

Councillors:	Cllr M Heath (MH) - <i>Chairman</i>	Cllr J Walsh (JW)
	# Cllr S Williams (SW) - <i>Vice-Chairman</i>	Cllr M Skelton (MS)
	Cllr K Bowen (KB)	Cllr S Sproul (SS)
	Cllr W Davey (WD)	# Cllr G Hollis (GH)
	Cllr A Hans (AH)	Cllr F Duffy (FD)
	Cllr M E Hagon (MEH)	Cllr S Jefferys (SJ)
County Cllr:	Cllr R Reed (RR)	
Associates:	Edna Austin (EA)	Clerk - Jagjit Brar
	# - <i>Apologies Received</i>	

Minute Number	Meeting Minutes	Action
200113/01	Apologies for Absence See above	
200113/02	<p>Report from County Councillor</p> <p><u>Council Tax Increase</u> The shadow council meeting to discuss the proposed council tax increase is 3.99% of which 1.99% is council tax and the remaining 2% for adult social care. All details can be found online. Cllr RR to send details of the cabinet member of Adult Social care to support the Denham Good Neighbours Scheme.</p> <p><u>Local Plan</u> The New MP Joy Morrissey supports our views of the Draft Local Plan and has written to the Secretary of State highlighting that building on Greenbelt should only be in exceptional circumstances and there is insufficient infrastructure to support the proposed 15,200 homes. Proposals for housing on Gerrards Cross Tennis Club and Amersham Hospital have also been added to the Local Plan.</p> <p><u>Highway Issues</u> The Council discussed Willow Ave a giant pot hole has been covered by a wooden board and cones which is being moved by motorists. It has caused traffic all along the Oxford Road. Cllr RR to investigate and support where possible</p>	<p>Cllr RR</p> <p>Cllr RR</p>
200113/03	Notification of any urgent other business to be taken under item 200113/15 None	
200113/04	<p>Approval of Minutes</p> <ol style="list-style-type: none"> Parish Council on 9 December 2019 Proposed by Cllr MH, seconded by Cllr MEH - <u>AGREED</u> Communities Committee on 17 December 2019 Proposed by Cllr SJ, seconded by Cllr KB - <u>AGREED</u> - Change to Annual Parish Meeting Date – 19th March 2020 Planning Committee 17 December 2019 	

	<p>Proposed by Cllr SJ, seconded by Cllr KB - <u>AGREED</u></p> <p>4. Neighbourhood Planning Steering Group held on 18 Dec 2019 Proposed by Cllr MH, seconded by Cllr JW - <u>AGREED</u></p> <p>5. Services Committee on 6 January 2020 Proposed by Cllr MH, seconded by Cllr MS – <u>AGREED</u></p>	
200113/05	<p>Outstanding Actions since Last Meeting</p> <p>Cllr MH acknowledged the following actions have been brought forward due to current staff shortages in the office.</p> <p>191111/11 - Funding Clerk to investigate Police Property Fund as suggested by Cllr SS</p> <p>191209/03 - NALC Illegal Encampment Questionnaire All councillors to return questionnaire by 13th January 2020, three received, questionnaire to be emailed again</p> <p>191209/03 - Cheque Signatories Clerk to add Cllr FD as a signatory</p> <p>191209/06/3 - BALC Conference Local Council Award Scheme as we should be able to achieve the first award easily. Clerk to progress.</p> <p>191209/06/4 - A Councilors Workbook Reminder for all Councillors to return the workbook by the end of January 2020</p> <p>191209/07 - Report from District Councillor Clerk to write to all District Councillors to request a report if they cannot attend the meeting</p> <p>191209/11/7 – Grant Applications Clerk to contact Jacqui McGowan regarding putting in an application</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>All Cllrs</p> <p>Clerk</p> <p>Clerk/ Susan</p>
200113/06	<p>Chairman’s Report</p> <p>None</p>	
200113/07	<p>Report from District Councillor</p> <p>Apologies received from Cllr GH with the below report.</p> <p>There has been no meetings of SBDC or the Shadow Executive over the festive period and there is currently no items to report at the publication of this agenda.</p>	
200113/08	<p>Reports from Outside Bodies</p> <p>Cllr JW – Denham Aerodrome, minutes attached Meetings take place quarterly, points to note they were not consulted about the new M25 motorway services proposal. In addition they were not mentioned at all in the Local Plan as a local service provider.</p>	

200113/09	<p>Letter from Buckingham Town Council A letter regarding the new Unitary Council Community Boards was received, Parish Council agreed a similar response to the new Unitary Council is sent so we have something on record.</p>	Clerk
200113/10	<p>Scout Hut Update - Meeting with Michael Broad, SBDC Estates Officer</p> <p>We wrote to SBDC with a formal complaint back in October 2018 we have not had a response. Since the building has fallen deeper into disrepair with a tree falling on it. A lease is still in place with the Scouts until 2033.</p> <p>SBDC have done a survey with an estimated repair cost of £27k. If they were to carry out the repairs they would expect a rent of £3k per year in return.</p> <p>We would prefer a peppercorn rent as per the scouts as we are a not for profit entity and the building would be used by the community. In addition we would require vehicular access as used on the other end of The Pyghtle. MB to investigate the vehicular access with Bucks County Council.</p> <p>There were concerns on how the building would be secured and if there is a demand/need by local groups particularly with the lunch clubs struggling with members.</p> <p>The building would be very suitable for a Youth Centre and the advantages outweigh the risks. The Parish Council to pursue the building and once obtained further discussions will take place. Response to SBDC to include a request for vehicle access and a peppercorn rent. <u>AGREED</u></p>	Clerk
200113/11	<p>Devolved Offer from BCC Expressions of Interest to be submitted in the following order:</p> <ol style="list-style-type: none"> 1. Red Cross Building 2. Scout Hut 3. Sure Start Centre 4. Tilehouse and Alderbourne Fields <p>Clerk to submit expressions of Interest to BCC</p>	Clerk
200113/12	<p>Annual Parish Meeting Meeting changed to THURSDAY 19TH MARCH 2020</p> <p>Clerk to invite the Joy Morrissey MP to speak at the meeting.</p>	Clerk
200113/13	<p>Correspondence List Noted</p>	
200113/14	<p>Financial Matters and Reports – Cllr AH</p> <ol style="list-style-type: none"> 1. To note current Barclays Bank balance - Noted 2. Income and Expenditure Report - Noted 3. To note - no change Metrobank balance - Noted 	

	<p>4. Payments to approve – <u>AGREED</u></p> <p>5. Precept To be discussed in Part II</p> <p>6. Budget 2020/21 - <u>AGREED</u></p> <p>7. Grant Application – Denham Bowls Club – <u>AGREED</u></p> <p>8. Charities – Further meeting to take place on 22 January 2020, apologies given by Cllr SJ</p> <p>9. Internal Audit – Wednesday 13th May 2020 - Noted</p>	
200113/15	<p>Any other business notified at 1912/02 above Luton Airport Consultation attached – Noted</p> <p>Defibs – Cllr WD to identify location for installation in Tatling End</p> <p>NALC have advised that minutes should contain resolution only not a verbatim record of what was said. The Services and Communities Committee agendas and minutes could possibly be reduced - <u>AGREED</u></p>	Clerk
200113/16	<p>PART II Closed to members of the public</p>	
200113/17	<p>Date of Next Meeting To confirm the date of the next meeting is on Monday 10 February 2020 starting at 7.30pm with a Public Session in the Parish Council Office.</p>	

Meeting Closed at 9.10pm
Jagjit Brar – Clerk

**Minutes of the FULL COUNCIL meeting
PART II ONLY**

Monday 13 January 2020 at 7.30pm in the Parish Council Office, Denham

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and what the nature of the interest is.

Minute No	Agenda Item	Action
200113/16/1	<p>Deputy Clerk Role The job advert is currently being written and it was agreed that the role should be advertised as a full page in the In and Around magazine.</p>	Clerk
200113/16/2	<p>Any other business Precept</p> <p>10.2020/21 Precept The proposed precept for 2020/21 was discussed and agreed by council. An increase of 1.5% this year which is considerably less than recent years, it equates to £0.03 per week. We now have enough reserves in place to allow the Parish Council to continue for a year in an emergency - <u>AGREED</u></p> <p>It was noted that there may be some minor changes in the next nine days before the Clerk's submission to SBDC if any new income and expenditure is identified, it would be circulated immediately to all with a note identifying changes.</p>	

Meeting Closed at 9:30pm
Jagjit Brar – Clerk & RFO
13 January 2020