

Minutes of the SERVICES COMMITTEE meeting
Held on Monday 24 February 2020 at 7.30pm in the Parish Council Office, Denham

Councillors Cllr M Heath (MH) - Chairman Cllr S Williams (SW) – Vice-Chairman
 Cllr J Walsh (JW) Cllr M Skelton (MS)
 Cllr F Duffy (FD) Cllr S Sproul (SS)
 Cllr W Davey (WD) Cllr M E Hagon (MEH)

Associates # Edna Austin (EA) **Clerk** - Jagjit Brar
 # = Apologies Received

Minute Number	Meeting Minutes	Action
200224/01	Apologies for absence See above	
200224/02	Notification of any urgent matters to be taken under item 200224/21 1. Clerk - Issues reported on Old Mill Road 2. Cllr JW – Community Facility – Taken in Part II	
200224/03	Matters arising from the minutes of the last meeting on 6 January 2020 <ul style="list-style-type: none"> ▪ 1910/12 Lighting Considerations Clerk to investigate whether the swan necks could have been adapted as they were part of the conservation area? ▪ 1912/12 Highway Considerations Clerk to write to Rosie Taylor at TfB regarding all of the flooding issues in Denham that have been reported in the drive round that have not been actioned or responded to including Lower Road, Old Mill Road, A412 before the junction of Old Rectory Lane, Willow Crescent and A40 by Capswood offices ▪ 1912/17 Village Green Railings Barnes Fencing have been instructed to replace damaged sections 	<p>Clerk</p> <p>Clerk</p>
200224/04	Correspondence List Noted	
200224/05	Financial Report for Services Committee. See attached - Noted	
200224/06	Tree Works Update <ul style="list-style-type: none"> • Remaining Way & Tillard Pollarding to take place on the 28th February 2020 - Noted • All other works completed - Noted 	
200224/07	Devolved Services and Maintenance Update <ol style="list-style-type: none"> 1. Devolved Services Tender – Part II 2. Grass Cutting – Another cut will take place in March 2020 	

	<p>3. Rights of Way – All works completed by Forward Trust</p> <p>4. Flailing – Ryan Ashby has been instructed and will complete in February, Old Mill Road, The Allotments, Ashmead Lane</p> <p>5. Weed Spraying – Weather didn't allow spraying</p> <p>6. Siding Out – Scheduled for this week in Ashmead, Old Mill, Oxford Road, Cllr MH and Cllr SW to check Ashmead Lane</p>	Cllr MH/SW
200224/08	<p>New Denham Allotments To note next meeting scheduled for 26 February 2020</p>	
200224/09	<p>Play Areas and Open Spaces</p> <p>1. Play Area Inspection Reports Clerk reinforced that the Play Area inspections are a vital part of our risk management procedures. It was noted that only Cllr MS has sent in a report.</p> <p>It was agreed that a reminder to be sent out with the Agenda and papers for the Services Committee</p> <p>Clerk to update and distribute play area inspection forms for all play areas</p> <p>Clerk proposed that it becomes the responsibility of the new Handyman to carry out an inspection when he carries out weekly emptying of the bins and routine maintenance in play areas – <u>AGREED.</u></p> <p>Councillors to also continue to carry out their own independent inspections as an additional safeguard. - <u>AGREED</u></p> <p>2. Signage for Knighton Way Lane and Way and Tillard Clerk to investigate what signs need to be ordered.</p> <p>3. Installation of Goal Posts at Knighton Way Lane Following installation Clerk to contact the local football team Martin Baker Youth to offer the nets</p>	Clerk Clerk Clerk All Cllrs Clerk Clerk
200224/10	<p>Pinstone Way Cllr SW – The LAT advised that the whole road is to be resurfaced.</p> <p>Clerk raised concern that the unlicensed premises at Gladwins Wood is having a detrimental effect on the local area.</p> <ul style="list-style-type: none"> • Passing places have been created in the green spaces to the left of the lane. As a result a great pile of earth is blocking access to the public Right of Way, DEN 46/2, Clerk proposed we write to the Enforcement Team at SBDC to urge action on the site and the Rights of Way Team at BCC to make them aware of the worsening situation copying in County Cllr R. Reed and Joy Morrissey MP – <u>AGREED</u> • See Clerk's report on road sweeping issues in Pinstone Way 	Clerk

200224/11	<p>Dog Bins</p> <ul style="list-style-type: none"> L&Q Housing Association paid for the installation of seven dog bins two years ago and they had not been actioned and they have threatened legal action. The Clerk met their maintenance manager and discussed the installation, and the issues we've faced. <p>It was agreed that if the four bins below be installed at our cost they would be prepared to sign off the project</p> <ol style="list-style-type: none"> Installation on North Orbital Road by Block 2 Installation on the Green on Tilehouse Way, outside Flats 49-50 Good Lake Court Rear of flats on Good Lake Court, by waste bins On the lamp post in Oakside, New Denham – Handyman to install <ul style="list-style-type: none"> Clerk to obtain quotes from John O'Connor to supply and install 3 new dog bin posts – <u>AGREED</u> The quotes will be forwarded to Council once received 	
200224/12	<p>Garage Doors</p> <p>The new garage doors have been installed, thank you to Cllr FD for arranging.</p>	
200224/13	<p>Badgers Denham Bowls Club</p> <p>Cllr WD and the Handyman visited Bowls Club and saw evidence of several setts. Some holes are very big and the club are concerned that they may go underneath the clubhouse and the bowling green however there are no signs as yet.</p> <p>Cllr WD has found that their food source is worms and will contact DEFRA for further guidance. As badgers are protected, the Handyman advised not to disturb them.</p> <p>Clerk to contact the Colne Valley Park for any possible advice or guidance.</p>	<p>Cllr WD</p> <p>Clerk</p>
200224/14	<p>Tree on entrance to Old Mill Road</p> <p>Clerk reported that a resident has commented that the two large trees at the top of Old Mill Road need attention as they are collecting debris and look unsightly at the entrance of Denham Village.</p> <p>Clerk to check with the LAT as to who is responsible, TfB or the Parish Council and then progress.</p>	<p>Clerk</p>
200224/15	<p>Fence at Red Hill</p> <p>BCC have responded to residents regarding the replacement of the fence stating the cost is simply too high and it has been assessed by road safety professionals – <u>NOTED</u></p> <p>Cllrs have also written to BCC requesting the removal of the broken fence.</p>	
200224/16	<p>Denham Cricket Club</p> <p>Final lease sent to BP Collins, Clerk to chase and send to Cllr MH, Cllr SW and Cllr JW for review at a meeting.</p>	<p>Clerk</p>

200224/17	<p>Lighting Considerations Failed light reported for Knighton Way Lane and the A412 footpath. Cllr SW reported that the A412 had been fixed.</p> <p>Resident Enquiry Old Mill Road – see Agenda item 200224/21</p>	
200224/18	<p>Highway Considerations</p> <ul style="list-style-type: none"> • Bollards and signpost on Denham Roundabout being dealt with by the LAT • Ashmead Lane gully clearance and potholes scheduled by LAT 	
200224/19	<p>Local Area Forum</p> <ul style="list-style-type: none"> • MVAS - Clerk to progress • Benches - Locations identified in Denham Green, Clerk to source and progress • Outdoor Gym – Payment received from BCC, Clerk to check progress of repair that was needed 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
200224/20	<p>Devolved Offer from BCC Expressions of Interest submitted</p>	
200224/21	<p>Any other business notified at 200224/02 above</p> <p>Old Mill Road Issues Resident enquiry requesting for installation of dog bins and street lighting at the top of Old Mill Road as the first light is at the junction with Priory Way and there is significant dog fouling at the entrance to the car boot field. In addition several pictures were sent in of fly tipping in the car boot field.</p> <p>Following discussions it was resolved that further streetlights were out of keeping with the rural nature of the village and residents are all used to carrying torches not to disturb wildlife. The car boot field is privately owned, it is not a public right of way hence the reason for no dog bins. In addition the fly tipping would need to be reported to the District Council Enforcement Team to start proceedings on the landowner. Clerk to reply to resident.</p> <p>Defibrillators Cllr WD reported back that Bliss Davies, Manager at the Toby Carvery in Tatling End are very supportive of the Defibrillator and would assist with installation. Clerk to contact and arrange installation.</p>	<p>Clerk</p> <p>Clerk</p>
200224/22	<p>Part II Closed to the public</p>	
200224/23	<p>Date of Next Meeting To confirm the next scheduled meeting as Monday 6 April 2020 at 7.30pm in the Council Office.</p>	

Jagjit Brar - Clerk

Meeting Closed at 9:10
Monday 24 February 2020

**Minutes of the SERVICES COMMITTEE meeting
Monday 24 February 2020 at 7.30pm in the Parish Council Office, Denham**

PART II ONLY

Closed to members of the public

Minute No	Agenda Item	Action
200224/22/01	<p>Community Facility The Clerk and Chairman met with the new Localities Director at Buckinghamshire Council Claire Hawkes. Claire will be responsible for the roll out of the new Community Boards and Devolved Asset projects. The Parish Council were advised to wait until the new Unitary Council before we follow up on potential sites.</p> <p>Clerk to carry out Land Registry search on potential sites</p>	Clerk
200224/22/02	<p>Devolved Services Tender Three tenders were sent out to providers and all responses have been received.</p> <ul style="list-style-type: none"> <u>Tender 1 – Grass Cutting = 3 quotes received</u> Six out of eight votes were in favour of a new provider, Clerk to request further meetings with the potential new provider to clarify questions regarding references and machinery to be used before confirming appointment. <u>Tender 2 – Play Area/Open Spaces = 3 quotes received</u> It was unanimously agreed to award the contract to existing provider Phillip Newall. <u>Tender 3 – Rights of Way = 4 quotes received</u> Six out of eight votes were in favour of Groundwork South Trust <p>Clerk to contact successful providers and notify current providers of the decision of the Council.</p>	Clerk Clerk
200224/22/02	<p>AOB None</p>	

Jagjit Brar – Clerk
Meeting Closed at 9.41pm
19 February 2020

Meeting of the **SERVICES** COMMITTEE
Held on Monday 24 February 2020 at 7.30pm in the Parish Council Office,
Clerk's Report

1. Dog Bins

- Advised:
 - Not to place them close to residential properties
 - Have them no more than 50m from vehicle access
 - Identified need and evidence of fouling
 - Stickers on lamp posts

- L&Q
 - Requested dog bin installation around Good Lake Court and on the North Orbital Road
 - They paid DPC however Roy never actioned
 - They have since threatened legal action
 - Following a meeting with Scott Daines agreed the following will be installed on posts:
 1. Installation on North Orbital by Block 2
 2. Installation on the Green on Tilehouse Way, outside Flats 49-50 Good Lake Court
 3. Rear of flats on Good Lake Court, by waste bins

 4. On the lamp post on the green in Oakside as you enter the L&Q houses – Geoff to install
 - L&Q will be happy if the four listed above are installed and will draw a line under the project.
 - Denham Parish Council will have to pay the installation cost of a post to SBDC contractors John O'Connor

Can we go ahead and get quotes from John O'Connor to supply and install 3 posts at the above locations and then circulate for approval?

- Pollard Ave, Denham Green
 - Issues reported in Pollard Way and there was significant evidence of fouling
 - A dog bin is placed right outside the Denham Green Academy opposite Pollard Way, **should it be moved as it is not safely well located and possibly under-used due to its location?**

2. Road and Footpath Sweeping

- A412:
 - Responsibility of SBDC to do A412 but it will have to be done manually when dry.
 - Adrian Leslie will be monitoring the footpath and will send out a crew when the weather allows sweeping.
 - It is only normally carried out as and when needed
- General Road Sweeping:
 - Following the drive-round a request to carry out an additional Village Road and the Oxford Road by McDonalds will have additional kerbside swept.
 - All roads are on a **12 week schedule for kerbside sweeping**. If additional ones required it does impact the schedule of sweeping across South Bucks
 - The A40 kerbside sweeping has taken place by Capswood bit SBDC cannot do the full carriageway, that can only be done by TFB machines
- Pinstone Way:
 - Pinstone Way was completely swept with parking suspensions at the request of residents however the problems with mud re-appeared immediately due to the illegal site
 - It is an un-licenced site with no wheel-washers
 - Enforcement Team have visited and were reportedly met with abuse and resistance, the matter is ongoing with the Enforcement Team
 - The A40 is NOT on a schedule for sweeping 3 x Week as reported by the LAT

3. Flytipping

- Kerbside sorting is no longer allowed, therefore 48 hour removal is near impossible as they are always mixed tips
- BCC will not provide a bay for it to be sorted in so as it is cleared separately it takes longer and often gets added to
- SBDC Waste Team has experienced an increase in fly tipping contrary to what the public is being told

Jagjit Brar
Clerk
24 February 2020