

Minutes of the SERVICES COMMITTEE meeting
Held on Monday 7th September 2020 at 7.30pm via Zoom Video Conference

Councillors Cllr M Heath (MH) - Chairman Cllr S Williams (SW) – Vice-Chairman
 Cllr J Walsh (JW) Cllr M Skelton (MS)
 # Cllr W Davey (WD) Cllr S Sproul (SS)
 Cllr E Austin (EA) Cllr M E Hagon (MEH)

Clerk Jagjit Brar (Clerk) # **Deputy Clerk** – Jeremy Day (DC)
 # = Apologies Received

Minute Number	Meeting Minutes	Action
20200907	Apologies for absence Cllr W. Davey	
01	Notification of any URGENT matters agreed to be taken under AOB Cllr MH – Martin Baker project	
02	<p>Deputy Clerks Report - see Appendix 1</p> <p>1. Matters arising from previous minutes</p> <p>a. <u>Village Green Railings</u> ACTION – DC to confirm whether additional repairs were added to works scheduled for September 2020</p> <p>b. <u>Dog Bins – L&Q</u> URGENT ACTION – DC to arrange collection of dog bins from garage store and by BCC contractors</p> <p>c. <u>MVAS</u> Approval for purchase of two sets of additional brackets for Cheapside Lane and Nightingale Way – AGREED ACTION – DC to order brackets</p> <p>To note - Cllr SW raised possibility of placing it outside the Denham Film studios as the speed limit was to reduce to 30mph as part of the development</p> <p>d. <u>Benches – Denham Green</u> Locations of Landmark Place, The Phygtle and Tatling End Play Area confirmed. ACTION – To arrange for delivery and installation</p> <p>ACTION – DC to follow up on memorial bench in Tatling End with Cllr WD</p> <p>e. <u>Air Pollution Monitoring</u> ACTION – DC to continue to progress</p> <p>f. <u>Boundary Gates</u> ACTION - Identify new suppliers and prices ACTION – Identify costs of repairs to existing gates including Moorefield Rd</p>	<p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p>

	<p>2. Devolved Services and Maintenance</p> <p>ACTION – Clerk to raise concerns at next meeting that high visibility jackets are not being worn</p> <p>3. Play Areas, Outdoor Gyms and Outdoor Spaces</p> <p>URGENT ACTION – DC to contact Phillip Newall, Village Green has not been cut for some time</p> <p>ACTION – Handyman to tidy up rose bushes on W&T</p> <p>ACTION – DC to follow up with Artemis why brushwood at foot of Lime trees were not removed</p> <p>ACTION – Handyman to clear nettles and bramble on W&T footpath at the rear of the Cricketfield Bungalow</p> <p>ACTION – To monitor the growth on the The Phygtle and around the streetlights and raise with Denham Place and Bucks Golf Course</p> <p>ACTION – To present proposal and costs for outdoor gym in Tatling End at next meeting</p> <p>ACTION – To circulate updated Councillor play area inspection sheets</p> <p>URGENT ACTION – To arrange installation of directional signs at W&T and Knighton Way Lane Play Area</p> <p>4. Highways (TfB)</p> <p>ACTION – DC to report overgrown footpath from bus stop opposite Village Road to A40 lights</p> <p>ACTION – DC to raise current flooding issues at next TfB meeting</p> <p>ACTION – DC to investigate domestic waste collection for flats above carpet shop on Oxford Road as they are using the public bins outside New Denham shops.</p> <p>ACTION – Investigate ‘Keep Denham Tidy’ signage for New Denham</p> <p>Flooding to be added to the Agenda</p> <p>Verges on Newtown Rd, damage caused by Utility companies to be progressed</p> <p>5. Lighting (DPC)</p> <p>Chairman confirmed progression of investigation of Swan Neck lights within Denham Village conservation despite installation of new Heritage Lights in 2019.</p> <p>ACTION – DC to investigate heritage funding to progress</p> <p>6. Allotments</p> <p>See DC report</p> <p>7. Other Items Raised from DC Report</p> <p><u>Planters</u></p> <p>ACTION - DC to arrange barrier basket for Higher Denham Community Centre</p> <p><u>Wildflower Verges</u></p> <p>Concerns were raised that despite the Wildflower verges looking beautiful for several weeks in Hillingdon, they looked messy after</p>	<p>DC/Clerk</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p> <p>DC</p>
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	<p>bloom. All AGREED to have a test area before installation in all settlements.</p> <p>ACTION – DC to arrange a test area outside Landmark Place ready for 2021</p> <p>ACTION – DC to investigate contractor in Amersham as they are well established</p> <p><u>Litter Pick</u></p> <p>ACTION – Litter pick posters to be printed and collected</p> <p>ACTION – DC to follow up on equipment available from BCC</p>	<p>DC</p> <p>DC</p> <p>DC</p>
03	<p>Proposal for Noticeboard Developments for 2020</p> <p>ACTION – Proposals and costings to come to next meeting</p>	DC
04	<p>Correspondence Report for Services Committee - see Appendix 2</p> <p>Noted</p>	
05	<p>Financial Report for Services Committee - see Appendix 3</p> <p>AGREED</p>	
06	<p>HS2 Update – See Appendix 4</p> <p>Clerk arranging meeting with Joel Sykes for wk beg 21 Sept 2020</p>	Clerk
07	<p>Any Other Business notified at 2020907/02 above</p> <p><u>Martin Baker</u></p> <p>Cllr MH – Heads of Terms have now been agreed and forwarded to Martin Baker</p> <p>Cllr MH – Formal thanks to Frank Duffy for all of his efforts on this project</p> <p>ACTION – Clerk to investigate possibility of face to face meeting in Village Hall</p>	Clerk
08	<p>Date of Next SERVICES Meeting - Monday 5th October 2020 at 7.30pm</p>	

Jagjit Brar - Clerk

Meeting Closed at 9.45pm

Monday 7 September 2020