

Minutes of the MEETING OF THE PARISH COUNCIL

 Held on **Monday 14 September at 7.30pm** via Zoom Video Conferencing

Councillors:	Cllr J Walsh (JW) - Chairman	Cllr A Hans (AH) – Vice-Chairman
	Cllr S Williams (SW)	Cllr M Skelton (MS)
	Cllr M Heath (MH)	Cllr S Sproul (SS)
	Cllr W Davey (WD)	Cllr G Hollis (GH)
	Cllr Alan Head (AWH)	Cllr K Bowen (KB)
	Cllr M E Hagon (MEH)	Cllr S Jefferys (SJ)
	Cllr Edna Austin (EA)	# Cllr R Reed (RR) – County Cllr
Associate:	Sharan Bhinder-Dhonsi (SBD)	
Clerk:	Jagjit Brar (JB)	# - <i>Apologies Received</i>

Minute	Meeting Minutes	Action
20200914/ 01	Apologies for Absence Accepted	
20200914/ 02	Declaration of Interests Noted	
20200914/ 03	Public Session – 15 minutes	
20200914/ 04	Approval of Minutes <ol style="list-style-type: none"> 1. Parish Council 13 July 2020 Proposed by Cllr JW, seconded by Cllr AH - AGREED 2. Resources Committee 15 July 2020 Proposed by Cllr MEH, seconded by Cllr SW - AGREED 3. Planning Committee 21 July 2020 Proposed by Cllr SJ, seconded by Cllr MS - AGREED 4. Communities Committee 21 July 2020 Proposed by Cllr MEH, seconded by Cllr GH – AGREED <ul style="list-style-type: none"> - Noted that Communities budget was to contribute towards cost of flower planters 5. Planning Committee 11 August 2020 Proposed by Cllr JW, seconded by Cllr KB - AGREED 6. Planning Committee 1 September 2020 Proposed by Cllr SJ, seconded by Cllr KB – AGREED 7. Services Committee 7 September 2020 Proposed by Cllr MH, seconded by Cllr SW – AGREED 8. Neighbourhood Plan 11 June 2020 Proposed by Cllr MH, seconded by Cllr SW - AGREED <ul style="list-style-type: none"> - It was noted that the date of the meeting was changed due to availability of several Councillors. Request to continue with the third Wednesday of the month 	Clerk
20200914/ 05	Resignation of Cllr F. Duffy Cllr JW thanked Cllr FD for all of his input as a Councillor in particular on the Martin Baker Sports Field and advised that he would like to offer his services as a volunteer. ACTION – Clerk to send letter of thanks for Cllr FD	Clerk
20200914/ 06	Matters Arising from Previous Minutes Items to be progressed from July onwards: <ul style="list-style-type: none"> • 191209/06/3 - Local Council Award Scheme - • 20200511/06/- 4 - Councillor Handbook To note - in progress • 20200713/04 – New IT Provider – in progress 	

<p>20200914/ 07</p>	<p>Report from Unitary Cllr RR – Apologies Received It was noted that there are currently 5 Unitary Councillors and Cllr Rr, Cllr GH and Cllr Santokh Chhokar to be invited to the next Full Council meeting.</p> <p>Report from Unitary Cllr GH TfB virtual stakeholder with contractors has taken place, and there is a considerable list of repairs around the County</p> <p><u>The Soin Lounge on Oxford Road, New Denham</u> Significant issues including noise and abuse for local residents. Cllr GH and Joy Morrissey MP visited the site and a stop notice has been issued. Planning Enforcement Officers will continue to monitor the situation. Leaflets to be distributed to residents on how to log breaches with the County Council.</p> <p><u>Community Board</u> Currently the Police as a key stakeholder and they have found difficulties attending 16 different boards. GH will be chairing the Covid Recovery sub-committee.</p> <p><u>Willowbank Verge</u> Cllr GH is working with TfB to return the vegetation and trees that have been removed in an alleged land grab by Apex House</p>	<p>Clerk</p>
<p>20200914/ 08</p>	<p>Chairman’s Report</p> <p>1. Summer Planning Applications Cllr JW updated that there has been a number of planning applications over the summer that have required significant responses, including developments in Station Parade, Anoopam Mission, Gladwin’s Wood and the landfill in Tatling End. Cllr JW thanked all Councillors for their input and hard work particularly over the bank holiday weekend.</p> <p>2. Clean Up and Brighten Up Denham progress</p> <p>a. Planters</p> <ul style="list-style-type: none"> o All planters installed, at the changeover of flowers there will be some additional installations in Higher Denham <p>b. Litter Pick – 19 & 20 September 2020</p> <ul style="list-style-type: none"> o Arrangements and publicity are being arranged by the Deputy Clerk <p>3. Village Green Garage Update A survey has been completed and a schedule of works has been sent to the EI Group requesting dilapidations be addressed immediately as recommended.</p> <p>4. Cricket Club Lease Update The lease was strengthened to include the provision of protective barriers and following the Working Party meeting, the final lease document is now being signed off by the Cricket Club</p> <p>5. S106 – Update on progress on Willowbank allocation A list of four projects have been submitted to Bucks Council in priority order and we are now awaiting for them to come back to us with the costing for each proposal.</p> <ul style="list-style-type: none"> - Cllr SS requested an investigation into why the money wasn’t used and where is the interest? - Cllr GH advised that S106 money is ring-fenced and cannot be used for anything else, and advised the Ombudsman rather than Auditor may be able to investigate. 	

	<p>6. Crime Statistics Denham Statistics pointed out by Cllr RR highlighted an increase in violent crime particularly in New Denham. A request had been sent to Thames Valley Police to provide an update at this meeting, an email from Teresa Covey the PC for Denham advised that there is a joint operation with the Met Police, crime has reduced over the year but there has been an increase in drug related crime.</p> <p>ACTION – Clerk to circulate more detailed crime statistics ACTION- Crime statistics to be sent to Planning as McDonalds are currently appealing the decision to refuse 24hour opening through</p> <p>7. Youth Project With the schools now returning we are looking to start a programme in October at the New Denham Community Centre and Knighton Way Lane Playing Field in partnership with the Bucks Council Youth Service, funded by LEAP. ACTION- Clerk to find out if Youth/Activity buses are still available?</p>	<p>Clerk</p> <p>Clerk Clerk</p> <p>Clerk</p>
20200914/09	<p>Community Boards – Minutes Attached The Clerk advised on the sub committees that are being set up and that Councillors can come forward if they would like to sit on them and represent Denham.</p> <p>The sub committees will be:</p> <ul style="list-style-type: none"> - Business Forum, led by Steve Weston - Climate Change/Environment sub-group, led by Timothy Butcher - Covid Reset and Recovery sub-group, led by Guy Hollis - Community Safety sub-group, led by Andrew Wood - Highways/Infrastructure sub-group, led by Jonathan Rush <p>Levels of funding for projects are relatively small and will be distributed based on meeting the priorities set out by the Community Board</p> <p>ACTION – Clerk to forward expressions of interest from Cllrs to Aniqah Sultan</p>	<p>All Cllrs</p> <p>Clerk</p>
20200914/10	<p>Martin Baker Project Cllr MH the planning permission for the Portakabins has been granted and the Heads of Terms have been agreed, we are now awaiting the lease.</p>	
20200914/11	<p>Neighbourhood Plan Feedback from consultation is now being collated and will be used to form the Consultation Statement. A meeting to discuss next steps and the response from Buckinghamshire Council regarding housing allocation identified in the January 2020 HELAA.</p>	
20200914/12	<p>Reports from Outside Bodies <u>Denham Aerodrome</u> Awaiting minutes of the meeting. A recent consultation regarding GPS landing including Heathrow will unfortunately be re-issued again for smaller airports.</p>	
20200914/13	<p>Correspondence List Noted</p>	
20200914/14	<p>Financial Matters and Reports 1. Bank Balances of Barclays Account and savings accounts with Barclays Premium, Metro, Nationwide and Unity Trust – AGREED</p>	

	<p>Clerk requested approval to transfer £50k back to the Barclays current account – AGREED</p> <p>2. Budget report – AGREED Cllr AH – DPC have reserves and have not delivered as many projects this year due to Covid.</p> <p>ACTION – Clerk to arrange Budget meetings in October</p> <p>3. Payments to approve for September 2020 totalling £21,957.69 - AGREED</p> <table border="1" data-bbox="331 501 1174 797"> <thead> <tr> <th colspan="4">Payments over £500:</th> </tr> <tr> <th colspan="2">AUGUST 2020</th> <th colspan="2">SEPTEMBER 2020</th> </tr> </thead> <tbody> <tr> <td>O'Neill Homer</td> <td>£1,200</td> <td>Office Screens</td> <td>£744</td> </tr> <tr> <td>Phillip Newell</td> <td>£834</td> <td>Play Area Banners</td> <td>£595</td> </tr> <tr> <td>Roots</td> <td>£2,927</td> <td>Swarco MVAS</td> <td>£3,641</td> </tr> <tr> <td>Handyman</td> <td>£732</td> <td>Planters</td> <td>£7,200</td> </tr> <tr> <td>Weed spraying</td> <td>£3,352</td> <td>Barrier Baskets</td> <td>£2,580</td> </tr> <tr> <td></td> <td></td> <td>Handyman</td> <td>£637</td> </tr> <tr> <td></td> <td></td> <td>Grass Cutting</td> <td>£834</td> </tr> </tbody> </table> <p>4. To approve Working in the Office Risk Assessment - APPROVED</p>	Payments over £500:				AUGUST 2020		SEPTEMBER 2020		O'Neill Homer	£1,200	Office Screens	£744	Phillip Newell	£834	Play Area Banners	£595	Roots	£2,927	Swarco MVAS	£3,641	Handyman	£732	Planters	£7,200	Weed spraying	£3,352	Barrier Baskets	£2,580			Handyman	£637			Grass Cutting	£834	Clerk
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20200914/ 15	Part II Members only																																					
20200914/ 16	Date of Next Meeting To confirm the date of the next meeting is on Monday 12 October 2020 starting at 7.30pm with a Public Session.																																					

Meeting Closed at 9.40pm
Jagjit Brar – Clerk
14 September 2020