

**Minutes of the MEETING OF THE PARISH COUNCIL on Monday 8 February 2021 at 7.30pm**

<b>Councillors:</b>	Cllr J Walsh (JW) - Chairman	Cllr A Hans (AH) – Vice-Chairman
	Cllr Edna Austin (EA)	Cllr S Bhinder-Dhonsi (SBD)
	Cllr S Williams (SW)	Cllr M Skelton (MS)
	Cllr M Heath (MH)	Cllr S Sproul (SS)
	## Cllr W Davey (WD)	Cllr G Hollis (GH) (Parish & Unitary Cllr)
	Cllr Alan Head (AWH)	# Cllr S Jefferys (SJ)
	Cllr M E Hagon (MEH)	
<b>Clerk:</b>	Jagjit Brar (JB)	Cllr R Reed (RR) – Unitary Cllr
	<b>## = Absent Apologies Not Received</b>	<b># = Apologies Received</b>

Agenda No	Agenda Item	Action
210208/01	<b>Welcome &amp; Acceptance of Apologies for Absence</b> Apologies accepted from Cllr SJ, Cllr WD could not attend due to unexpected ill health	
210208/02	<b>Declaration of Interests</b> None	
210208/03	<b>Public Session – 15 minutes</b> No members present	
210208/04	<b>Approval of Minutes &amp; Committee Feedback</b> <ol style="list-style-type: none"> <li>Parish Council 18 January 2021 Proposed by Cllr JW, seconded by Cllr AH - <u>AGREED</u></li> <li>Communities Committee from 19 January 2021 Proposed by Cllr MEH, seconded by Cllr SW - <u>AGREED</u> <ul style="list-style-type: none"> <li>Cllr MEH - there are a number of events planned for 2021, an email list of events will be circulated to, please can all respond and get involved</li> </ul> </li> <li>Charities Committee 25 January 2021 Proposed by Cllr AH, seconded by Cllr JW – <u>AGREED</u></li> <li>Services Committee 1 February 2021 Proposed by Cllr MH, seconded by Cllr JW – <u>AGREED</u> <ul style="list-style-type: none"> <li>Updated minutes were circulated prior to the meeting</li> </ul> </li> </ol>	<b>MEH ALL</b>
210208/05	<b>Outstanding Actions from Previous Minutes</b> <ul style="list-style-type: none"> <li>210118/06 – Clerk to write to Cllr Reed Clerk advised that Cllr RR is present and can answer questions</li> <li>210118/07/1 – Clerk to request LAT reports</li> <li>210118/07/2 – Business Plan for Scout Hut – Cllr SW and Cllr SBD</li> <li>210118/10 – Clerk – Business Plan for Martin Baker project</li> <li>210118/12 – Clerk – Bench in memory of Geoff Newall</li> </ul>	
210208/06	<b>Report from Unitary Councillors</b> <b><u>Cllr Roger Reed</u></b> <ul style="list-style-type: none"> <li>Cllr JW welcomed Cllr RR and raised that we feel that we haven't had much support from him particularly over recent issues. Cllr JW asked how we can work more closely going forward</li> <li>Cllr RR advised of a clash with a meeting in Gerrards Cross in January and advised he had not been invited to some meetings. He had no obligation to attend Parish Council meetings but chooses to.</li> <li>Cllr RR asked why other Councillors that represent the area are not invited.           <ul style="list-style-type: none"> <li>Cllr JW advised that the new Parish Charter encourages Unitary Councillors to attend</li> </ul> </li> <li>Cllr RR understood that DPC felt disappointed, he advised he responds to requests within 72 hours and he hasn't been contacted regarding any specific issue from DPC</li> </ul>	

	<p><b><u>Cllr Guy Hollis</u></b></p> <ul style="list-style-type: none"> <li>▪ South Bucks Planning Committee has not met but there has been training regarding the validity of Local and Neighbourhood Plans. Cllr GH is requesting clarification regarding the 5-year housing supply if targets have currently been met. The White Paper on Planning has still not been confirmed and procedures not been sent out to Councils yet.</li> <li>▪ Community Boards are encouraging smaller local groups apply for grants.</li> <li>▪ Cllr GH attended the Social Care and Health Select Committee, where Clinical Commissioning Groups were questioned and held to account. Vaccination roll out has been successful across the county</li> <li>▪ There are 61 Neighbourhood Plans waiting for inspection and Bucks are still negotiating terms and conditions for a large contract to appoint Inspectors.</li> <li>▪ The former Tilehouse Day Opportunities Centre planning application is likely to go to the March Planning Committee</li> </ul> <p>- All Unitary Councillors to be invited to DPC and a schedule of meetings distributed</p>	<b>Clerk</b>
210208/07	<p><b>Chairman's Report</b></p> <ul style="list-style-type: none"> <li>- Cllr SS requested to address the Council. Cllr SS apologised that he misspelt Cllr AH name on a recent email, he did not mean to cause any offence</li> <li>- Cllr AH accepted the apology and understood and agreed to move forward.</li> </ul> <p><b>1. <u>Devolved Assets - Scout Hut</u></b></p> <ul style="list-style-type: none"> <li>- Cllr JW - Following a meeting with the Bucks Team, we have a copy of the 2019 survey. We will visit the site to establish the current condition.</li> <li>- Preparation for a Business Plan is underway by Cllr SW and Cllr SBD and a funding application for a Youth project is being submitted to the Community Board</li> </ul> <p><b>2. <u>Community Board &amp; Funding Applications</u></b></p> <ul style="list-style-type: none"> <li>- Cllr JW - Parish Chairs met and it was agreed that more local focus was required and a calendar of meetings, next meeting 11 February 2021</li> <li>- Cllr AH - The Business sub group meeting advised of 12 grants being available for local people to fund a course to 'Become their own boss'</li> </ul> <p><b>3. <u>Annual Parish Meeting</u></b></p> <ul style="list-style-type: none"> <li>- Cllr JW – Last year lockdown led to cancellation, should we look to hold an update/question and answer session with residents this year? We can also update on the possible referendum for the Neighbourhood Plan?</li> <li>- Cllr SW – It will be difficult to run if there are a lot of residents on the call</li> <li>- Cllr AH - We could issue passwords on request to control numbers</li> <li>- Cllr AWH – If technology allows it would benefit the Neighbourhood Plan</li> </ul>	
210208/08	<p><b>S106 Funding Willowbank</b></p> <ul style="list-style-type: none"> <li>- Cllr JW - We initially requested the priority to be widening of Willow Ave and improved crossing facilities on the A40. Transport for Bucks (TfB) have now costed the additional works required for service media which has increased the cost to the point where it is no longer feasible. What do we see as alternative projects?</li> <li>- Cllr MEH – Resurfacing is such a big issue and despite being on the capital schedule works have still not taken place and this would be welcomed</li> </ul>	

	<ul style="list-style-type: none"> <li>- Cllr SS – The interest lost on this funding should still be requested, Cllr GH advised that it was referred to the Finance Select Committee and legacy assets from the Districts are unlikely to be compensated</li> <li>- Cllr MEH – To go back to residents to look for alternative projects such as CCTV, footpath improvements etc.</li> </ul>	<b>MEH</b>
<b>210208/09</b>	<b>Cricketfield Bungalow</b> <ul style="list-style-type: none"> <li>- Clerk – The current tenants have given notice and will be leaving in March, we have requested a quote for redecoration and there will be a window to carry out works before new tenants move in.</li> <li>- Cllr MH – Replacement windows should now be quoted for to help with the damp and make the bungalow more pleasant with perhaps the installation of French doors – <b>ACTION</b> Clerk to progress.</li> <li>- Cllr MS - The vegetation around the property should also be cut back – <b>ACTION</b> – Clerk to book with Handyman</li> </ul>	<b>Clerk</b> <b>Clerk</b>
<b>210208/10</b>	<b>Parish Charter</b> <ul style="list-style-type: none"> <li>- Clerk – The Parish Charter has been circulated can all Councillors please feedback to the Clerk their views by 4 March 2021 for a collective response</li> <li>- Cllr GH – This is an important document that can be used to hold Buckinghamshire Council to account.</li> </ul>	<b>ALL</b>
<b>210208/11</b>	<b>Resident Survey Feedback</b> <ul style="list-style-type: none"> <li>- Cllr MEH – Responses have been received from all five areas of Denham with 100 responses. Positives included the flower planters and improvements requests included litter, verges, roads and footpaths. Other issues highlighted included lighting, fly tipping, policing and disappointment with Fix My Street. All to be progressed through committees</li> <li>- The distribution of the survey has been successful and a further newsletter would be good as a follow up.</li> </ul>	<b>Clerk</b>
<b>210208/12</b>	<b>Elections</b> <ul style="list-style-type: none"> <li>- Clerk - The elections are still scheduled to take place on 6 May 2021 with additional Covid-19 preparations being made for polling stations and the count.</li> <li>- Clerk – Hard copy nomination papers will shortly be received from Bucks Council and will be distributed to Cllrs once received</li> </ul>	
<b>210208/12</b>	<b>Red Cross Centre</b> <ul style="list-style-type: none"> <li>- Cllr JW – Letters were sent to Cllr Macpherson, Cllr Chilver and Cllr Tett. We requested the withdrawal of the planning application for housing and time to prepare a business case to bring the building back to use.</li> <li>- The Working Party have progressed with arranging access for a survey and meeting with the Princes Risborough Centre. Cllr AH is investigating potential funding for the project. We are also seeking the support of Joy Morrissey MP and the local GP Practice.</li> <li>- Cllr MS – Recommended that local service providers such as the Alzheimer's Society be contacted – <b>ACTION</b> – Clerk to progress</li> </ul>	<b>Clerk</b>
<b>210208/13</b>	<b>Martin Baker Project Update</b> <ul style="list-style-type: none"> <li>- Cllr MH - The lease is progressing and a meeting of the Working Party will be finalising the next steps</li> </ul>	

210208/14	<b>Local Nature Recovery Strategy</b> <ul style="list-style-type: none"> <li>- Cllr EA – An introduction to the strategy was given during the webinar and natural sites within Bucks, followed by and question and answers. The next steps being to engage with local stakeholders</li> <li>- <b>ACTION</b> – Cllr EA to circulate summary slides</li> </ul>	<b>EA</b>								
210208/15	<b>Proposal from Cllr Williams regarding Coffee &amp; Chat</b> <ul style="list-style-type: none"> <li>- Cllr SW proposed, seconded by Cllr MH to keep Coffee and Chat informal without any minutes. No decisions are made at Coffee and Chat – <u>ALL AGREED</u></li> <li>- There was consensus that it is a good brainstorming session and enables important socialising especially during lockdown</li> </ul>									
210208/16	<b>Recruitment for Deputy Clerk</b> <ul style="list-style-type: none"> <li>- Clerk - Interviews are still taking place and we are hopeful that we can successfully recruit from those shortlisted.</li> </ul>									
210208/17	<b>Laptops for Schools Grant Application</b> <ul style="list-style-type: none"> <li>- Cllr MEH – The secondary schools have not responded</li> <li>- Discussions look place regarding the lack of detail in the Denham Green Academy application and concerns that they potentially have access to many more resources being an academy</li> <li>- The Council felt that Denham children must directly benefit from this project</li> <li>- Application for Denham Village School – <u>ALL AGREED</u></li> <li>- <b>ACTION</b> – Clerk to request more information from Denham Academy</li> </ul>	<b>Clerk Clerk</b>								
210208/18	<b>Financial Matters and Reports</b> <ol style="list-style-type: none"> <li>1. To Note – Bank Balances of Barclays Current Account – <b>AGREED</b></li> <li>2. Budget report – For review and approval - <b>AGREED</b></li> <li>3. Payments to approve for February 2021 totalling <b>£3,820 – ALL APPROVED</b></li> </ol> <table border="1" data-bbox="347 1283 1114 1424" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="2" style="text-align: center;">Payments over £500 February 2021</th> </tr> </thead> <tbody> <tr> <td>Handyman</td> <td style="text-align: right;"><b>£600.00</b></td> </tr> <tr> <td>IBB – Legal Fees Village Green Garage</td> <td style="text-align: right;"><b>£840.00</b></td> </tr> <tr> <td>IBB – Legal Fees Martin Baker Lease</td> <td style="text-align: right;"><b>£1,130.60</b></td> </tr> </tbody> </table>	Payments over £500 February 2021		Handyman	<b>£600.00</b>	IBB – Legal Fees Village Green Garage	<b>£840.00</b>	IBB – Legal Fees Martin Baker Lease	<b>£1,130.60</b>	
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210208/18	<b>Correspondence List</b> <b>AGREED</b>									
210208/19	<b>Date of Next Meeting</b> Monday 8 March 2021 starting at 7.30pm with a Public Session.									

Signed: Jagjit Brar - Clerk

Date: Meeting Closed at 21.50 on 8 February 2021