

DENHAM PARISH COUNCIL

Agenda for a SERVICES Committee meeting

Monday 6 January 2020 at 7.30pm, Council Office, Village Hall, Village Road, Denham.

The Press and Public are entitled to attend this meeting. However, the Committee may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members should disclose any Personal or Disclosable Pecuniary Interest.

Aims and Objectives of the Services Committee

- To monitor street lighting across the parish
- To progress concerns raised on highways and footpaths
- To monitor provision of bus shelters
- To inspect and maintain play areas and open spaces
- To develop and maintain adult gym and exercise areas across the parish
- To pursue to increase devolved service contracts that are beneficial to the Parish
- Maximise usage of the allotments
- Maintain public seating and further develop as needs are identified
- Regular and adequate Training of Committee Members

Agenda Item No	Agenda Item
200106/01	Apologies for absence
200106/02	Notification of any urgent matters to be taken under item 200106/18
200106/03	<p>Matters arising from the minutes of the last meeting on 4 November 2019</p> <ul style="list-style-type: none"> ▪ 1910/07 Tree Quotation from Artemis Assessments to be carried out on 3rd January 2020 for <ul style="list-style-type: none"> - Overhanging trees on the A412 footpath - The Pyghtle - The Cricketfield Bungalow ▪ 1910/12 Lighting Considerations Clerk to investigate whether the swan necks could have been adapted as they were part of the conservation area? ▪ 1911/07 – Devolved Services <ul style="list-style-type: none"> - Cllr SW to speak to Cllr KB about utility company that damaged the hedge. - Hedges in front of the Denham sign in New Denham to be cut back - Clerk - Flailing – List of areas that need flailing to be identified and forwarded to Ryan Ashby - Clerk ▪ 1912/16 Garage Door Bungalow Cllr FD said he thought they could be repaired and will look into ▪ 1912/12 Highway Considerations Clerk to follow up issue of flooding in Lower Road, Higher Denham ▪ 1912/17 Village Green Railings Clerk to gain quotes to replace, waiting update from Clerk.

200106/04	<p>Correspondence List To note correspondence since the last meeting. Please advise the Clerk in advance of the meeting of any item you require a copy of.</p>
200106/05	<p>An updated Financial Report will be provided at the Meeting. See attached</p>
200106/06	<p>Tree Works Update</p> <ul style="list-style-type: none"> • Way & Tillard Pollarding to take place on the 20th January 2020 for 6 days • Awaiting TPO approval for Village Green • All other works completed
200106/07	<p>Devolved Services and Maintenance Update</p> <ol style="list-style-type: none"> 1. Tender Documents – Sent to four potential providers on 16th December 2019, responses to be in by 13th February 2020 2. Grass Cutting 3. Rights of Way 4. Flailing 5. Weed Spraying 6. Siding Out
200106/08	<p>New Denham Allotments</p>
200106/09	<p>Play Areas and Open Spaces</p> <ol style="list-style-type: none"> 1. Play Area Inspection Reports Councillors are required to ensure that a report on their Play Area is sent to the Clerk in advance of the meeting. 2. Outdoor Gym – Repair required on one piece of equipment installed at Knighton Way Lane, scheduled in January, and all equipment is safe to use. Opening Event can be arranged by Proludic – the equipment is for adults so they suggested a weekend event. 3. Signage for Knighton Way Lane and Way and Tillard Clerk to contact Roy to see what signs need to be ordered. 4. Installation of Goal Posts at Knighton Way Lane Clerk to request an installation cost from Blue Sky, equipment has arrived and is being stored by Geoff
200106/10	<p>Denham Cricket Club</p> <ul style="list-style-type: none"> • Lease Agreement – still ongoing • Matting for carpark, Clerk to investigate
200106/11	<p>Lighting Considerations No issues reported at present</p>
200106/12	<p>Highway Considerations No issues reported at present from TfB</p>
200106/13	<p>Local Area Forum</p> <ul style="list-style-type: none"> • MVAS - Local Area Technician has tried to contact Cllr SW but no answer? • Benches – Locations identified in Denham Green, Clerk to source and progress

200106/14	Denham Scout Hut, The Pyghtle, Denham Meeting scheduled with Michael Broad from SBDC on 6 January 2020 to progress
200106/15	Devolved Offer from BCC Expressions of Interest for Pilot Projects to be submitted by 31 st January 2020. Agreed pilot projects will start for 1 April 2020 start. See attached papers
200106/16	Wildflower Grass Verges
200106/18	Any other business notified at 200106/02 above
200106/19	Date of Next Meeting To confirm the next scheduled meeting as Monday 6 January 2020 at 7.30pm in the Council Office.

Jagjit Brar - Clerk
31 December 2019