

You are summoned to attend the **FINANCE Committee Meeting on
 FRIDAY 11 September 2020 at 10:00am via Zoom video conferencing**

Meeting ID: 352 392 9862

Password: 123456

<https://us02web.zoom.us/j/3523929862?pwd=YXZCYW00TFhwTkdrZ2kwZVlxandvUT09>

Aims and Objectives of the Finance Committee:

- To ensure that the council is fully accountable for all spending and has the proper financial checks in place to do so and maintains appropriate software for this task
- To ensure that the office I.T. systems are efficient and 'up to the job' at all times
- To be able to accommodate the software requirements of other committees
- To look at and investigate all office areas where savings may be possible
- Investigate new and modern approaches to meetings
- Recording and translating minutes
- Regular and adequate Training of Committee Members
- Local Authority financial management and accountability

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and what the nature of the interest is.

Min No	Agenda Item
20200911/01	Acceptance of Apologies
20200911/02	Declaration of Interests
20200911/03	Approval of Minutes Last Meeting on Thursday 18 June 2020
20200911/04	Banking Update
20200911/05	Analysis of Budget Reports and Identification of Actions - Budget Comparison Report - Analysis and actions - Transaction Report - Analysis and actions
20200911/06	Insurance – Update from Clerk
20200911/07	Correspondence List – To Note
20200911/08	Date and Time of Next Meeting Friday 30 October 2020 at 10am

Councillors:	Cllr A. Hans - <i>Chairman</i>	Cllr J. Walsh	Cllr M. Heath
	Cllr S. Williams	Cllr G Hollis	

Mrs. Jagjit Brar
 Clerk and RFO
 7 September 2020