

DENHAM PARISH COUNCIL

Agenda for a SERVICES Committee meeting

Monday 2 September 2019 at 7.30pm, Council Office, Village Hall, Village Road, Denham.

The Press and Public are entitled to attend this meeting. However, the Committee may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members should disclose any Personal or Disclosable Pecuniary Interest.

Aims and Objectives of the Services Committee

- To monitor street lighting across the parish
- To progress concerns raised on highways and footpaths
- To monitor provision of bus shelters
- To inspect and maintain play areas and open spaces
- To develop and maintain adult gym and exercise areas across the parish
- To pursue any opportunities to increase devolved service contracts that are beneficial to the Parish
- Maximise usage of the allotments
- Maintain public seating and further develop as needs are identified
- Regular and adequate Training of Committee Members

1909/01	Apologies for absence
1909/02	Notification of any urgent matters to be taken under item 1909/18
1909/03	Matters dealt with under urgent action since the last meeting on 1 July 2019
1909/04	Matters arising from the minutes of the last meeting on 1 July 2019, 1802/01 Meeting with Adrian Leslie, see Agenda item 1909/07. 1903/11 Flooding on A412 footpath. The Super Sucker attended the site in July and flooding has not occurred since. If further flooding occurs we will need to review the remaining HS2 funding. 1904/11 Insurance of Street Lights We have received a quotation from Came & Company for the streetlights insurance at £781.37 (incl Insurance Premium Tax). This is based on an insurance value of £215,939.64 For each claim made we will be responsible for the first £250.00. In the last 5 years we have only had two of our Streetlights damaged.
1909/05	Correspondence List To note correspondence since the last meeting. Please advise the Clerk in advance of the meeting of any item you require a copy of.
1909/06	An updated Financial Report will be provided at the Meeting. See attached

1909/07	<p>Meeting with Adrian Leslie SBDC Contract Monitoring Officer</p> <p>We met on 23 July and discussed</p> <ol style="list-style-type: none"> 1. Emptying of Dog Bins – SBDC has experienced difficulties with the retirement of Staff. He assured me that the problems have since been rectified. We have been required to make further complaints because some bins have not been included in the emptying cycle. Matter being continually monitored. 2. Siting of additional Dog Bins – SBDC have changed the procedures for the Acquisition, Siting and Emptying of Bins. Previously we have been expected to acquire and install the Bins ourselves. SBDC would now prefer to handle this and then charge DPC. SBDC have not provided us with a schedule of charges yet. We are still trying to negotiate this because we have some bins in stock. They are also trying to ensure that the bins are sited as close to the road as possible. 3. Street and pavement cleansing. Apparently SBDC do not have any access to a mechanical sweeper that can work on our pavements. They have previously ‘borrow’ one from Chiltern to sweep the A412 footpath. They will try and arrange further use of the Chiltern machine so as to repeat this in the future. He apologized for the lack of road sweeping performed previously but again said that it was partially due to TfB not giving enough notice of Road Closures. Heavily disputed by TfB <p>According to Services Agreement and Contract, Station Parade and New Denham Parades should be visited on a daily basis and any work requirement attended to. I strongly indicated that this was not being adhered to and he assured that he would get it included in the future. No evidence that this is being done yet.</p>
1909/08	<p>Devolution of Services Update</p> <ol style="list-style-type: none"> 1. We have received confirmation that the present Devolved Services Agreement will be extended until 31 March 2022. We are preparing Tender Documents for the period 1 April 2020 – 31 March 2022 for the following areas; Grass Verge Cutting and Rights of Way. 2. Grass Cutting – Blue Sky started the fourth cut week beginning 26 August. 3. Rights of Way – work will be done starting first week of October. The BCC Rights of Way Team have cleared the Barbed Wire fencing in Gladwins wood and Bridleway 46 is now fully opened.
1909/09	<p>New Denham Allotments</p> <p>The Allotment Association is still working well and were represented at the Denham Fayre.</p> <p>The cost of grinding out the Stumps on the Fence Boundary of the Allotments is £864.</p> <p>SBDC Environmental Health Team have Completed their soil study at the Allotments and find no cause of concern and plan no further action is necessary.</p>
1909/10	<p>Play Areas and Open Spaces</p> <ol style="list-style-type: none"> 1. Play Area Inspection Reports Councillors have been reminded to ensure that a report on their Play Area is sent to the Co Clerk in advance of the meeting. We have not been receiving regular reports for The Alderbourne, Denham Open Space and Denham Green Play Areas.

	<p>2. Play Area RoSPA Reports Unfortunately Geoff Newell has been unable to complete the work required following the RoSPA Report and it has been necessary to obtain quotes from a specialist company and a report is attached.</p>
<p>1909/11</p>	<p>Denham Cricket Club</p> <p>1. The Siting of the Storage Container The Storage Container has still not been moved to its final resting place because we had difficulty arranging for the right equipment to be available. Hopefully will be sited within the next two weeks.</p> <p>2. Cricket Club Lease The draft final lease is being checked and will be distributed to the Cricket Club shortly.</p>
<p>1909/12</p>	<p>Lighting Considerations</p> <p>1. Heritage Lights in Denham The last two lights will be installed with new columns by 28 August.</p>
<p>1909/13</p>	<p>Highway Considerations</p> <p>1. Drainage Issues</p> <p>a. Moorfield Road Work has been completed to prevent regular flooding of the Zebra Crossing at the junction of the North Orbital and Moorfield Road and we are waiting for final 'sign off'.</p> <p>b. Old Mill Road and Cheapside Lane The 'Super Sucker' attended to Draining Issues on the A40 at Old Mill Road and Cheapside Lane and along the A412 Denham Way in July. Unfortunately in the time available it was unable to resolve all of the issues and further work is scheduled. We are awaiting further information from TfB.</p> <p>2. Lorry Parking in Denham Green A report on necessary actions required to introduce Road Traffic Regulation Orders is attached.</p> <p>3. McCarthy & Stone have agreed to put a pair of Tactile Crossing Points in the vicinity of the Landmark Place Development and will conduct the work during their next visit to the site when they complete pre-adoption remedial work in the near future.</p> <p>4. Exiting Redhill onto the A40 We continue to receive concerns from residents about the dangers of exiting Redhill onto the A40 carriageway and the lack of action to replace the wooden fence along Redhill.</p> <p>5. Denham Village School There has been some significant changes to the road layout in front of the Denham Village School. The pavement outside of the school has been significantly widened and the Yellow No Parking Zig Zag Markings extended. During the works there were residents concerns but all seem to have been resolved.</p> <p>6. Hedges obstructing pedestrian access All householders are responsible in ensuring that their hedges and bushes do not obstruct any public access on highways, including pavements, adjoining their property. This is quite a problem in Denham and one that is becoming more time consuming. All border hedges etc must be cut 'perpendicular' to the property boundary and several residents have well pruned hedgerows that are 'balloon' shaped and seriously object when they are informed that they need to cut their hedge because only leafless branches are left exposed. All Councillors are asked to inform the office of any offending properties so they can be contacted avoiding the need to 'scout' for offenders.</p> <p>7. Letter from a Harefield Resident about cycling in Denham</p> <p>8. To consider DPC Response to The National Highways and Transport Public Satisfaction Survey Copy of Survey included in papers</p>

1909/14	<p>Community Involvement ‘Make a Difference’ It has not been possible to meet with the resident who raised this issue and it will be scheduled for the October meeting.</p>
1909/15	<p>Local Area Forum the next meeting will be held in the DPC office on Wednesday 11 September.</p> <p>We have submitted an application for an MVAS to be used in Cheapside Lane and Tilehouse Way. The agreed LAF contribution is £1600 and we are investigating the likely costs to the Parish Council which will be available for the meeting.</p> <ol style="list-style-type: none"> 1. The Parish Council will need to submit the following application form to TfB along with a cheque for £445 (this cost is not covered within the contribution by the LAF) http://www.buckscc.gov.uk/media/4508925/mvas-application-form-mvas-app-v2017-01.pdf 2. Following the receipt of the above your local area technician will visit the sites and agree the most appropriate locations to use the MVAS 3. Once locations are agreed these should be advised to the Community Engagement & Development Team to arrange for the STATS drawings to be created 4. The Parish will then need to request a quote from Dave Catling (signsense@hotmail.com) for the purchase & installation of the ground screws and hinged posts 5. The Parish will need to order the standard MVAS unit/s from SWARCO (quote attached) via our account manager Jennifer Blair (jennifer.blair@swarco.com) 6. Upon receipt of the groundscrew, hinged posts, and MVAS unit the Parish will need to pay all invoices directly to the suppliers 7. Once invoices have been paid the Parish can invoice BCC to reclaim the agreed funding (proof of expenditure will be required before any contribution is released) <p>Please note:</p> <ul style="list-style-type: none"> • the LAF's contribution has been agreed at £1,600 and is only eligible against the MVAS unit/s, Ground Screws, STATS searches, and hinged posts. Any further equipment or training is not covered within this funding. • STATS searches are undertaken by TfB and cost £70 per location. The STATS search will be ordered directly from TfB by the Community Engagement and Development team and the cost will be taken from the agreed LAF contribution. For example - if your allocation is £1,600 and you choose 4 locations, the cost for STATS will be £280. This will be taken from the £1,600 leaving £1,320 to be reclaimed by the Parish Council. • Public Liability Insurance of £5m is an essential requirement, as instructed by Buckinghamshire County Council's insurers.
1909/16	<p>The Pyghtle The work on the CCTV has now been completed and the equipment is fully functional.</p>
1909/17	<p>Denham Scout Hut, The Pyghtle, Denham We have received no further information from SBDC about their proposed actions on the future of the site or from TfB about vehicular access to the site.</p>
1909/18	<p>Cricket Field Bungalow All maintenance have been completed and nothing further to report.</p>

1909/19	Any other business notified at 1909/02 above.
1909/20	Part 2 Confidential – Members Only
1909/21	Date of Next Meeting To confirm the next scheduled meeting as Monday 7 October 2019 at 7.30pm in the Council Office.

Roy Hill
Co Clerk
27 August 2019