

Councillors:	Cllr M Heath (MH) - <i>Chairman</i>	Cllr J Walsh (JW)
	Cllr S Williams (SW) - <i>Vice-Chairman</i>	Cllr M Skelton (MS)
	# Cllr K Bowen (KB)	Cllr S Sproul (SS)
	# Cllr W Davey (WD)	# Cllr G Hollis (GH)
	Cllr A Hans (AH)	Cllr F Duffy (FD)
	Cllr M E Hagon (MEH)	# Cllr S Jefferys (SJ)
Associates:	Edna Austin (EA)	
Clerk:	Jagjit Brar	# - <i>Apologies Received</i>

Minute	Meeting Minutes	Action
200414/01	<p>Apologies for Absence and welcome to Jeremy Day, Deputy Clerk Cllr MH welcomed all to our first video Full Council meeting and welcomed new Deputy Clerk Jeremy Day</p> <p>Cllr MH reminded all councillors at the start of the meeting conduct whilst on video conferencing, as per the email she circulated first thing that morning.</p>	
200414/02	<p>Report from County Councillor Apologies received, no report</p>	
200414/03	<p>Notification of any urgent other business to be taken under item 20200414/16 None</p>	
200414/04	<p>Approval of Minutes</p> <ol style="list-style-type: none"> Parish Council Part I and Part II on 9 March 2020 Proposed by Cllr MH, seconded by Cllr JW – <u>AGREED</u> Planning Committee 16 March 2020 – Deferred Cricket Club Ratification Meeting 25 March 2020 Proposed by Cllr SW, seconded Cllr MS – <u>AGREED</u> <ul style="list-style-type: none"> Cllr MH asked for the minutes to reflect that she discussed deferring the rent by email with Cllrs SW, Cllr GH, Cllr MS, who agreed. This was the first urgent matter to arise, 2 days after lockdown, and Cllr MH had arranged how we would manage being quorate if urgent matters arose, with the Clerk and 4 Councillors. Cllr MH also discussed the request with Cllr AH who advised we offer a three month rental holiday as per government guidance. Cllr MH organised a meeting following social distancing rules chaired by Vice-Chair, Cllr SW with Cllr GH and Cllr MS, both members of the Finance Committee – <u>ALL AGREED.</u> It was noted that a quick response was required as the cricket club had to cancel the scheduled payment with their bank. 	<p>Clerk</p> <p>Deputy Clerk</p>

	<ul style="list-style-type: none"> - It was noted that there should be a wider circulation if further urgent ratification meetings are required during Covid-19 restrictions. <p>4. Services Committee 6 April 2020 Proposed by Cllr MS, seconded by Cllr MEH – <u>AGREED</u></p> <ul style="list-style-type: none"> - Deputy Clerk to amend p2 of minutes 	
200414/05	<p>Outstanding Actions following Last Meeting</p> <p>191209/06/3 - BALC Conference Local Council Award Scheme - Clerk to progress.</p> <p>200309/19-1 - Parish Council Insurance Clerk to investigate cancellation insurance for events alongside the annual review</p> <p>200309/19-2 Succession Planning Cllr AH and Cllr JW to forward details of succession procedures</p> <p>Cllr SW to send through details from the church once received</p> <p>200309/19-3 Youth Project Clerk and Cllr KB to report back on progress with Knighton Way Lane facilities.</p> <p>Cllr JW updated that the Youth Service are currently only working with vulnerable young people and the planned summer programme is now looking unlikely.</p>	<p>Clerk</p> <p>Cllr AH Cllr JW Cllr SW</p> <p>Cllr KB Clerk</p>
200414/06	<p>Chairman's Report</p> <p>1. Covid 19 Arrangements</p> <ul style="list-style-type: none"> - Meetings are currently taking place through Zoom video conferencing and the team are working from home <p>2. Waste Arrangements</p> <ul style="list-style-type: none"> - Collections continue as normal except for garden waste which is considered non-hazardous. - Services Committee are picking up the issues caused by the temporary closure of household recycling centres and will request is reasonable opening hours to be introduced <p>3. A412 Footpath sweeping</p> <ul style="list-style-type: none"> - The footpath has now been swept - <p>4. Elections</p> <ul style="list-style-type: none"> - Following the announcement by the government to postpone the 2020 elections current arrangements will remain in place. <p>5. Tatling End</p> <ul style="list-style-type: none"> - An objection has been raised by the Parish Council to a variation in Operator Licence at 1 Hollybush Farm Cottages and 	<p>Deputy Clerk</p>

	<p>a reported issue with skip lorries 2 Hollybush Farm Cottages, Cllr WD is progressing</p> <ul style="list-style-type: none"> - Cllr JW noted that the footpath in Tatling end is not walkable and there is construction taking place near the Right of Way at Pinstone Way, Clerk to raise with Unitary Council <p>6. Filming in the Village – Matilda</p> <ul style="list-style-type: none"> - Cllr SW updated that filming would take place during the day due to safeguarding measures surrounding the cast which are mainly children. 	Clerk
200414/07	<p>Report from District Councillor Apologies received.</p> <ul style="list-style-type: none"> - Clerk updated that Cllr GH had updated this week that the new Unitary Committees have been decided and the Community Hubs Committee to be chaired by Gerrards Cross Cllr Santoch Chhoker meetings and Cllr GH is also sitting on this board. In addition the Planning boards that have been operating at District level will continue in the interim. 	
200414/08	<p>Reports from Outside Bodies None</p>	
200414/09	<p>Annual Parish Meeting – Thursday 19 March 2020 at 7pm To note – postponement following government guidance on social distancing.</p> <p>Cllr MH updated that although the meeting was cancelled we can still update the residents with a review of the year in the In and Around magazine and on our website.</p> <p>Cllr MH was hoping to use the Annual Parish Meeting to formally announce to residents the progress on the Martinsfield project. It can now be publicised and progress is being made by Cllr FD on the lease and the pitch preparation, ready for the start of the next football season.</p> <p>An offer of support from a local business has been received for the local community efforts during the current Covid 19 lockdown. Cllrs offered various suggestions including PPE, transport, accommodation and support for volunteers. Cllr MH will pull together the options and forward them to the business.</p>	Clerk Cllr MH
200414/10	<p>Update on Local Plan and Neighbourhood Plan To note – all changes sent to Neil Homer, final draft due in May 2020 and all hall bookings for consultations are on hold.</p> <p>Cllr JW requested that we chase the actions for Neil Homer and clarify whether we can still consult on a Plan even though we cannot hold a referendum until 2021. In addition clarify that the Draft Neighbourhood Plan still carries weight for planning decisions. Clerk to progress</p>	Clerk
200414/11	<p>Councillor Training – Tuesday 24 March 2020 at 7pm To note – postponed</p>	

200414/12	Garage Lease Cllr SW progressing with EI Group and has also contacted Paul Graham to get details of the initial lease and has requested all correspondence from Susan	
200414/13	Cricket Club Lease To note – sent to the Cricket Club, awaiting comments, Clerk to chase	Clerk
200414/14	Correspondence List To note correspondence since the last meeting. Please advise the Clerk in advance of the meeting of any item you require a copy of.	
200414/15	Financial Matters and Reports 1. To note current Barclays Bank balance - <u>Agreed</u> - Clerk to check Unity Trust bank status 2. Income and Expenditure Report – <u>Agreed</u> - Cllr AH noted an adjustment needed to VAT income - Updated pipeline report to be sent to Cllr AH 3. Payments to approve – <u>Agreed</u> 4. Audit Advice – To note, two month extension given, internal audit still scheduled for 13 May 2020 Cllr JW noted that Denham Utd Ladies Football Club had requested a 3 month rental holiday and the Finance Committee have agreed via email.	Clerk Clerk Clerk
200414/16	Any other business notified at 20200414/03 above None	
200414/17	Date of Next Meeting To confirm the date of the next meeting is on Monday 11 May 2020 starting at 7.30pm with a Public Session.	

Meeting Closed at 8.35pm
Jagjit Brar – Clerk
14 April 2020