

**Minutes of the MEETING OF THE PARISH COUNCIL**

 Held on **Monday 12 October 2020 at 7.30pm** via Zoom Video Conferencing

<b>Councillors:</b>	Cllr J Walsh (JW) - Chairman	Cllr A Hans (AH) – Vice-Chairman
	# Cllr S Williams (SW)	# Cllr M Skelton (MS)
	Cllr M Heath (MH)	Cllr S Sproul (SS)
	Cllr W Davey (WD)	Cllr G Hollis (GH) (Unitary Cllr)
	Cllr Alan Head (AWH)	## Cllr K Bowen (KB)
	Cllr M E Hagon (MEH)	# Cllr S Jefferys (SJ)
	Cllr Edna Austin (EA)	Cllr R Reed (RR) – Unitary Cllr
<b>Associate:</b>	Sharan Bhinder-Dhonsi (SBD)	Cllr S Chhokar (SC) – Unitary Cllr
<b>Clerk:</b>	Jagjit Brar (JB)	# - <b>Apologies Received</b>

Minute	Meeting Minutes	Action
20201012/01	<b>Acceptance of Apologies for Absence</b> Accepted	
20201012/02	<b>Declaration of Interests</b> <i>Cllr MH declared a personal interest in the Village Green Garage Lease</i> <i>Cllr EA declared a personal interest in the Bat Conservation Trust</i>	
20201012/03	<b>Public Session – 15 minutes</b> No members	
20201012/04	<b>Approval of Minutes</b> 1. Parish Council 14 September 2020 Proposed by Cllr JW, seconded by Cllr AH – <b>AGREED</b> To note change footer of document 2. Neighbourhood Plan 15 September 2020 Proposed by Cllr MH, seconded by Cllr GH - <b>AGREED</b> 3. Communities Committee 15 September 2020 Proposed by Cllr MEH, seconded by Cllr AH – <b>AGREED</b> <b>ACTION</b> – Survey to be circulated to all Cllrs 4. Planning Committee 22 September 2020 Proposed by Cllr SS, seconded by Cllr MEH – <b>AGREED</b> 5. Services Committee 5 October 2020 Proposed by Cllr JW, seconded by Cllr WD – <b>AGREED</b> <b>To Note</b> – Cllr MH - Include Allotment noticeboard in review 6. Charities Committee 6 October 2020 Proposed by Cllr AH, seconded by Cllr JW – <b>AGREED</b> <b>To Note</b> – Defibrillator for Oxford Gardens to be included, all donations to come to Denham Community Charity to benefit from Gift Aid	<b>Clerk</b>             <b>D.Clerk</b>
20201012/05	<b>Matters Arising from Previous Minutes</b> Items to be progressed <ul style="list-style-type: none"> <li>• <b>191209/06/3</b> - Local Council Award Scheme – Clerk noted that it will be progressed alongside the CILCA and will be brought back to Council when ready to proceed</li> <li>• <b>20200511/06/- 4</b> - Councillor Handbook To note - In progress</li> <li>• <b>20200713/04</b> – New IT Provider – in progress, Clerk to bring proposal to next Full Council</li> </ul>	<b>Clerk</b>
20201012/06	<b>Update Reports from Unitary Councillors:</b> <b>Cllr Roger Reed:</b> <ul style="list-style-type: none"> <li>- To note there are seven Cllrs representing the Denham Area</li> <li>- Crime stats are in the public domain, however the Police are still not committing to attend Community Board meetings</li> </ul>	

	<ul style="list-style-type: none"> <li>- The response from Buckinghamshire Council to the government White Paper on Planning could have been stronger and the impact could be equally damaging to the greenbelt as the recent Draft Local Plan</li> <li>- The rate of Covid cases in South Bucks is the highest in Bucks, it is also concerning that the local care home White Plains is testing staff weekly but only testing patients monthly</li> </ul> <p><b>Cllr Guy Hollis</b></p> <ul style="list-style-type: none"> <li>- Working closely with Denham Parish Council on Neighbourhood Plan, recent issues with Soin Lounge, New Denham which is going to Licencing Committee on 15 October 2020.</li> <li>- Chasing TfB regarding the land grab issue in Willowbank, Hollie Hopkins has sent a letter, the notice period should be ending this week.</li> <li>- Is pushing Bucks Council regarding the Red Cross Centre to be included as a Devolved Asset.</li> <li>- The application to extend land fill operations in Hollybush Lane will go to Committee in November 2020.</li> <li>- Cllr GH is chairing the Covid Recovery Sub Group, currently there are not enough labs to process Covid testing and the current cases are 70 per 100k residents.</li> </ul> <ul style="list-style-type: none"> <li>▪ Cllr MH requested Cllr GH enquire if there is still a Listed Buildings Officer as there are applications being approved despite listed building status, e.g. Wrango in Denham Village.</li> </ul> <p><b>Cllr Santokh Chhokar</b></p> <ul style="list-style-type: none"> <li>- Cllr SC thanked the Parish Council for the opportunity to attend the meeting</li> <li>- As Chair of the local Community Board Cllr SC praised the positive contribution of Denham at the meetings. Involvement in the Sub-Groups was encouraged</li> <li>- Officers at Bucks Council are now looking at monitoring Section 106 and CIL payments more closely</li> <li>- Denham has been allocated one of the larger devolved pilot projects, the Scout Hut</li> </ul>	<b>Cllr GH</b>
20201012/ 07	<p><b>Chairman's Report</b></p> <p><b>1. Cricket Club Lease Update</b> The lease has now been signed by both parties and is now with BP Collins for engrossing.</p> <p><b>2. Devolved Assets</b> <u>Scout Hut</u> - We are meeting with Bucks Council to discuss the next steps on the Scout Hut and vehicular access issues. We hope that uses will include, youth activities and men in sheds.</p> <p><u>Red Cross Centre</u> – has been identified as part of Phase II of the Bucks Council devolved asset programme. There is however rumour of plans for residential development.</p> <p>Cllr JW requested – <b>Approval to write to apply to register the Red Cross Centre as a Local Community Asset with Bucks Council.</b></p> <ul style="list-style-type: none"> <li>- Proposed by Cllr SS, seconded by Cllr AH – <b>ALL AGREED</b></li> </ul> <p>The Parish Council will then have the Right to Bid should they wish, and if successful with a view to running it as a community building.</p>	<b>Clerk</b>

	<p><b>3. Youth Project</b> The project has begun at New Denham Community Centre. Inactive and at risk young people are the target group and a promotional video is now being produced for local schools.</p> <p><b>4. Village Green Garage Update</b> ➤ <i>Cllr MH declared a personal interest.</i> A condition survey was carried out, and a request for urgent repairs to be carried out, as yet no response from the EI Group despite two chasers. We now have no other option but to formally write again indicating a Section 25 notice due to lack of maintenance with it being a protected lease. The legal costs will be covered by the existing lease. <b>ACTION</b> - Clerk to draft letter</p>	Clerk
20201012/08	<p><b>Approval of the Denham Neighbourhood Plan</b> Cllr JW presented the Addendum to the Neighbourhood which included removal of reference to policies in the draft Local Plan 2019, replacing with the 1999 Local Plan policy COM2 and the inclusion of text and pictures of the Red Cross building. Amendments proposed by Cllr JW, seconded by Cllr SS - <b>ALL AGREED</b></p> <p><b><i>Cllr MH presented the final Denham Neighbourhood Plan, Consultation Statement and Condition Statement for approval and submission to Buckinghamshire Council.</i></b> Cllr GH proposed, seconded by Cllr MEH – <b>ALL AGREED</b></p> <p>Cllr AH thanked Cllr MH for her efforts in pushing this project forward.</p>	Clerk  Clerk
20201012/09	<p><b>Community Boards</b> Cllrs to volunteer on the following sub committees:</p> <ol style="list-style-type: none"> <li>1. <b>Business Forum</b>, led by Steve Weston Cllr AH volunteered</li> <li>2. <b>Climate Change/Environment sub-group</b>, led by Timothy Butcher <i>Cllr EA has volunteered to date</i>, Clerks to also volunteer</li> <li>3. <b>Covid Reset and Recovery sub-group</b>, led by Guy Hollis <i>Cllr SW, Cllr JW have volunteered to date</i></li> <li>4. <b>Community Safety sub-group</b>, led by Andrew Wood <i>Cllr JW have volunteered to date</i>, Cllr GH and Cllr MH volunteered</li> <li>5. <b>Highways/Infrastructure sub-group</b>, led by Jonathan Rush <i>Cllr JW, Cllr MH and Cllr SW have volunteered to date</i>, Cllr MEH added</li> </ol>	
20201012/10	<p><b>Planning White Paper</b> <b><i>Attached: Planning Briefing Sept 2020 for context</i></b> <i>DPC Response to White Paper – For Approval in principle</i></p> <ul style="list-style-type: none"> <li>- <i>Cllr EA Declared interest she sits on local Bat Conservation Group</i></li> <li>- Cllr MH suggested reference be made to Localism, AONB, Conservation Areas, and Neighbourhood Plan in the response. Cllr MH to forward her comments to Clerk and Working Party.</li> <li>- Cllr JW advised that it is a heavy document that is lacking detail</li> <li>- Cllr GH advised that there is considerable opposition nationally especially in the South, and CIL funding is still ring-fenced</li> <li>- Cllr EA added that more can still be added including reference to biodiversity and wildlife.</li> <li>- Clerk advised Cllrs are welcome to join the Working Party and comments to be emailed in by Thursday 15 October 2020</li> <li>- <b><i>Cllr JW requested authority be delegated to the Working Party to submit response</i></b>, proposed by Cllr GH, seconded by Cllr AH – <b>ALL AGREED</b></li> </ul>	Cllr MH          All Cllrs

	- <b>ACTION</b> – Clerk to circulate London Greenbelt response	<b>Clerk</b>								
<b>20201012/11</b>	<p><b>Martin Baker Project</b> Cllr MH updated that we are still awaiting a response to our comments on the draft lease and will call regarding an update</p> <p>Cllr JW updated that IBB have been appointed as legal representatives, as BP Collins are representing Martin Baker. IBB have requested the Title deed and basic searches as there may be gas and fuel lines under the site.</p> <p>SBD advised that it should be made clear that negotiations are between the Parish Council and Martin Baker and that legal representatives will be involved once complete.</p>	<p><b>Cllr MH</b></p> <p><b>Cllr MH</b></p>								
<b>20201012/12</b>	<p><b>Agreement on Denham Village Green Trust letter to residents</b></p> <ul style="list-style-type: none"> <li>- Cllr MH suggested that residents in the Village are asked to donate more?</li> <li>- Cllr MH requested if the bank name can be abbreviated to DVGT?</li> <li>- SBD advised that the letter could be made more persuasive and add more detail of the benefits, SBD to forward edits to the Clerk</li> <li>- Cllr MEH advised that residents in Willowbank already contribute to the Green and upkeep there and maybe reluctant</li> <li>- <b>ACTION</b> – Clerk to update letter</li> </ul>	<p><b>Cllr AH</b></p> <p><b>SBD</b></p> <p><b>Clerk</b></p>								
<b>20201012/13</b>	<p><b>Parish Projects – To be allocated to Committees</b></p> <ul style="list-style-type: none"> <li>- Clerk advised that the projects listed are new not existing projects.</li> <li>- Cllr AH requested that Christmas Lights be added to the list</li> </ul>	<b>Clerk</b>								
<b>20201012/14</b>	<p><b>Reports from Outside Bodies</b> <u>SBALC Meeting</u> Cllr JW updated that the meeting had technical difficulties, the main issue raised was that following the District Council being disbanded, there is now a huge divide between Parish and Unitary</p>									
<b>20201012/15</b>	<p><b>Correspondence List</b> Noted</p>									
<b>20201012/16</b>	<p><b>Financial Matters and Reports</b></p> <ol style="list-style-type: none"> <li>1. To Note – Bank Balances of Barclays Account and savings accounts with Barclays Premium, Metro, Nationwide and Unity Trust – <b>ALL AGREED</b> <b>ACTION</b> – Clerk to investigate another bank account</li> <li>2. Budget report – For review and approval – <b>ALL AGREED</b></li> <li>3. Insurance Renewal – For Approval – 3 year deal, annual fixed price <ol style="list-style-type: none"> <li>i. Hiscox Quote - £4,711.74</li> <li>ii. EIG Quote - £4,959.82</li> <li>iii. <b>Recommendation of AXA Insurance at £3,996.92</b> <b>– ALL AGREED - AXA Insurance</b></li> </ol> </li> <li>4. Budget Meetings – To be started at the next Finance Committee</li> <li>5. Payments to approve for October 2020 totalling <b>£10,231 – ALL AGREED</b></li> </ol> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: center;">Payments over £500 October 2020</th> </tr> </thead> <tbody> <tr> <td style="width: 50%;">Phillip Newall – Grass Cutting August &amp; September</td> <td style="width: 10%; text-align: center;">£1,471</td> <td style="width: 30%;">Earth Anchors – Benches and fixings</td> <td style="width: 10%; text-align: center;">£2,475</td> </tr> </tbody> </table>	Payments over £500 October 2020				Phillip Newall – Grass Cutting August & September	£1,471	Earth Anchors – Benches and fixings	£2,475	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
Payments over £500 October 2020										
Phillip Newall – Grass Cutting August & September	£1,471	Earth Anchors – Benches and fixings	£2,475							
<b>20201012/17</b>	<b>Part II – Members Only</b>									
<b>20201012/18</b>	<b>Date of Next Meeting: Monday 9 November 2020 starting at 7.30pm with a Public Session.</b>									

Meeting Closed at 9.40pm  
Jagjit Brar – Clerk  
12 October 2020

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 Monday 12 October 2020 at 7.30pm via Zoom video conferencing**

**PART II – MEMBERS ONLY**

<b>Councillors:</b>	Cllr J Walsh (JW) - Chairman	Cllr A Hans (AH) – Vice-Chairman
	# Cllr S Williams (SW)	# Cllr M Skelton (MS)
	Cllr M Heath (MH)	Cllr S Sproul (SS)
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	Cllr Alan Head (AWH)	## Cllr K Bowen (KB)
	Cllr M E Hagon (MEH)	# Cllr S Jefferys (SJ)
	Cllr Edna Austin (EA)	
<b>Clerk:</b>	Jagjit Brar (JB)	# - <i>Apologies Received</i>

<b>Minute No</b>	<b>Agenda Item</b>	<b>Action</b>
<b>20201012/17/ 01</b>	<b>Co-Option of Sharan Bhinder-Dhonsi as a Councillor</b> Cllr WD nominated, seconded by Cllr MH that Sharan Bhinder-Dhonsi be co-opted as a member of Denham Parish Council – ALL AGREED  <b>ACTION</b> – Clerk to progress paperwork for SBD	<b>Clerk</b>
<b>20201012/17/ 02</b>	<b>Any other business</b> None	

Jagjit Brar – Clerk & RFO  
 12 October 2020  
 Meeting Closed at 21.45