

# DENHAM PARISH COUNCIL

## Agenda for a SERVICES Committee meeting

**Monday 19 February 2018 at 8.00pm  
in the Council Office, Village Hall, Village Road, Denham.**

*The Press and Public are entitled to attend this meeting. However, the Committee may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.*

*Members should disclose any Personal or Disclosable Pecuniary Interest.*

### **Aims and Objectives of the Services Committee**

- To monitor street lighting across the parish
- To progress concerns raised on highways and footpaths
- To monitor provision of bus shelters
- To inspect and maintain play areas and open spaces
- To develop and maintain adult gym and exercise areas across the parish
- To develop a Community Enterprise Scheme for the maintenance of the parish greens, roadside verges, footpaths and bridleways
- To pursue any opportunities to increase devolved service contracts that are beneficial to the Parish
- Maximise usage of the allotments
- Maintain public seating and further develop as needs are identified
- Regular and adequate Training of Committee Members

<b>1802/01</b>	<b>Apologies for absence.</b>	
<b>1802/02</b>	<b>Notification of any urgent matters to be taken under item 1802/16.</b>	
<b>1802/03</b>	<b>Matters dealt with under urgent action since the last meeting on 15 January 2018 not dealt with in the agenda.</b>	
<b>1802/04</b>	<b>Matters arising from the minutes of the last meeting on 15 January 2015,</b>	
<b>1802/05</b>	<b>Correspondence List</b> To note correspondence since the last meeting. Please advise the Clerk in advance of the <u>meeting</u> of any item you require a copy of.	
<b>1802/06</b>	<b>Financial Report</b> An updated Financial Report will be available at the meeting.	
<b>1802/07</b>	<b>Devolution of Services Update</b> <ol style="list-style-type: none"><li>1. Grass Cutting – The last cut of 2017/18 is scheduled to take place during the 3<sup>rd</sup> / 4<sup>th</sup> week of March, weather permitting. The cuts for 2018/19 will be approximately every 6 weeks beginning in May.</li><li>2. Rights of Way – The first cut will be in April and we will be starting with the ROW, along the railway line, between Higher Denham and Tilehouse Lane.</li><li>3. Following inconclusive discussions with L&amp;Q, about their proposal to introduce a Service Charge, to all residents, for Grass Cutting etc, we have informed L&amp;Q that we will not be cutting any of the grass verges, or any Devolved Services Work, in the Lindsey Way area during 2018/19. We will monitor the situation.</li></ol>	

1802/08	<p><b>New Denham Allotments</b></p> <ol style="list-style-type: none"> <li>1. <b>Allotment Users Group</b> held its second meeting on Wednesday 24 January 2018. They would like the Committee to consider: <ol style="list-style-type: none"> <li>a. That the council elect a representative to the Association.</li> <li>b. That the Services Committee continue to be responsible for the Annual Best Kept Allotment judging.</li> <li>c. That the Annual Award Event be held on 19 August 2018, the end of National Allotment Week and that rents be payable at that time.</li> <li>d. The Association would like to recommend an increase in rents and will discuss this at their next meeting.</li> </ol> </li> <li>2. <b>Allotment Gate</b> the works on the gate at the Allotments is scheduled to be done week beginning 19 February 2018.</li> </ol> <p>The allotments were again broken into over the weekend of 10/11 February. Plot holders are still not closing the gate, enabling easy access, and it is hoped that new gate will help to reduce the opportunities.</p>
1802/09	<p><b>Play Areas and Open Spaces</b></p> <ol style="list-style-type: none"> <li>1. <b>Play Area Inspection Reports</b> All Councillors are requested to ensure that a report on their Play Area is sent to the Co Clerk before the meeting.</li> <li>2. <b>New Play/Gym Equipment and Youth Shelter</b> A number of members visited the West Ruislip Outdoor Gym and initial reports are that everyone was impressed with what was seen. Members are reminded that the preferential quote, we have received from Proludic is subject to a percentage increase if we do not confirm the order before the end of March.</li> <li>3. <b>Tilehouse/Alderbourne Fields</b> We have written, and spoken, several times to Rebecca Carr, Asset Manager Project and Estate Management, to try and get this resolved. The holdup appears to be with the BCC solicitor. We have written again, and also copied in Cllr Roger Reed, to try and get the matter moving.</li> </ol>
1802/10	<p><b>Denham Cricket Club</b></p> <p>We are still awaiting the surveyors map showing the areas of the Way &amp; Tillard Recreation Ground specifically within the lease. I have chased this up and hope that it will soon be available.</p>
1802/11	<p><b>Lighting Considerations</b></p> <p>We have met with SSE and viewed all outstanding issues with remaining streetlights across Parish. Please see attached report.</p>
1802/12	<p><b>Highway Considerations</b></p> <p>River Misbourne Fence Work is due to commence week beginning 19 February 2018.</p>
1802/13	<p><b>The Pyghtle</b></p> <ol style="list-style-type: none"> <li>1. A meeting had been arranged to meet Denham Place and Bucks Golf Club, but unfortunately due to illness this was cancelled. I have requested a new meeting and hope to be able to report on that at the meeting.</li> <li>2. We have not received any information from TfB as to when the Pyghtle will be re-surfaced. It was scheduled for this year but appears that it may be re-scheduled.</li> </ol>

	<p>We are extremely concerned about the state of the surface and the risk of injury to the many pedestrians who use this path on a daily basis. We have written to TfB, cc Cllr Roger Reed, expressing our concern and requesting an expected completion date.</p>
<b>1802/14</b>	<p><b>Denham Scout Hut, The Pyghtle, Denham</b></p> <p>1. As reported at Full Council a considerable amount of work has been necessary due to a large tree coming down in a storm blocking the whole site and doing some limited damage to the building. Early discussions with the Scouts took place and they confirmed that they would meet full responsibility and asked us to get the site cleared and made safe. The cost of £3,072.00 (incl VAT) has been sent to the scouts.</p> <p>Four quotes have been requested for the work needed to get the building suitable for use and this will be scheduled according to priority.</p> <p>2. Some residents had requested a meeting with the Chairman to discuss their concerns about the planned use of the site. A report of that meeting, held on Wednesday 14 February, will be reported to the meeting.</p>
<b>1802/15</b>	<p><b>Colne Valley Landscape Partnership Scheme</b></p> <p>Parishes within the Colne Valley are being invited to become involved in the '<b>Your Place in the Colne Valley Project</b>'. As part of the scheme Colne Valley will produce literature etc specific to the Partner Parishes and strategically place specific interpretation boards that highlights local footpaths and green spaces as well as undertaking minor works to improve footpaths within the locality. In view of the fact that the whole of the Parish is within the Colne Valley they really would like to see us as part of the scheme.</p> <p>Currently they have provisionally allocated £6,000, under the scheme, to undertake these works for the Denham Area. We are asked to approve 'in principle' that we agree to undertake such a project in the area of Denham.</p> <p>Decisions on what improvements should be made and what design of the interpretation boards can be decided on at the 'Delivery Stage' which commences in October 2018,</p>
<b>1802/16</b>	<b>Any other business notified at 1802/02 above.</b>
<b>1802/17</b>	<p><b>Date of Next Meeting</b></p> <p>To confirm the next scheduled meeting as <b>Monday 19 March 2018</b> at 8pm in the Council Office.</p>

Roy Hill

Co Clerk  
10 January 2018