

**Minutes of the SERVICES COMMITTEE Meeting**

**Held on Monday 18 March 2019 in the Council Office at 7:30pm**

Cllrs Cllr M Heath (MH) - Chairman  
 Cllr S Williams (SW) - Vice-Chairman  
 # Cllr W Davey (WD)  
 # Cllr A Pamment (AP)

Cllr J Newby (JN)  
 Cllr M Skelton (MS)  
 Cllr S Sproul (SS)  
 Cllr J Walsh (JW)

# Associate Jon Huntley (JH) Associate Edna Austin (EA)

# = Apologies Received  
 ## = Absent No Apologies Received

Co Clerk Roy Hill

<b>Item Number</b>	<b>Minutes of the Meeting</b>	<b>Actions to be taken</b>
1903/01	<b>Apologies for absence</b> As above.	
1903/02	<b>Notification of any urgent matters to be taken under item 1903/18 –</b> 1. <b>Best kept village</b> 2. <b>Willowbank grass cutting</b> 3. <b>Schools and speed limit</b> 4. <b>Springbridge license</b>  <b>Reviews of aims and objectives</b> Community Enterprise Scheme – It was agreed that we would not pursue this due to the five areas of Denham being too widespread to manage within costs and having no upper school in the area. To be removed from the Aims and Objectives. AGREED	
1903/03	<b>Matters dealt with under urgent action since the last meeting on 21 January 2019</b> None.	
1903/04	<b>Matters arising from the minutes of the last meeting on 21 January 2019,</b> <b>1802/01</b> on 18 February SBDC confirmed that the replacement Litter Bin for outside of the Scout Hut has been ordered and that there is an inspection ticket pending on the system for the 2 <sup>nd</sup> bin to determine suitability? They are due to replace the one where the Scout Hut is. These will be for dual use – rubbish and dog poo.  <b>1901/07/4</b> SBDC arranged for the A412 footpath to be cleared of leaves and TfB have cleared the mud from the path but unfortunately this needs to be done regularly as debris is washed	<b>Co-Clerk</b>  <b>Co-Clerk</b>

	<p>down the slope from the highway during spells of heavy rain. The sandbags have been placed by the entrance to Denham Place and we will monitor its effect on the flooding of the path. We have written to TfB to ask that the path is kept free of mud and will continue to remind them</p> <p><b>1901/07/5</b> The Devolution Agreement Variation has now been signed and completed. Noted.</p>	
<b>1903/05</b>	<p><b>Correspondence List</b> To note correspondence since the last meeting. Noted.</p>	
<b>1903/06</b>	<p><b>Financial Report</b> An updated Financial Report Is enclosed with papers for this meeting. Noted.</p>	
<b>1903/07</b>	<p><b>Devolution of Services Update</b></p> <ol style="list-style-type: none"> <li>1. <b>Grass Cutting</b> –the grass growth is being monitored and the first cut will be arranged when required. Noted.</li> <li>2. <b>Rights of Way</b> – Scheduled to re-commence in April. Noted</li> <li>3. <b>Weed Control</b> – We welcome the commitment by BCC to recommence weed Control. It is unclear at this stage exactly when BCC will re-introduce the scheme and the level of service. We are seeking further information and will continue as scheduled and start our urban spraying in April. We will bring the 2<sup>nd</sup> spray to committee for consideration when due. Noted</li> </ol>	<b>Co-Clerk</b>
<b>1903/08</b>	<p><b>New Denham Allotments</b></p> <p>The quote for the trees on the front perimeter of the Allotments was considered. The quote does not include the costs for temporarily interrupting the power supply but we hope it will be at no cost as we have no alternative. The price includes the cost of traffic management which is also necessary.</p> <p>The cost of approx £7,000 is high. We may be forced to do the trees if Ash dieback is confirmed. We will not be able to confirm until the trees are in leaf. Safety concerns now are that they over-hang the main road and some are heavily leaning.</p> <p>The view of Artemis is that if we take any trees out we should take them all out at the same time to prevent unnecessary repeat costs. The trees grow in clusters so it is likely that if one is infected they all are.</p> <p>It was agreed to consider replanting with trees of low maintenance and low height so as not to overshadow the allotments.</p> <p>Agreed to cut all the trees down and look at replanting. Clerk to ask Artemis what they suggest in line of trees. When ready to also ask Tendercare if they would consider donating some trees.</p>	<b>Co-Clerk</b>
<b>1903/09</b>	<p><b>Play Areas and Open Spaces</b></p> <ol style="list-style-type: none"> <li>1. <b>Play Area Inspection Reports</b> Councillors have been reminded to ensure</li> </ol>	

	<p>that a report on their Play Area is sent to the Co Clerk in advance of the meeting. We have not been receiving regular reports for The Alderbourne, Denham Open Space and Denham Green Play Areas. – no reports provided. They were also reminded to check perimeter fencing etc.</p> <p>2. <b>New Play/Gym Equipment</b> The Urbanix Gym Equipment will be installed week beginning 25 March 2019. Confirmed that the fence was being left in place.</p> <p>Cllr MS reported – Badger activity: it was queried whether there is a legal duty to report any Badger activity Clerk to look into this.</p>	<b>Co-Clerk</b>
<b>1903/10</b>	<b>Denham Cricket Club</b> Will be discussed under Part 2.	
<b>1903/11</b>	<p><b>Lighting Considerations</b></p> <p>1. <b>A412 Footway Lights</b> Work on the Lighting of the A412 footpath has now been fully completed. Everyone has commented about how good they are.</p> <p>Flooding: Cllr SW suggested that a broad walk is investigated with TfB. Clerk mentioned that has previously suggested this idea but nothing had been reported back to us. Clerk to chase this.</p> <p>2. <b>Heritage Lights in Denham</b> Replacement of the Heritage Lights in Denham Village is in hand and hopefully will be completed before the end of March depending on delivery of components.</p> <p>3. <b>Street Lighting Contract</b> Tenders for our current Street Lighting Contract have been opened. Only one completed Tender was returned and we need to speak with the Tenderer, SSE, to clear up a few anomalies. We sent out 5 invites and only received 1 tender.</p> <p>Discussed whether we need to pay for bi-monthly inspections of the lights? Agreed that we should rely on residents to inform us if the lights are out.</p> <p>Clerk to thank TfL for putting in the lights at the Village Road bus stops.</p>	<b>Co-Clerk</b>          <b>Co-Clerk</b>
<b>1903/12</b>	<p><b>Highway Considerations</b></p> <p>1. <b>Drainage Issues</b> To Note that we have received a response from TfB on the following matters</p> <p>a. The flooding of the Zebra Crossing at the junction of the North Orbital and Moorfield Road should be attended to in June/July 2019.</p>	

	<p>b. A large Gully Cleaner was due to attend to the problems on the A40 at the junctions with Cheapside Lane and Old Mill Road week ending 8 March. Unfortunately the crew, from the appointed Traffic Management contractor, did not have the correct statutory signage with them and the work was suspended. It is now being re-arranged and we are waiting confirmation of details.</p>	
<b>1903/13</b>	<p><b>Local Area Forum</b> The meeting confirmed the funding request for CCTV cameras to be site on the Pyghtle near the Railway Bridge.</p> <p>We have had the funding approval. We are waiting on the power supply and cabinet from SSE and then the cameras will be installed</p>	
<b>1903/14</b>	<p><b>The Pyghtle</b> 1803/13 <b>1. The Pyghtle re-surfacing</b> has been completed. We are already receiving positive and appreciative comments from residents. Clerk to send some thanks to the contractors.</p> <p>Disgusting state of area outside of Denham Place – between the perimeter wall and the Pyghtle. Agreed to write a strong complaint to Denham Place.</p>	<b>Co-Clerk</b>
<b>1903/15</b>	<p><b>Denham Scout Hut, The Pyghtle, Denham</b> It has been discussed that they may remove it from offer due to the amount of work that is needed. Cllr JW asked that if they do remove it could we put up a temporary building. We will wait and see what happens.</p> <p>Ask BucksCC if they are keeping the Denham Children’s Centre open.</p>	<b>Co-Clerk</b> <b>Co-Clerk</b>
<b>1903/16</b>	<p><b>Future Services Meeting Arrangements including Frequency of Meetings and Day of Month</b> Previously we were short of staff so Services was moved to every two months.</p> <p>Agreed to go back to a meeting every month. Currently the 3<sup>rd</sup> Monday of the month – agreed to move Meetings back to the 1<sup>st</sup> Monday of the month, except for May, so things can get approved quicker.</p> <p>Starting 1<sup>st</sup> April.</p>	<b>Co-Clerk</b>
<b>1903/17</b>	<p><b>Cricket Field Bungalow</b> Nothing to report.</p>	
<b>1903/18</b>	<p><b>Any other business notified at 1903/02 above.</b> 1. Best kept village – Gardening club in village not very active. Clerk to find out what the criteria is.</p> <p>2. Willow bank grass cutting – Barbara and Malcolm Dunlop have</p>	<b>Co-Clerk</b> <b>Cllr AP</b>

	<p>retired from the grass cutting responsibility. There is one person who is showing an interest. Clerk to follow up.</p> <p>In the meantime provisional arrangements have been made for Blue Sky to take responsibility.</p> <p>3. Denham Village School – school supports the possible lowering of the speed limit – Cllr AP to report with details of procedure and costs.</p> <p>4. Springbridge – Cllr GH has not included the licence that has been applied for to be included on his proposed leaflet. Agreed to add this. Has a reference &amp; phone number on the leaflet to call and complain about the dust and inconvenience. EA has said that the licence should be able to be found online.</p>	<p><b>Co-Clerk</b></p> <p><b>Cllr AP</b></p>
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JGH  
18 March 2019  
Meeting closed at 8.40pm