

**Agenda for the ANNUAL MEETING OF THE PARISH COUNCIL  
 Monday 18 May 2020 at 7.30pm via Zoom video conferencing**

**Zoom Details: Meeting ID: 352 392 9862**

*The Press and Public are entitled to attend the meeting, please email [enquiries@denhambucks-pc.gov.uk](mailto:enquiries@denhambucks-pc.gov.uk) for sign in details. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.*

*Members should disclose any Personal or Disclosable Pecuniary Interest.*

<b>Agenda No</b>	<b>Agenda Item</b>
<b>20200518/ 01</b>	<b>Election of Chairman</b> <ul style="list-style-type: none"> <li>• Nominations Received</li> <li>• Signing of Declaration of Acceptance</li> </ul>
<b>20200518/ 02</b>	<b>Election of Vice-Chairman</b> <ul style="list-style-type: none"> <li>• Nominations Received</li> <li>• Signing of Declaration of Acceptance</li> </ul>
<b>20200518/ 03</b>	<b>Apologies for Absence</b>
<b>20200518/ 04</b>	<b>Any Other Business to take under item 20200518/10</b>
<b>20200518/ 05</b>	<b>Minutes of Last Meeting</b> To note: <ul style="list-style-type: none"> <li>• Minutes from the 2019 Annual Meeting of the Parish Council were approved in June 2019</li> <li>• Minutes from Full Council on 11 May 2020 to be approved at the next meeting on 8 June 2020</li> </ul>
<b>20200518/ 06</b>	<b>Councillor's Attendance 2019/20</b>
<b>20200518/ 07</b>	<b>Election of Committees for 2020/2021</b> Parish Council standing committees are currently as follows. <ol style="list-style-type: none"> <li><b>1.Planning</b> - 8 members</li> <li><b>2.Services</b> - 8 members</li> <li><b>3.Communities</b> - 8 members</li> <li><b>4.Finance</b> - 6 members (To meet 6 times a year)</li> <li><b>5.Charities</b> – 6 members (to meet quarterly)</li> <li><b>6.Staffing</b> – 5 members ( To meet as and when necessary)</li> </ol> <p>A preference grid is enclosed with papers for Full Council on 11 May 2020 in preparation for this for this meeting for members to select their committee preferences.</p> <ol style="list-style-type: none"> <li><b>A.</b> Agree and confirm the above standing committee structure.</li> <li><b>B.</b> Agree and confirm the above number of members on each committee.</li> </ol>

	<p><b>C.</b> Hold elections for those committees that are oversubscribed.</p> <p><b>D.</b> Elect members to fill any vacancies.</p>
<b>20200518/08</b>	<p><b>Elections to Outside Bodies</b></p> <p>A grid was enclosed with papers for the Full Council Meeting scheduled on 11 May 2020 for members to select their outside committee preferences.</p> <ul style="list-style-type: none"> <li>• Preferences Received By Clerk</li> <li>• Election of members to below Outside Bodies by election if required</li> </ul> <p><b>a. Charities of Denham Trustees - 1 Member</b> This body normally meets yearly in December to decide on the distribution of charitable funds</p> <p><b>b. Denham Aerodrome Consultative Committee - 1 Member</b> This advisory committee meets quarterly on Wednesday mornings.</p> <p><b>c. Denham Against HS2 Committee - 1 Member</b> Currently, all HS2 material is copied to Cllr. Williams</p> <p><b>d. Denham Bowls Club - 1 Member</b></p> <p><b>e. Denham Cricket Club - 1 Member</b></p> <p><b>f. Denham Park Farm Minerals Liaison Committee - 1 Member</b> Meetings are infrequent. It is preferable to have a member representing the Parish Council – NO LONGER REQUIRED?</p> <p><b>g. Denham Village Hall Management Committee - 1 Member</b> Meetings are monthly on the second Tuesday of the month at 7.30pm in the village hall.</p> <p><b>h. Denham Village Infant School Governors - 1 Member</b></p> <p><b>i. New Denham Minerals Liaison Committee - 1 Member</b> Members have attended meetings which are infrequent</p> <p><b>j. South Bucks Association of Local Councils – 5 Members</b></p> <p><b>k. Denham United Ladies Football Club – 1 Member</b></p> <p><b>l. Denham Allotment User Group – 1 member</b></p>
<b>20200518/09</b>	<p><b>Review of Policies and Procedures</b></p> <ol style="list-style-type: none"> <li>1. Code of Conduct 2020</li> <li>2. Standing Orders 2020</li> <li>3. Financial Regulations 2020</li> <li>4. Associate Member Policy 2020</li> <li>5. Constitution 2020</li> <li>6. Basic and Emergency Procedures 2020</li> <li>7. Fundraising Policy 2020</li> <li>8. GDPR Policy 2020</li> <li>9. Health &amp; Safety Policy 2020</li> </ol>
<b>20200518/10</b>	<b>Any Other Business as Agreed in item 03</b>