

20210912/ 05	Chairman's Report 1. Project Phoenix – Cllr JW spoke at the South Bucks Committee regarding the housing development on the former Tilehouse Day Centre, the outcome was that the application was deferred as per the note from Cllr AWH. To note, the Neighbourhood Plan was mentioned and should have been given more weight as it listed the Tilehouse Centre as an Asset of Community Value. The majority of the South Bucks Committee were not in favour of the planning application and wanted a refusal, but the Chair deferred it for further discussions between bucks and DPC – On the 16 July the working party presented the DPC business plan to Cllr Chilver and Cllr Macpherson in the presence of Joy Morrissey MP. All were very supportive of the proposal – The business plan was submitted to Bucks and we received 40 questions from the Officers in mid-August which were responded back to at the end of August – A follow up letter was sent to Cllr Chilver and Cllr Macpherson requesting a meeting to discuss the progression of the project as it will be advantageous to all. – If we have no progress with this letter we will look to progress through the MP and Cllr Martin Tett through our Unitary Councillors – Cllr MH asked about Cllr involvement in the resident consultation, Cllr JW advised once progress is made with Bucks regarding the building we will plan the consultation involving all Councillors – Cllr AWH advised that there are still several key steps, Bucks agreeing to dispose of the asset, acknowledging the need for the Centre and then formal negotiation. The consultation will then have to take all of this into account before being issued to residents – Cllr MH suggested a cap on DPC spending for the project, Cllr AH advised that this is sensible but it is dependent on the outcome decision – Cllr JW advised that ultimately it is likely that members of the Finance and Resource Committee at Bucks will be involved in the final decision making – Cllr MH suggested that Bucks may be 'gunning for us?' however Cllr AWH advised we must challenge officers even if we are unpopular, – The working party has been transparent and methodical throughout 2. Scout Hut Update – Cllr Steve Bowles, the cabinet member for Communities was contacted to progress this flagship project however no progress has been made, another chaser to be sent. No progress on the cleaning and access to the site has been made, it is a steep uphill battle now with the Estates Team – Cllr MH advised Cllr JW to contact Sandy Saunders at SBALC who is also meeting with Steve Bowles	Cllr JW
20210912/ 06	Higher Denham Footpath – Funding Applications Cllr JW advised that following serious allegations made at the Services Committee of the 6th September 2021 an audit of all references to the resurfacing of the Higher Denham Footpath made at the Services and Communities Committee was circulated for information (Audit Attached). Cllr JW highlighted that residents with mobility scooters and pushchairs simply cannot navigate the muddy uneven surface.	

	– Cllr MH advised it was an acrimonious meeting which highlighted how Councillors currently feel – Cllr MS felt the behaviour of Councillors was disgraceful and does not condone the behaviour – Cllr EA highlighted that no reference was made to the lighting of the footpath? It was noted by the Clerk, however lighting was not in question – Cllr MEH suggested all funding applications should go through Full Council – Cllr AH advised that the Council has sufficient funds in the budget there should not necessarily be a need to apply for funding? – Cllr MH stated that residents shouldn't have to pay twice for services, Clerk advised that there have been similar instances in the past where the Parish have dealt with highways issues that are to the benefit of residents for example drain clearance The Clerk circulated a list of funding applications (See attached) that had been made over the last year on behalf of the Council and advised that these are often submitted under tight deadlines and applying for grants is part of the Clerk's role. Some applications are successful whilst others are not. If match funding is required all decisions will come back to Full Council. – Cllr SS suggested that all Councillors are kept updated by email before action is taken – Cllr AWH suggested a procedure for applying for funding is drafted – ACTION – Clerk to circulate an email to all Councillors before submitting any future funding applications to get approval and agreement and to draft a policy to take account of these new funds	Clerk
20210912/07	Community Board 1. Feedback from Community Boards: a. Economic Regeneration – Cllr AH – Cllr AH advised that initiatives to reduce our carbon footprint were discussed such as local deliveries by electric vehicle b. Improving the Environment – Cllr EA and Cllr SW – Cllr SW advised that priorities for this group are sustainable transport, waste, and natural settings. – Funding applications were submitted for cycle racks in Chalfonts and Gerrards Cross c. Highways – Cllr MH and Cllr SW – This group only has 21% of Community Board funding and there is no rolling over of funds – The DPC application for the no U-turn was discussed, TfB have proposed a feasibility study, as they feel the implementation will move the problem to another area of Denham d. Wellbeing & Safety – Cllr SW and Cllr MEH – A funding application for MIND was approved for another Parish 2. Feasibility Study – Application for Funding for No U-Turn Cheapside Lane/A40 – Cllr MS felt that the area is becoming more and more industrialised and therefore proposed we go forward with the feasibility study, seconded by Cllr AWH Motion - Does the Parish Council wish to financially contribute towards the feasibility study suggested by TfB following our application to the Highways Community Board? – ALL AGREED ACTION – Clerk to respond to Community Board Coordinator	Clerk

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	3. IT Transfer – To Note switch over to Doctor Tech is complete but the office team have had several issues purely because of the way our old systems were set up and maintained 4. Bank Balances of Barclays Current Account - AGREED 5. Budget report – For review and approval - AGREED 6. Payments to approve for September 2021 totalling £32,899.65 plus £1,093.60 - AGREED <table><tr><th colspan="2">Payments over £500 September 2021</th></tr><tr><td>Handyman Services D. Wardley</td><td>968.50</td></tr><tr><td>R O'Connor</td><td>£2,000</td></tr><tr><td>P Newell – Grass Cutting August</td><td>£834</td></tr><tr><td>P Newell – Grass and Hedge Cutting July</td><td>1054</td></tr><tr><td>Dr Tech – IT Set Up Install</td><td>£2,549.18</td></tr><tr><td>Roots – Grass Cutting</td><td>£5734.51</td></tr><tr><td>Reids Playgrounds – Tatling End</td><td>£2,256</td></tr><tr><td>Reids Playgrounds – Higher Denham</td><td>£2,124</td></tr><tr><td>Reids Playgrounds – Denham Green</td><td>£4,242</td></tr><tr><td>Bucks Council - Uncontested Election costs</td><td>£926.93</td></tr><tr><td>Windowflowers Maintenance</td><td>£1,778</td></tr><tr><td>Reids Playgrounds – Knighton Way</td><td>£1,620</td></tr><tr><td>Reids Playgrounds – Alderbourne</td><td>£2,304</td></tr><tr><td>PKF Littlejohn – External Audit</td><td>£1,200</td></tr><tr><td>Streetmaster – Memorial Bench</td><td>£993.60</td></tr></table>	Payments over £500 September 2021		Handyman Services D. Wardley	968.50	R O'Connor	£2,000	P Newell – Grass Cutting August	£834	P Newell – Grass and Hedge Cutting July	1054	Dr Tech – IT Set Up Install	£2,549.18	Roots – Grass Cutting	£5734.51	Reids Playgrounds – Tatling End	£2,256	Reids Playgrounds – Higher Denham	£2,124	Reids Playgrounds – Denham Green	£4,242	Bucks Council - Uncontested Election costs	£926.93	Windowflowers Maintenance	£1,778	Reids Playgrounds – Knighton Way	£1,620	Reids Playgrounds – Alderbourne	£2,304	PKF Littlejohn – External Audit	£1,200	Streetmaster – Memorial Bench	£993.60	
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20210912/14	Articles for In & Around Magazine Cllrs to forward ideas to the Clerk by Friday	Cllrs																																
20210912/15	Correspondence List Noted																																	
20210912/16	Agenda Items for next meeting • Village Green Garage • Call for Volunteers for events • Flagstone Finance Platform • Feedback on IT • Denham Community Charity • Invite to Stewart Pomeroy – Colne Valley Park																																	
20210912/17	Part II – Members Only																																	
20210912/18	Date of Next Meeting Monday 11 October 2021 starting at 7.30pm at Denham Memorial Hall																																	

Upcoming Meetings and Events:

Time	Day	Date	Meeting
7.00	Wednesday	15 September 2021	Neighbourhood Plan Steering Group – St Marks
7.30pm	Tuesday	21 September 2021	Communities Committee – New Denham
6.00pm	Wednesday	22 September 2021	Resources Committee – Office
10.00am	Friday	1 October 2021	Finance Committee - Office
7.30pm	Monday	4 October 2021	Services – St Marks
7.00	Tuesday	5 October 2021	Planning Committee - Office
7.30pm	Monday	11 October 2021	FULL COUNCIL – Memorial Hall

Signed: Jagjit Brar - Clerk

Date: 13 September 2021

Minutes of the MEETING OF THE PARISH COUNCIL on Monday 13 September 2021 at 7.30pm at Denham Memorial Hall, Village Rd, Denham, UB9 5BN
PART II – MEMBERS ONLY

Councillors:	Cllr J Walsh (JW)	Cllr A Hans (AH)
	Cllr E Austin (EA)	Cllr M E Hagon (MEH)
	Cllr S Williams (SW)	Cllr M Skelton (MS)
	Cllr M Heath (MH)	Cllr S Sproul (SS)
	Cllr W Davey (WD)	# Cllr G Hollis (GH) (Unitary Cllr)
	Cllr A W Head (AWH)	# Cllr S Jefferys (SJ)
Clerk:	Jagjit Brar (JB)	# - Apologies received

Agenda Item	Minutes
20210913/17/01	Staff Concerns Following a meeting with the Office Team the Clerk raised several issues to Councillors on behalf of the Office Team. A number of Councillors were appalled by the type of behaviour raised. Cllr MEH advised that the Resources Committee is developing a set of Communication Standards which will help some of the issues raised. ACTION – Staff to raise individual concerns to the Resources Committee
20210913/17/02	Deputy Clerk Salary Cllr MEH then proposed an increase in salary after 6 months followed by the usual annual review at Resources Committee Motion – To increase Deputy Clerk salary after 6 months – AGREED
20210913/17/03	Back to The Office - To be deferred to the next meeting
20210913/17/04	Communication Standards – To be deferred to the next meeting
	Other Confidential Business The Clerk advised Council that following unacceptable behaviour at the Services Committee on 6 th September the Monitoring Officer was consulted for advice. - The head of Democratic Services advised that all Councillors are accountable for their actions and must agree to disagree. - All Councillors have signed up to the Code of Conduct, if Councillors feel there has been a breach, they are entitled to complain to the Monitoring Officer, it will be investigated and there may be consequences. - Councillors are reminded that if they have concerns regarding the integrity of Councillors or staff, they should raise them with the Chair and Clerk rather than at a public meeting

Signed: Jagjit Brar – Clerk & RFO,

Date: 13 September 2021