

**Agenda for the MEETING OF THE PARISH COUNCIL
 Monday 8 July 2019 at 7.30pm in the Parish Council Office**

The Press and Public are entitled to attend the meeting. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members should disclose any Personal or Disclosable Pecuniary Interest.

190708/01	Apologies for Absence
190708/02	Presentation from Martin-Baker – new road access to A413
190708/03	Notification of any urgent other business to be taken under item 190708/17
190708/04	Approval of Parish Council Minutes To approve the minutes of the Meeting of the Parish Council on 10 June 2019 and any matters arising.
190708/05	Approval of Committee Minutes To approve the minutes of Committee as listed below and any matters arising: <ul style="list-style-type: none"> • Planning Committee held on 4 June 2019 • Planning Committee held on 25 June 2019 • Communities Committee on 18 June 2019 • Services Committee on 1 July 2019
190708/06	Local / Neighbourhood Plan Draft minutes of meeting on 19 th June 2019 for discussion
190708/07	Matters dealt with under Urgent Action since Last Meeting <ol style="list-style-type: none"> 1. Date for Nexus to carry out email on personal devices Provisional date of Monday 15th July from 2pm
190708/08	Chairman's Report <ol style="list-style-type: none"> 1. Memorial Hall – use for DGNS 2. Transport for Bucks Conference
190708/09	Reports from County Councillor
190708/10	Reports from District Councillor
190708/11	Reports from Outside Bodies
190708/12	Annual Parish Meeting Draft Minutes for approval – see attached

190708/13	Cricket Field Bungalow <ul style="list-style-type: none"> • See attached Report • Works – Quotes to approve – see attached
190708/14	Funding available for playground improvements Way and Tillard and Knighton Way Lane Play Areas
190708/15	Correspondence List To note correspondence since the last meeting. Please advise the Clerk in advance of the meeting of any item you require a copy of.
190708/16	Financial Matters and Reports <ol style="list-style-type: none"> 1. To note current Barclays Bank balance Income and Expenditure Report 2. To note current Metrobank balance 3. Payments to approve 4. Signatories on Bank Accounts 5. New financial management software - AdvantEdge 6. 2018/19 AGAR – To note 7. Risk Management – Propose to review every 6 months <p>DPC needs to have the following arrangements in place:</p> <ol style="list-style-type: none"> a) Identifying and assessing risks. The authority needs to identify, assess and record risks associated with actions and decisions it has taken or considered taking during the year that could have financial or reputational consequences. b) Addressing risks. Having identified, assessed and recorded the risks, the authority needs to address them by ensuring that appropriate measures are in place to mitigate and manage risk. This might include the introduction of internal controls and/or appropriate use of insurance cover
190708/17	Other Urgent Business (as agreed under 190708/03)
	Date of Next Meeting To confirm the date of the next meeting is on Monday 9 September 2019 starting at 7.30pm with a Public Session in the Parish Council Office.

Upcoming Meetings and Events

7.00pm	Tuesday	16 July 2019	Planning Committee
8.00pm	Tuesday	16 July 2019	Communities Committee
7.00pm	Monday	6 August 2019	Planning Committee
7.30pm	Wednesday	9 September 2019	Full Council

Jagjit Brar - Clerk
3 July 2019