREED – <u>Correction</u> , the area in question by Nicholas King Homes was not actually included in policy DEN 8 6. Communities Committee 21 September 2021 Proposed by Cllr MEH, seconded by Cllr AH – ALL AGREED 7. Resources Committee 22 September 2021 Proposed by Cllr MEH, seconded by Cllr AH – ALL AGREED 8. Services Committee 4 October 2021 Proposed by Cllr JW, seconded by Cllr WD – ALL AGREED Services Committee Feedback – Cllr WD advised that we should wait for the visit of Sgt Paul Ryder to the Way & Tillard and his recommendations following anti-social behaviour. ACTION - The Services Committee will then make a recommendation for the next steps to Full Council – ALL AGREED Resources Committee Feedback – Cllr MEH reinforced that any employee can request flexible working including working from home and it must be considered, for information Clerks are back working in the office.	Clerk D.Clerk Clerk Clerk D.Clerk

	- Following concerns raised by staff they have agreed to raise any issues to the Clerk and then the Resources Committee - Cllr WD requested that meetings are reconvened in the Parish Council Office, the Clerk and Chairman advised it is too small for Full Council as we cannot socially distance. Smaller committees are already meeting in the office. ACTION – Clerk to forward breakdown of hall hire costs to Cllr WD - Cllr WD requested to join the committee – ACTION – Clerk to invite	Clerk Clerk
20211011/05	Resignation of Cllr Margaret Skelton - Cllr JW and Clerk advised that sadly Cllr Margaret Skelton has resigned from her duties as a Parish Councillor – Council accepted. - Cllr MS subsequently reconsidered and would like to remain, she has given apologies for the next 5 months and will remain involved when she can particularly with the Allotments Committee	
20211011/06	Report from Unitary Councillor Guy Hollis: - Bucks are currently consulting on their domestic abuse policy - The annual TfB consultation on Highways for Unitary Councillors is coming soon, our Local Area Technician (LAT) Wayne Fabien will be transferring to another area, our new LAT will be Alison Poland who is overseen by Hollie Hopkins - There has been a reduction in the number of lorry movements following Enforcement in Pinstone Way and TfB are now looking to possibly resurface the road - Bollards in Denham Green by the Play Area and petrol station have been reinstated by TfB - The failed road surface at the junction of the A40/A412 is being investigated by TfB - The Planning dept is struggling to keep up with the number of applications being called in, only call in if necessary - Cllr AH thanked Cllr GH for progressing the recent resurfacing of Moorfield Road - Unitary Cllr Paul Bass sent a written update to the Council advising that the Hollybush Lane Liaison Group will be meeting this week and that he is also working on maintenance on a Right of Way DEN46/3 and DEN45-1 with local business O'Malley as they have obligations to help maintain it. - Cllr Paul Bass also reminded that applications should be put in to the Economic Regeneration Sub Group from Denham	
20211011/07	Chairman's Report Project Phoenix - Following the presentation to Bucks Council, the director for Property advised that a briefing meeting for both Councillors officers will be arranged to discuss the next steps. We may need the MP or County Councillors to start helping the project progress further with Bucks. - A recent Bucks Council consultation identified that there is a need for day care they are advising it be met by private operators Scout Hut Update	

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	– Cllr AH suggested an application could be submitted for dementia friendly mats for local shops – ACTION – Clerk to progress with advice from Christine the Dementia Officer supporting the Memory Café b. Improving the Environment – Cllr EA - Neighbouring Parishes are requesting funding for cycle racks and litter picking roundabouts. – ACTION – to be progressed through Services c. Highways – Clerk advised that three applications had been submitted; for barriers at the A40 petrol stations, yellow lines on Old Mill Rd and a no u-turn for HGV's on the A412 d. Wellbeing & Safety – An application for CCTV in the Way & Tillard to be progressed through Services Committee 2. Funding Application Procedure and Applications Submitted – Clerk presented the procedure to Council and it was AGREED. – ACTION – Clerk to make amendments suggested by Cllr MH	Clerk D.Clerk D.Clerk Clerk
20211011/11	Neighbourhood Plan Update – Cllr MH – The referendum is confirmed for Thursday 9 December 2021 – ACTION - A briefing newsletter will be distributed to residents giving details of the referendum	Clerk
20211011/12	Martin Baker Project – The Clerk advised that there has been a further delay in the delivery of the Portakabins and the current timeline indicates most tasks are for Martin Baker – Cllr MH advised that Denham Utd will be collecting keys from Martin Baker and playing on the ground in the interim	
20211011/13	Colne Valley Park – ACTION - Invitation to Stewart Pomeroy to next meeting to explain further the details of the current pressures on the Colne Valley Park – Cllr MH advised that it's unlikely Bucks will increase their funding	
20211011/14	Denham Community Charity At a meeting of the Trustees of the Denham Community Charity held on 10th June 2021, the Trustees requested that the Parish Council formally confirm the appointments of Trustees in accordance with the constitution as follows: 1. That Amarjeet Hans, Sharon Williams, Julia Walsh and Marilyn Heath be Trustees for a further period of three years commencing 30 January 2020 2. Julia Walsh and Marilyn Heath be Trustees for a further period of three years commencing 30 January 2021 3. That the following be Trustees for a period of three years commencing 18 March 2021 • Edna Austin • Graham Clayton 4. That Sylvia Jefferys be appointed a Trustee with effect from 13th September 2021 and that she be registered as a Trustee with the Charity Commission. Cllr AH presented the Motion: - Parish Council adopt as practice that the Council may receive from the Trustees nominations for the appointment of additional trustees and that no new trustees be	

	appointed by the Council by its own motion otherwise than following consultation with the sitting trustees – ALL AGREED Cllr AH presented the Motion: - The Council to note that no further amendments to the constitution of the Charity are recommended by the Trustees at this time and consequently the powers of appointment and removal of trustees and the power to dissolve the Charity remain with the Council – ALL AGREED																							
20211011/15	Financial Matters and Reports 1. Councillor Expenses Motion – Does Council wish to continue with the Councillor Allowance towards internet connectivity now that meetings have returned to face to face? – the majority AGREED to continue – Cllr WD confirmed it be reviewed again in October 2022 2. DPC Consultant Motion – To extend contract for Consultant R O'Connor for 3 months to Dec 2021 – ALL AGREED 3. Flagstone Finance Platform Cllr AH advised that a proposal will come from the Finance Committee to the November meeting 4. IT Switchover - COMPLETE All Councillors to now use Parish Council email accounts ACTION – Cllr MH and Cllr AWH requested an online training session on outlook 5. Bank Balances of Barclays Current Account - AGREED 6. Budget report – For review and approval - AGREED 7. Payments to approve for October 2021 totalling £33,736.41 plus £897 for Jacques Amand for daffodil bulbs - AGREED <table><tr><th colspan="2">Payments over £500 October 2021</th></tr><tr><td>Handyman Services D. Wardley</td><td>825.50</td></tr><tr><td>R O'Connor Consultant and Expenses</td><td>£2,022</td></tr><tr><td>P Newell – Grass Cutting August</td><td>£834</td></tr><tr><td>Drayton Fencing</td><td>£1,056</td></tr><tr><td>Swarco – MVAS</td><td>£827</td></tr><tr><td>GRB Fencing</td><td>£8,008.80</td></tr><tr><td>Roots Gardening Servicing</td><td>£5,734.51</td></tr><tr><td>Reids Playground</td><td>£900</td></tr><tr><td>HMRC and NI</td><td>£7,348.46</td></tr><tr><td>Came & Company – Parish Insurance</td><td>£4,092.82</td></tr></table>	Payments over £500 October 2021		Handyman Services D. Wardley	825.50	R O'Connor Consultant and Expenses	£2,022	P Newell – Grass Cutting August	£834	Drayton Fencing	£1,056	Swarco – MVAS	£827	GRB Fencing	£8,008.80	Roots Gardening Servicing	£5,734.51	Reids Playground	£900	HMRC and NI	£7,348.46	Came & Company – Parish Insurance	£4,092.82	Cllr AH Clerk
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20211011/16	Articles for In & Around Magazine – Cllr JW advised an extra page has been booked for the Neighbourhood Plan. – Cllr MEH commented that recent articles have looked good with pictures and suggested that the bulb planting is mentioned																							
20211011/17	Correspondence List Noted																							
20211011/18	Next Meeting - Monday 8 November 2021 starting at 7.30pm at St Marks Hall, Green Tiles Lane, Denham Green – Cllr MEH requested the time of the meetings be an Agenda item – It was noted that the venue was very cold and it should be reported back to the Village Hall that it is not acceptable. – Cllr MH also volunteered to attend the Planning Committee	Clerk																						