

Minutes the MEETING OF THE PARISH COUNCIL on Monday 8 March 2021 at 7.30pm

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| Councillors: | Cllr J Walsh (JW) - Chairman | Cllr A Hans (AH) – Vice-Chairman |
| | Cllr Edna Austin (EA) | Cllr S Bhinder-Dhonsi (SBD) |
| | Cllr S Williams (SW) | # Cllr M Skelton (MS) |
| | Cllr M Heath (MH) | Cllr S Sproul (SS) |
| | Cllr W Davey (WD) | Cllr G Hollis (GH) (Parish & Unitary Cllr) |
| | Cllr Alan Head (AWH) | Cllr S Jefferys (SJ) |
| | Cllr M E Hagon (MEH) | # Cllr S Chokkar (SC) – Unitary Cllr |
| Clerk: | Jagjit Brar (JB) | # = Apologies Received |
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| Agenda No | Agenda Item | Action |
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| 20210308/01 | Welcome & Acceptance of Apologies for Absence Accepted | |
| 20210308/02 | Declaration of Interests None | |
| 20210308/03 | Public Session – 15 minutes A member of the public was present, no questions were asked | |
| 20210308/04 | Approval of Minutes & Committee Feedback <ol style="list-style-type: none"> Parish Council 8 February 2021 Proposed by Cllr JW, seconded by Cllr GH - <u>AGREED</u> Resources Committee 10 February 2021 Presented by Cllr MEH, seconded by Cllr AH - <u>AGREED</u> Services Report 1 March 2021 <ul style="list-style-type: none"> Approval for installation cost of noticeboards of £480 + VAT – <u>AGREED</u> Cllr SW suggested spare noticeboards are used in Denham Green bus stops ACTION – Obtain quote for specialist moss removal for Cricketfield bungalow roof Planning Committee 23 February 2021 Proposed by Cllr SJ, seconded by Cllr SS - <u>AGREED</u> | Clerk |
| 20210308/05 | Outstanding Actions from Previous Minutes <ul style="list-style-type: none"> 210118/12 – Bench in memory of Geoff Newall – To be progressed by Services Committee at the appropriate time 210208/09 – Bungalow renovations to progress through Services Committee | Services Services |
| 20210308/06 | Report from Unitary Councillors <ul style="list-style-type: none"> All 7 Unitary representative Councillors were invited, no reports or apologies received from 5 Cllr Guy Hollis: <ul style="list-style-type: none"> Attended the Health and Social Care Select Committee where there was support for maintaining small community halls The Covid-19 vaccine rollout is progressing well in Bucks with plans for the second jab vaccination to start next week Will be attending March South Bucks Planning Committee however no relevant applications for Denham The 2021/22 Budget for Unitary has been approved Working on Hollybush Lane flooding resolution and monitoring of the Landfill site alongside the Enforcement Team | |

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| <p>20210308/07</p> | <p>Chairman's Report</p> <p>1. <u>Devolved Assets - Scout Hut</u></p> <ul style="list-style-type: none"> - The site visit was delayed due to bad weather and a change of lock - The Scout hut has been broken into with signs of rough sleeping - A request has been made to Unitary for clearance of vegetation to allow full access to the building - Cllr JW has been in contact with a social enterprise where young apprentices put their skills into action which may help with renovation - The youth project will also look to re-start shortly <p>2. <u>S106 Funding Willowbank</u></p> <ul style="list-style-type: none"> - Cllr MEH put forward two suggestions, the resurfacing in front of the shops and the entrance to Willow Ave, there is no appetite for repairing the subsided road surface on the Oxford Rd - The new crossing is match funded by the Community Board which leave £67k for Willowbank projects - Officers at Bucks have not yet acknowledged our suggestions and requests not to carry out routine maintenance with this funding - Cllr SJ advised that the Unitary are likely to wait for support from Unitary Councillors and then move on <p>3. <u>Neighbourhood Plan</u></p> <ul style="list-style-type: none"> - John Cheston the Unitary Officer responsible has now left - There are 61 Neighbourhood Plans waiting for examiners and the value of the contract is likely to require a tendering process by Unitary hence the delay - Cllr JW agreed to write to the Leader Martin Tett, an action supported by council members to highlight the seriousness of the issue and will request details of the 61 Parishes also waiting to formulate a joint response to MHLG <p>4. <u>Cricket Club Request – Extend practice area</u></p> <ul style="list-style-type: none"> - Denham Cricket Club would like to refurbish their practice net area further into the corner of the W&T - Cllr AWH proposed we allow the works subject to a clear plan with exact measurements – <u>ALL AGREED</u> - ACTION – Clerk to write to Denham Cricket Club <p>5. <u>Bridges Preparation During Covid-19</u></p> <ul style="list-style-type: none"> - With Covid-19 restrictions currently in place and in the light of HRH Prince Phillips current health it will be difficult to have public books of condolence, online versions could be used. - ACTION – Admin to order book of condolence in preparation and Clerk to look at online versions - ACTION – Clerk to check what preparations Unitary have made <p>6. <u>In & Around Magazine</u></p> <ul style="list-style-type: none"> - ACTION – Clerk to include call for Councillors, noticeboards, spring bulbs | <p>Cllr JW</p> <p>Clerk</p> <p>Admin</p> <p>Clerk</p> <p>Clerk</p> |
| <p>20210308/08</p> | <p>Elections 2021</p> <ul style="list-style-type: none"> - All Cllrs have now received their hard copy forms which need to be returned to King George V House, Amersham. | |

| | - Zoom meeting to help completion to take place on 18 March at 7pm | Clerk | | | | | | | | | | | | | | |
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| 20210308/09 | <p>Martin Baker Project Update</p> <p><u>Site Visit</u></p> <ul style="list-style-type: none"> - Cllr MH updated that works including new fencing, pitch marking, CCTV, vegetation clearance, car park sweep and marking are taking place in preparation for handover. - It was suggested that there could be an opening friendly match between Martin Baker and Denham Utd for the official opening of the site. <p><u>Approval of the Lease</u></p> <ul style="list-style-type: none"> - Cllr JW presented a summary of the key points of the lease and that considerable work had been carried out to protect the Parish Council in the future. - Cllr JW proposed, seconded by Cllr MH delegated authority for the Working Party to sign off the final lease in the coming weeks – <u>ALL AGREED.</u> | | | | | | | | | | | | | | | |
| 20210308/10 | <p>Recruitment for Deputy Clerk</p> <ul style="list-style-type: none"> - The new Deputy Clerk will start in April 2021 - Cllr SJ suggested he is given time to settle into the role - ACTION – Clerk to circulate CV | Clerk | | | | | | | | | | | | | | |
| 20210308/11 | <p>Approve DPC Recruitment & Selection Policy 2021</p> <ul style="list-style-type: none"> - Cllr MEH presented the Recruitment & Selection Policy for approval - Cllr MH had sent updates, revised version to be presented again to the next meeting | Clerk | | | | | | | | | | | | | | |
| 20210308/12 | Proposal to Communities Committee Meeting to Monday 15 March 2021 at 7.30pm - <u>AGREED</u> | | | | | | | | | | | | | | | |
| 20210308/13 | <p>Financial Matters and Reports</p> <ol style="list-style-type: none"> 1. To Note – Bank Balances of Barclays Current Account - <u>AGREED</u> 2. Budget report – For review and approval - <u>AGREED</u> 3. Payments to approve for February 2021 totalling £37,281 - <u>AGREED</u> <table border="1" data-bbox="359 1467 1125 1713"> <thead> <tr> <th colspan="2">Payments over £500 March 2021</th> </tr> </thead> <tbody> <tr> <td>Handyman Services</td> <td>£640</td> </tr> <tr> <td>Forward Trust – Siding Out</td> <td>£1,692</td> </tr> <tr> <td>Laptops Direct</td> <td>£539.96</td> </tr> <tr> <td>Greenbarnes - Noticeboards</td> <td>£9,203.81</td> </tr> <tr> <td>Proludic – Tatling End Outdoor Gym</td> <td>£21,207</td> </tr> <tr> <td>Windowflowers</td> <td>£1,747.20</td> </tr> </tbody> </table> | Payments over £500 March 2021 | | Handyman Services | £640 | Forward Trust – Siding Out | £1,692 | Laptops Direct | £539.96 | Greenbarnes - Noticeboards | £9,203.81 | Proludic – Tatling End Outdoor Gym | £21,207 | Windowflowers | £1,747.20 | |
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| 20210308/14 | <p>Correspondence</p> <p>Contact the Clerk in advance of the meeting of any item you require a copy.</p> | | | | | | | | | | | | | | | |
| 20210308/15 | PART II – Members only | | | | | | | | | | | | | | | |
| 20210308/16 | <p>Date of Next Meeting</p> <p>Monday 12 April 2021 starting at 7.30pm with a Public Session.</p> | | | | | | | | | | | | | | | |

Signed: Jagjit Brar - Clerk
 Date: 3 March 2021